

CIM Report Apr 12, 2019 8:54am

Program Changes Pending Approval from University Course and Program Committee

Code	Field	Old Value	New Value
GEOGMS	Description and justification of the request	Removed general description from requirements.	<p>1) Original wording suggested the student should draw 6 hours of quantitative/computational electives from a lengthy list of such courses across campus, and that they could draw from other courses as approved by a Chair-appointed committee; this proposed change eliminates this lengthy list (which is too difficult to maintain in the catalog) and specifies that the 6 hours of quantitative/computational electives must be approved by the MS Geography student's master's advisory committee. 2) Instead of GEOS 5333 Research Methods and Materials in Geography, GEOS 5612 Research Methods in Geosciences is proposed as part of the required core (now 6 hours instead of 7). 3) Department no longer accepts "department application" which is vague (all application materials go through Graduate School. 4) Very minor changes to description to keep wording consistent (e.g., "MS instead of "M.S."), and adjustment of table of courses showing all of the requirements adding up to 30. </p> <p>1) While the original approval for electives is reasonable, it makes more sense for the student to make curricular determinations in close consultation with his or her MS Geography master's advisory committee (which is already tasked with supporting the student's curricular decision making process). This can make the approval process more tailored to the student's background and interests, and leverages the existing structure and forms required by the Graduate School. 2) The department made a decision last year to offer one 2-hour research methods course for both MS Geography and MS Geology students, and this change reflects that evolution. 3) The wording on "department application" was vague and students have been confused about the process; currently the department simply reviews the application materials submitted to the Graduate School. 4) Other minor changes for consistency in wording and completeness of course list.\n\nWe understand that the Faculty Senate may only consider minor program changes once per year (in December). However, request for approval in the Fall 2019 Catalog of Studies allows nine months to approve. A delay until Fall 2020 (21 months to approve) may result in students and faculty having unclear information about GEOGMS. The department advisory board is currently raising 450K GeoVision funds specifically targeted to benefit future GEOGMS students, and this effort should coincide with accurate information in the catalog as soon as is reasonably possible. Thank you very much for considering these minor changes and for any assistance you can provide to ensure they can be included in the Fall 2019 catalog.</p>

	Description and Justification for this request	Removed general description from requirements.	
	Effective Catalog Year	Fall 2017	Fall 2020
	Program Goals and Objectives	The goal of the MS Geography is to prepare students for doctoral research or employment in geography or related disciplines. The program will help students develop expertise in key areas of geography. These include physical, environmental, human, and regional studies, as well as cartography, remote sensing, photogrammetry, and computational aspects of geographic information science (GIS) or geoinformatics.	The goal of the MS Geography is to prepare students for doctoral research or employment in geography or related disciplines. The program will help students develop expertise in key areas of geography. These include physical, environmental, human, and regional studies, as well as cartography, remote sensing, photogrammetry, and computational aspects of geographic information science (GIScience).
	Track(s) - Action		Action
	Focused Stud(y/ies) - Action		Action
	What are the total hours needed to complete the program?		30
	Reviewer Comments		rcc003 - Wed, 06 Feb 2019 16:17:28 GMT - Changed effective date to Fall 2020.
MEEGBS	User ID:	crsleaf1	chstung
	Phone:	575-4153	575-5557
	Select a reason for this modification	Adding a Concentration or Option--(LON)	Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding/ changing Focused Study or Track)
	Are you adding a concentration?	Yes	No
	Effective Catalog Year	Fall 2018	Fall 2020
	Does this proposal impact any courses from another College/School?	Yes	No
	College(s)/School(s)	ARSC	
	Description and justification of the request	Adding aerospace concentration to current degree plan Student and industry needs for aerospace-related education	One hour is added to MEEG 2100 computer-aided design and one hour is removed from MEEG 4104 Machine Element Design. The total hour of the program remains unchanged. Changes are made to better reflect students' effort and revised course contents.
	Upload attachments	Aerospace Concentration 2017.pdf MEEG-AERO - New Option - Ltr of Notification.docx	

