

A deleted record cannot be edited

Program Deactivation Proposal

Date Submitted: 11/12/20 10:15 am

Viewing: **ACPAMC : Arkansas**

Curriculum/Program Administrator Post Master's Certificate

Last approved: 05/09/19 9:00 am

Last edit: 11/30/20 12:50 pm

Changes proposed by: kmamisei

Catalog Pages Using
this Program

[Arkansas Curriculum/Program Administrator \(ACPA\)](#)

End Catalog Fall 2021

No new students
admitted after:

In Workflow

1. EDUC Dean Initial
2. GRAD Dean Initial
3. Provost Initial
4. Director of Program Assessment and Review
5. Registrar Initial
6. Institutional Research
7. CIED Chair
8. EDUC Curriculum Committee
9. EDUC Dean
10. Global Campus
11. Provost Review
12. University Course and Program Committee
13. Graduate Committee
14. Faculty Senate
15. Provost Final
16. Provost's Office-- Documentation sent to System Office
17. Higher Learning Commission
18. Board of Trustees
19. ADHE Final
20. Provost's Office-- Notification of Approval
21. Registrar Final
22. Catalog Editor Final

Approval Path

1. 11/12/20 10:22 am
Ketevan
Mamiseishvili
(kmamisei):
Approved for EDUC
Dean Initial
2. 11/13/20 5:06 pm
Pat Koski (pkoski):
Approved for GRAD
Dean Initial
3. 11/17/20 11:55 am
Terry Martin
(tmartin): Approved
for Provost Initial
4. 11/17/20 1:12 pm
Alice Griffin
(agriffin): Approved
for Director of
Program
Assessment and
Review
5. 11/30/20 12:28 pm
Lisa Kulczak
(lkulcza): Approved
for Registrar Initial
6. 11/30/20 12:30 pm
Gary Gunderman
(ggunderm):
Approved for
Institutional
Research
7. 11/30/20 1:04 pm
Ed Bengtson
(egbengts):
Approved for CIED
Chair
8. 12/02/20 2:41 pm
Ketevan

- Mamiseishvili
(kmamisei):
Approved for EDUC
Curriculum
Committee
9. 12/02/20 2:42 pm
Ketevan
Mamiseishvili
(kmamisei):
Approved for EDUC
Dean
10. 12/02/20 4:13 pm
Suzanne Kenner
(skenner): Approved
for Global Campus
11. 12/03/20 7:50 am
Terry Martin
(tmartin): Approved
for Provost Review

History

1. Jun 10, 2015 by
Charlie Alison
(calison)
2. Apr 5, 2017 by
Charlie Alison
(calison)
3. May 9, 2019 by Ed
Bengtson
(egbengts)

Spring 2021

Allow students in
program to complete
through:

Spring 2023

Number of students
still enrolled:

0

Courses Deleted as a result of this action:

How will students in the deleted program be accommodated?

To our knowledge, there are no students currently enrolled in the program.

How will funds from the deleted program be reallocated?

There were no funds specifically allocated to this certificate program, so no funds will be deleted. The Educational Leadership program (the program that housed this certificate) offers 3 other degree programs (master's, specialist, and doctoral) and 2 additional certificates.

Deactivation attachments

[ACPAMC - Deletion - Ltr of Notification.pdf](#)

Justification for this request

There has not been any demand for this program for a number of years. The program does not meet ADHE viability standards.

Submitter:	User ID: calison	Phone: 575-6731
Program Status	Active	
Academic Level	Graduate	
Type of proposal	Certificate	
Effective Catalog Year	Fall 2021	
College/School Code	College of Education and Health Professions (EDUC)	
Department Code	Department of Curriculum and Instruction (CIED)	
Program Code	ACPAMC	
Degree	Post Master's Certificate	
CIP Code	13.0404 - Educational, Instructional, and Curriculum Supervision.	
Program Title	Arkansas Curriculum/Program Administrator Post Master's Certificate	

Program Delivery

Method

Online/Web-based

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

What are the total hours needed to complete the program? 15

On-line/Web-based Information

Reason for offering

Web-based Program

The ACPAMC graduate certificate program is embedded in existing online approved degree programs (Educational Leadership, and Special Education). The required CIED courses are also approved for online delivery.

