

University Course and Programs Committee
February 25, 2005

MEMBERS PRESENT:

Voting: Charles Adams, Robert Beitle, Karen Boston for Bill Curington, Judy Ganson, Donna Graham, Stephen Langsner, Terry Martin, John Norwood, Charles Riggs, Dale Thompson, George Wardlow

Non-Voting: Jean Mitchell

MEMBERS ABSENT:

Voting: Rhonda Adams, Ethel Goodstein, Jacob Irwin, Patricia Koski, Paul Millett, Louise Montgomery, Gary Ritter, Deborah Thomas

Non-Voting: Gary McHenry

The meeting was called to order at 2:30 p.m. by Chair John Norwood.

1. Minutes for January 28, 2005, were approved.
2. One course, AFLS 3211H (Honors Professional Development) was added to the Consent Agenda. The Consent Agenda was then approved unanimously:
 1. Undergraduate Courses (Table A)
 2. Graduate Courses (Table B)
 3. Law Courses (Table C)
3. One additional course, CDIS 4213, was not added to the Consent Agenda and was tabled because it did not yet have approval from the College of Education & Health Professions.
4. Old Business: None
5. New Business:
 1. a. Proposed program changes for the Bumpers College of Agricultural, Food and Life Sciences, Department of Entomology. See [Table 1](#), [Attachment 1A](#).
 2. b. Proposed program changes for the Walton College of Business, Department of Finance. See [Table 2](#), [Attachment 2A](#), [Attachment 2B](#).

No further business being presented, the committee adjourned at 2:45 p.m.

University Course and Programs Committee
25-Feb-05

TABLE 1

Bumpers College of Agricultural, Food and Life Sciences
Undergraduate Programs

Department of Entomology

ENTO-M - Attachment 1A

Change minimum required hours from 19 to 15; change required courses to include only ENTO 3013 and ENTO 4024.

TABLE 2

Walton College of Business
Undergraduate Programs

Department of Finance

FINNBS - Attachment 2A

Change in interdisciplinary requirement for a major in Finance: Replace MGMT 3643, Team Management, with MGMT 4433, Small Enterprise Management

FINNBS - Attachment 2B

In the Personal Financial Management concentration in the Finance major, ACCT 3843, Fundamentals of Taxation, and ACCT 5883, Individual Tax Planning, will be changed from required courses to recommended electives.

ATTACHMENT 1A

ADD, CHANGE OR DELETE PROGRAM OR UNIT

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair	Date Submitted	Faculty Senate Chair	Date
College Dean	Date	Provost	Date
Undergraduate Program Committee Chair	Date	Board of Trustees Approval Date	
Graduate Council Chair	Date	Arkansas Higher Education Coordinating Board Approval Date	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit
Level: Undergraduate Graduate Law Effective Catalog Year **Fall 2005**

Current Name **Entomology**

College, School, Division Department Code **ENTO**

Current Code (6 digit Alpha) **ENTO-M** Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code **26.0702**
Prior assignment from Office of Institutional Research is required.

Proposed Name
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<<http://www.adhe.arknet.edu.aadept.html>>.

SECTION IV: Eliminate an Existing Program/Unit

Code/Name ___ Effective Catalog Year ___
No new students admitted to program after Term: Year: ___
Allow students in program to complete under this program until Term: _ Year: ___

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: **Requirements for a minor in entomology (ENTO): A minimum of 15 semester hours in entomology to include ENTO 3013 and ENTO 4024.**

Check all the boxes that apply and complete the required sections of the form:

Change of Name and Code (Complete only sections I, II, V and VII.)

- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The proposed changes will make the Entomology Minor more attractive for a wider group of students interested in agriculture and biology. Fifteen hours of specified course work in Entomology is a solid foundation for graduate studies and a reasonable exposure to the study of insects.

SECTION VII: Catalog Text and Format

Insert the current catalog text and the proposed catalog text. Be sure that the proposed text includes all the elements listed below in order. Do not include university requirements or college requirements. Do not substitute a sample schedule for an explicit statement of requirements. Use standard terms and vocabulary (see Academic Policy 1621.10).