Reviewer Comments	<p>ndennis - Tue, 26 Sep 2017 15:33:34 GMT - Rollback: While you have provide the requirements for the concentration in the attachment, it the requirements will not get into the catalog unless you provide that description in the program requirements block. You may refer to a handbook for the list of elective courses but the required core courses should be in the program description.</p> <p>agriffin - Tue, 10 Oct 2017 15:01:17 GMT - Rollback: Please review email correspondence from 10/10/2017 and respond appropriately. Also, with a new concentration, program goals and objectives need to be inserted into CourseLeaf, along with scheduled program review date.</p> <p>ndennis - Thu, 12 Oct 2017 22:52:45 GMT - Rollback: Next review will be in 2020. Secont Second program outcome is incomplete. Program objectives are in addition to the general mechanical engineering program objectives? Learning outcomes should contain quantifiable action verbs that describe what the student should be able to do upon completing the concentration. Understanding and proficiency are not quantifiable. How do they demonstrate understanding and proficiency.</p> <p>agriffin - Wed, 01 Nov 2017 18:05:32 GMT - Uploaded revised LON from department. Also changed the program code for the concentration from CIP code to MEEG-AERO.</p> <p>agriffin - Wed, 01 Nov 2017 18:07:57 GMT - Second attempt to upload revised LON.</p> <p>lkulcza - Thu, 02 Nov 2017 18:49:11 GMT - Adding a "general" Mechanical Engineering concentration so that students aren't required to declare the AERO concentration.</p> <p>agriffin - Fri, 10 Nov 2017 19:52:31 GMT - Changed first line in program requirements from 15 to 18 hours of fine arts/humanities/ social science electives. Added PHIL 3103 as required option in the Fine Arts/Humanities/ Social Science Electives section. Changed last statement from remaining four courses to remaining three courses...with permission from department.</p> <p>agriffin - Fri, 10 Nov 2017 23:04:07 GMT - Adjusted language in program requirements as suggested by department: The Bachelor of Science in Mechanical Engineering curriculum includes, in addition to the required 18 hours of history/government/fine arts/humanities/ social science elective courses.</p> <p>calison - Tue, 08 May 2018 17:26:47 GMT - Removed the concentration material to create new concentration CIM blocks.</p> <p>calison - Tue, 08 May 2018 17:29:21 GMT - Removed header to conform to design of page.</p>	<p>ndennis - Fri, 15 Mar 2019 20:55:39 GMT - Added new Course Numbers</p> <p>agriffin - Mon, 18 Mar 2019 19:59:19 GMT - Changed effective catalog year from fall 2019 to fall 2020. It is too late to complete the campus approval process for this fall.</p> <p>agriffin - Mon, 18 Mar 2019 21:29:56 GMT - Removed duplicate courses so that the credit hours would total correctly to 124 hours for the program.</p> <p>agriffin - Mon, 18 Mar 2019 21:31:46 GMT - Verified that the courses in red box have been submitted into the approval workflow. These include changing MEEG from 2100 to 2101 and MEEG 4104 to MEEG 4103. The additional language was removed so that the notes would not appear in the catalog copy.</p>	
PLSC-M	User ID:	calison	jlm038
	Description and justification of the request	Changed style of header to be consistent with other minors.	Adding an option for an additional online minor To meet student demands and expand our outreach
	Description and Justification for this request	Changed style of header to be consistent with other minors.	
	Effective Catalog Year	Fall 2015	Fall 2020

	Program Delivery Method	On Campus	On Campus Online/Web-based
	Track(s) - Action		Action
	Focused Stud(y/ies) - Action		Action
	What are the total hours needed to complete the program?		18
	Reason for offering Web-based Program		To expand our outreach to students and provide them with the opportunity to take classes during the summer and off campus.
	Maximum Class Size for Web-based Courses		35
	Course delivery mode		online
	Class interaction mode		bulletin
	Percent Online		100% with No Required Campus Component
	Provide a List of Services Supplied by Consortia Partners or Outsourced Organization		NA
	Estimate Costs of the Program over the First 3 Years		NA
	List Courses Taught by Adjunct Faculty		American National Government (ACTS Equivalency = PLSC 2003) Introduction to Comparative Politics State and Local Government (ACTS Equivalency = PLSC 2103) Public Administration Introduction to Legal Studies Urban Politics Introduction to Urban Planning
	Reviewer Comments		agriffin - Wed, 06 Feb 2019 23:00:25 GMT - Minors no longer require ADHE approval, including distance learning requests.
PSCWK	Degree	Bachelor of Social Work	Preparation
	Program Title	Social Work General Requirements	Social Work (Pre-Social Work)