Maximum Class Size for Web-based Courses 15

Course delivery mode

Method(s)
Online

Class interaction mode

Method(s):
Other

Specify Other

Interaction Methods

This certificate offers both synchronous and asynchronous delivery models. The SPED courses as well as the CIED courses are mostly asynchronous using course designs that enable the instructor to interact with students via discussion boards, email, and videos. The EDLE courses are predominantly synchronous using Collaborate for class sessions where the instructor interacts with students in a live interchange. In addition, EDLE courses make use of email, discussion boards, and videos.

Percent Online

100% with No Required Campus Component

Provide a List of
Services Supplied by
Consortia Partners or
Outsourced
Organization

The University of Arkansas Global Campus is the only service provider.

Estimate Costs of the \$0
Program over the
First 3 Years

List Courses Taught
by Adjunct Faculty

Upload
Memorandum of
Understanding Forms
(if required)

Program Requirements and Description

Requirements

Admission to the Graduate Certificate program: Applicants must meet university requirements for admission to the Graduate School as non-degree-seeking, but certificate-seeking students, and must have a master's degree in one of the three following fields: Education, Educational Leadership, or Special Education.

Requirements for the Graduate Certificate in Arkansas Curriculum/Program Administrator: The Arkansas Curriculum/Program Administrator Graduate Certificate requires 15 graduate credit hours beyond an earned master's degree. To receive the graduate certificate in Arkansas Curriculum/Program Administrator, candidates are required to have a valid teaching license. The program of study includes 15 credit hours in a specialization that has not been covered by the candidate's previously earned master's degree. Students will select between one of the three specialization areas listed below. Students are strongly encouraged to meet with an adviser to review their course history and determine the option that will help them meet licensure requirements. The successful completion of the Arkansas Curriculum/Program Administrator Certificate will lead to a specialization endorsement in either Special Education Administration or Curriculum and Instruction Administration to be added to the candidate's existing professional educator's license.

Curriculum and Instruction Specialization (15 hours)

[CIED 5363](#) Teaching in K-12 Online and Blended Classrooms 3

[CIED 5423](#) Curriculum and Instruction: Models and Implementation 3

<u>CIED 5983</u>	Practicum in Curriculum & Instruction	3
<u>CIED 6013</u>	Curriculum Theory, Development, and Evaluation	3
<u>CIED 6053</u>	Curriculum and Instruction: Learner Assessment and Program Evaluation	3
Total Hours		15
Special Education Specialization (15 hours)		
<u>SPED 532V</u>	Practicum in Special Education	3
<u>SPED 5733</u>	Inclusive Practices for Diverse Populations	3
<u>SPED 5783</u>	Professional and Family Partnerships	3
<u>SPED 5893</u>	Organization, Administration and Supervision of Special Education	3
<u>SPED 6433</u>	Legal Aspects of Special Education	3
Total Hours		15
Educational Leadership Specialization (15 hours)		
<u>EDLE 5013</u>	School Organization and Administration	3
<u>EDLE 5043</u>	Leadership Ethics	3
<u>EDLE 5063</u>	Instructional Leadership, Planning, and Supervision	3
<u>EDLE 5083</u>	Analytical Decision-Making	3
<u>EDLE 5093</u>	Effective Leadership for School Improvement	3
Total Hours		15

Are Similar Programs available in the area?

No

Estimated Student 6 - 9

Demand for Program

Scheduled Program 2019-2020

Review Date

Program Goals and

Objectives

Program Goals and Objectives

The goal of the Arkansas Curriculum Program Administrator Certificate (ACPAMC) is to provide an opportunity for students to fulfill the requirements for the Program Administrators License approved by the Arkansas Department of Education.

Learning Outcomes

Learning Outcomes

Learning outcomes include the acquired knowledge to effectively develop, administer, and evaluate educational programs in the K-12 sector. In addition, the necessary knowledge and understanding of human resource management in the specialized areas of endorsement.

Upload attachments

Reviewer Comments

Alice Griffin (agriffin) (11/17/20 1:11 pm): Revised approval dates in LON. It is too late to complete campus approval in time for the March BOT meeting. Adjusted dates for the May BOT meeting. It is still possible for the inactivation to be approved by fall 2021. However, the change may not appear in the catalog.

Lisa Kulczak (lkulcza) (11/30/20 12:50 pm): There is currently one student active in this certificate program.

Key: 18