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Old Catalog Text

Frederick M. Stephen

Interim Head of the Department

320 Agriculture Building

575-2451

University Professors, Meisch, Stephen

University Professors Emeritus, Musick, Phillips, Yearian

Professors Johnson (D.T.), Kring Luttrell, McLeod, Steelman, Steinkraus, Young

Professors Emeriti Lancaster, Mueller, Tugwell, Warren

Adjunct Professors Burleigh, Hendrix, Johnson (D.R.), Katayama, Teague, Thompson

Assistant Professors Goggin, Szalanski

Adjunct Assistant Professor Lorenz

Research Assistant Professor Bernhardt

Entomology is the branch of science concerned with the study of insects and related organisms. It involves studies of their biology, structure, identification, economic significance, and population management. The major emphasis of the curriculum is an integrated approach to insect-pest management leading to ecologically and economically sound solutions to complex insect pest problems.

Entomology is a graduate degree. Undergraduate students interested in entomology should pursue a B.S.A. in pest management. See page 75 for degree requirements. A minor in entomology is also available.

Requirements for a minor in entomology (ENTO): A minimum of 19 semester hours in entomology to include ENTO 3013, ENTO 4024 and ENTO 4123. Select three additional courses from ENTO 4013, ENTO 4033, ENTO 4043, ENTO 4053 and ENTO 4133.

SEE PAGE 285 FOR ENTOMOLOGY (ENTO) COURSES.

New Catalog Text

Frederick M. Stephen
Interim Head of the Department
320 Agriculture Building
575-2451

University Professors, Meisch, Stephen
Professors Johnson (D.T.), Kring Luttrell, McLeod, Steelman, Steinkraus
Curator Barnes
Associate Professor Lorenz
Adjunct Professors Gold, Hendrix, Katayama, Teague, Thompson
Assistant Professors Bernhardt, Goggin, Greene, Hopkins, Loftin, Studebaker, Szalanski

Entomology is the branch of science concerned with the study of insects and related organisms. It involves studies of their biology, structure, identification, economic significance and population management. The major emphasis of the curriculum is an integrated approach to insect-pest management leading to ecologically and economically sound solutions to complex insect pest problems.

Entomology is a graduate degree program at the University of Arkansas. Undergraduate students interested in entomology can pursue a minor in entomology or pest management. The requirements for a minor in pest management (PMGT) are listed on page 76 .

Requirements for a minor in entomology (ENTO): A minimum of 15 semester hours in entomology to include ENTO 3013 and ENTO 4024.

SEE PAGE 285 FOR ENTOMOLOGY (ENTO) COURSES.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM ___ SUBJ ___ CIP ___ CRTS

DGRE ___ PGCT ___ OFFC&CRTY VALID

REPORTING CODES

PROG. DEF. ___ REQ. DEF. Initials ___ Date

Distribution

Notification to:

(1) College
(7) Treasurer

(2) Department
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education
Initials __ Date

(6) Graduate School

University Course and Programs Committee
25-Feb-05

TABLE 1

Bumpers College of Agricultural, Food and Life Sciences
Undergraduate Programs

Department of Entomology

ENTO-M - Attachment 1A

Change minimum required hours from 19 to 15; change required courses to include only ENTO 3013 and ENTO 4024.

TABLE 2

Walton College of Business
Undergraduate Programs

Department of Finance

FINNBS - Attachment 2A

Change in interdisciplinary requirement for a major in Finance: Replace MGMT 3643, Team Management, with MGMT 4433, Small Enterprise Management

FINNBS - Attachment 2B

In the Personal Financial Management concentration in the Finance major, ACCT 3843, Fundamentals of Taxation, and ACCT 5883, Individual Tax Planning, will be changed from required courses to recommended electives.

ATTACHMENT 2A

ADD, CHANGE OR DELETE PROGRAM OR UNIT

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair

Date Submitted

Faculty Senate Chair

Date

College Dean

Date

Provost

Date

Undergraduate Program Committee Chair

Date

Board of Trustees Approval Date

Graduate Council Chair

Date

Arkansas Higher Education Coordinating Board Approval Date

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit

Level: Undergraduate Graduate Law Effective Catalog Year

Current Name Interdisciplinary requirement for a major in Finance

College, School, Division

Department Code FINN

Current Code (6 digit Alpha)

Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code
Prior assignment from Office of Institutional Research is required.

Proposed Name

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<<http://www.adhe.arknet.edu.aadept.html>>.