<p>Reviewer Comments</p>	<p>lkulcza - Thu, 18 Sep 2014 19:25:20 GMT - Including email conversation regarding type of change proposed before rolling this back to the submitter. That is a major change. Terry From: Lisa Kulczak Sent: Wednesday, September 17, 2014 11:52 AM To: Terry Martin; Alice R. Griffin Cc: Karen Jo Turner Subject: SCWK General Requirements Importance: High Office of the Registrar Terry and Alice, We received a minor program proposal for general requirements for the BS in Social Work, but wondered if this really qualifies as a minor change. They are proposing to increase the overall GPA required in their coursework requirements. Please advise. Regards, Lisa</p> <p>lkulcza - Thu, 18 Sep 2014 19:30:08 GMT - Rollback: Please see Terry Martin's comment regarding the type of change proposed, and please re-submit with an appropriate "reason for the proposed change" selection, including any necessary ADHE documentation. For questions, please contact Alice Griffin in the Provost's Office.</p> <p>tmartin - Tue, 28 Oct 2014 15:44:09 GMT - Rollback: Details of the enrollment cap must be specified.</p> <p>ddraper - Fri, 13 Mar 2015 20:53:30 GMT - Original proposal has been edited to remove references to changes in the department's admission requirements. After consulting with the provost's office, the request to change the admission requirements has been withdrawn by the department. The original GPA requirements for the current BSW program have been restored. The only changes taking place at this time are to indicate that SCWK 4073 and SCWK 4103 (already requirements for the major) are to be included in the Professional Social Work Core. ddraper 3/13/2015</p> <p>agriffin - Fri, 10 Apr 2015 16:13:45 GMT - Added the two course codes to the description block and updated the effective catalog year to fall 2015.</p>	<p>agriffin - Fri, 15 Feb 2019 19:04:14 GMT - Changed Program Title to Social Work (Pre-Social Work) to be consistent with the naming convention established by the Registrar's office for preparation programs. This change will help the department's goal of the catalog copy clarifying the pre-admission requirements, the admission process, and the program requirements for the SCWKBS. Department is encouraged to review the information and contact Alice Griffin if there are questions.</p> <p>agriffin - Fri, 15 Feb 2019 19:11:06 GMT - Changed degree to preparation, since this portion of the catalog describes the pre-requisites to the program. Department is encouraged to review this change and contact Alice or Lisa with any questions.</p>
<p>Program Code</p>	<p>SCWK General Reqs</p>	<p>PSCWK</p>
<p>Description and justification of the request</p>	<p>The two courses to be added to the BSW professional core are specific to the BSW program and are already stated as requirements for the major. To better use the teaching resources in the School of Social Work, these courses should only be taken by students who have been admitted to the professional core and who will graduate with a BSW. The two courses are SCWK 4073 and SCWK 4103. </p>	<p>added PSCWK designation with explanation. Changed GPA for admission to 2.5 from 2.0. This change will assist the School of Social Work to track our students accurately through the program and improve our ability to make sure that students are admitted to the professional core before taking those courses. This change will assist faculty and professional advisors to give accurate and complete information to students. Additionally, this change will streamline the prerequisite/ co-requisite process when students enroll in classes. \\nRaising the GPA will help to ensure that students are fully prepared to be successful in the social work program.</p>

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	Effective Catalog Year	Fall 2015	Fall 2020
	Track(s) - Action		Action
	Focused Stud(y/ies) - Action		Action
	What are the total hours needed to complete the program?		120
PSYC-M	User ID:	ddraper	jsfreund
	Description and justification of the request	The last sentence in the copy is being changed from: "A student must notify the department of his or her intent to minor." To: "Students must consult with, and obtain the signature of, the Director of Undergraduate Studies in the department in order to declare a minor." The purpose of this change is basically truth in advertising. We have over 800 majors, and almost 100 minors. Some of our courses are required by other majors, and premedical and other interested students enroll in our courses. Two methods courses are at the core of our major, and to ensure that our majors can enroll in those courses, we give them precedence; minors are enrolled in remaining available seats. The purpose of the consultation with the Director of Undergraduate Studies, is to advise potential minors of these circumstances so they understand it may take them several semesters to complete the required courses, and that there is a possibility that they may not be able to complete them. Questions regarding this change proposal should be directed to Joel Freund, Director of Undergraduate Studies, Psychological Sciences, jsfreund@uark.edu.	We are replacing two required courses (PSYC 2013 Statistics, and PSYC 3073 Research Methods) in the minor with one course, PSYC 2173 which is currently in the approval process. Because minors will still be required to take 18 hours, students will have the opportunity to take an additional content course. \n This new course will be open only to Psychology minors. With over 900 majors and 100 minors, both majors and minors have been having difficulty enrolling in the two classes which constitute our "methods core" (PSYC 2013, PSYC 3073). Making "major" a prerequisite for those courses has helped with the backlog of majors needing the courses, but minors have been able to enroll on a space available basis. \n This change in the requirements will provide minors with a level of scientific literacy that we would expect for consumers of Psychology, and will allow us to manage the flow of majors and minors through the program, leading to reduced frustration, and more expeditious graduation. \n