SECTION IV: Eliminate an Existing Program/Unit

Code/Name ___ Effective Catalog Year

No new students admitted to program after Term: Year: ___

Allow students in program to complete under this program until Term: _ Year:

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: Change in interdisciplinary requirement for a major in Finance

Replace MGMT 3643 Team Management with MGMT 4433 Small Enterprise Management.

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The change is necessitated by an elimination of the course offered by the Management Department. New course replaces the course eliminated.

SECTION VII: Catalog Text and Format

Insert the current catalog text and the proposed catalog text. Be sure that the proposed text includes all the elements listed below in order. Do not include university requirements or college requirements. Do not substitute a sample schedule for an explicit statement of requirements. Use standard terms and vocabulary (see Academic Policy 1621.10).

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- Identify typical career goals or paths for graduates. (Optional)
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- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

OLD CATALOG COPY

Management

MGMT 3643 Team Management

NEW CATALOG COPY

Management

MGMT 4433 Small Enterprise Management

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM ___	SUBJ ___	CIP ___	CRTS
1622.20A	p/vcaa	10/1/00	C:\program files\qualcomm\eutora\attach\Attach2A.ucpc.022505.min FINNBS
interdisciplinary.doc			

DGRE ___

PGCT ___

OFFC&CRTY VALID

REPORTING CODES

PROG. DEF. ___

REQ. DEF.

Initials ___

Date

Distribution

Notification to:

(1) College
(7) Treasurer

(2) Department
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education
Initials ___ Date

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ATTACHMENT 2B

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SECTION I: Approvals

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SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit
Level: Undergraduate Graduate Law Effective Catalog Year **2005**

Current Name **Finance Major**

College, School, Division Department Code **FINN**

Current Code (6 digit Alpha) **FINNBS** Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code
Prior assignment from Office of Institutional Research is required.

Proposed Name
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

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Code/Name ___ Effective Catalog Year
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Allow students in program to complete under this program until Term: _ Year:

SECTION V: Proposed Changes to an Existing Program

Insert here a statement of the exact changes to be made: **In the Personal Financial Management concentration in the Finance major, ACCT 3843 FUNDAMENTALS OF TAXATION and ACCT 5883 INDIVIDUAL TAX PLANNING changed from required courses to recommended electives.**

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
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SECTION VI: Justification

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There were too many hours included in the required courses for the Personal Financial Management concentration in the Finance major. This change corrects an oversight.

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Current Personal Financial Management:

Courses Required in All Concentrations	24
FINN 3013 Financial Analysis and Valuation	3
FINN 3053 Financial Markets and Institutions	3
FINN 3703 International Finance	3

Note: These required courses represent a common body of knowledge that is required of all finance majors and should be taken prior to coursework specified in concentrations within the major.

Concentration V: Personal Financial Management

ACCT 3843 Fundamental of Taxation	3
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ACCT 5883	Individual Tax Planning	3
FINN 3003	Personal Financial Management	3
FINN 3063	Investments	3
FINN 3623	Risk Management	3
FINN 4013	Seminar in Financial Planning	3
FINN 4733	Life and Health Insurance I	3
Finance or interdisciplinary electives		6

**2004 CATALOG
PROPOSED PROGRAM**

Courses required in all concentrations 24

The set of courses listed below represent a common body of knowledge that is required of all finance majors. Students are strongly advised to take these courses prior to coursework specified in area concentrations within the major.

FINN 3013	FINANCIAL ANALYSIS AND VALUATION	3
FINN 3053	FINANCIAL MARKETS AND INSTUTUIONS*	3
FINN 3703	INTERNATIONAL FINANCE	3
TOTAL		9

V. PERSONAL FINANCIAL MANAGEMENT

FINN 3003	PERSONAL FINANCIAL MANAGEMENT	3
FINN 3063	INVESTMENTS	3
FINN 3623	RISK MANAGEMENT	3
FINN 4013	SEMINAR IN FINANCIAL PLANNING	3
FINN 4733	LIFE AND HEALTH INSURANCE	3

The following six hours are strongly recommended to satisfy the Ccertified Financial Planning requirements and may be used as junior /senior business electives:

ACCT 3843	FUNDAMENTALS OF TAXATION	3
ACCT 5883	INDIVIDUAL TAX PLANNING	3

SECTION VIII: Action Recorded by Registrar's Office

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PGRM

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