Description and Justification for this request	<p>The last sentence in the copy is being changed from: </p> <p>"A student must notify the department of his or her intent to minor." </p> <p> </p> <p>To: </p> <p>"Students must consult with, and obtain the signature of, the Director of Undergraduate Studies in the department in order to declare a minor." </p> <p> </p> <p>The purpose of this change is basically truth in advertising. We have over 800 majors, and almost 100 minors. Some of our courses are required by other majors, and premedical and other interested students enroll in our courses. Two methods courses are at the core of our major, and to ensure that our majors can enroll in those courses, we give them precedence; minors are enrolled in remaining available seats. The purpose of the consultation with the Director of Undergraduate Studies, is to advise potential minors of these circumstances so they understand it may take them several semesters to complete the required courses, and that there is a possibility that they may not be able to complete them. </p> <p> </p> <p>Questions regarding this change proposal should be directed to Joel Freund, Director of Undergraduate Studies, Psychological Sciences, jsfreund@uark.edu. </p>		
Effective Catalog Year	Fall 2017	Fall 2020	
Track(s) - Action		Action	
Focused Stud(y/ies) - Action		Action	
What are the total hours needed to complete the program?		18	
Reviewer Comments		<p>agriffin - Fri, 16 Nov 2018 18:49:24 GMT - New course PSYC 2173 has passed Faculty Senate and is in final stages of approval workflow.</p> <p>agriffin - Fri, 16 Nov 2018 18:50:13 GMT - Effective date of fall 2019, pending that program change completes approval process by March 2019.</p> <p>rcc003 - Wed, 06 Feb 2019 16:10:47 GMT - Changed effective date to Fall 2020.</p>	
SCWK Admission Reqs	Effective Catalog Year	Fall 2014	Fall 2020
Phone:		53796	
Type of proposal		Major/Field of Study	
Select a reason for this modification		Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding/ changing Focused Study or Track)	
Track(s) - Action		Action	
Focused Stud(y/ies) - Action		Action	
Program Delivery Method		On Campus	

<p>Description and justification of the request</p>	<p>Volunteer work section was changed to indicate where to find the forms needed, to add the choice of using work experience to meet requirement and to clarify the instructions. \nRequirements for professional habits forms were modified to ask students who took the 1st two social work courses online, ask a professor that they had in an in-person course to fill in one of the 2 forms required and to inform the students that other professor feedback may be considered in making decisions about admission to the professional core. Language was also edited for clarity.\nUnconditional admission section amended for grade point average.\nDocumentation to describe required courses and necessary grades was re-formatted with further instructions to add clarity. \nChanges were made to The GPA for retention in the BSW level was raised to 2.5. A time limit for raising a low GPA was written to give clear parameters. \nTwo criteria for continuation and grading policies were added to address incomplete in a pre-requisite and a specified time to raise GPA in order to continue in the program.\nProgram goals, objectives and learning outcomes were added to this document.\n\n Many students work in social service jobs as an undergraduate and the School of Social Work recognizes that tis experience is valuable to the student's education and exposure to the social service fields. The faculty want to meet requirements and give flexibility to students who also work. \nThe professional habits forms measure some behaviors that are not easy to assess when the student is in an online class so changing the requirement to ensure at least 1 professor who taught the student in person will correct this issue and to notify students that other professor information may be considered in the decision to admit to the undergraduate core. \nUndergraduate students in social work are very commonly planning to enter graduate school. At the University of Arkansas, a student must have a 3.0 to be considered for our graduate program. This change is an incremental increase in undergraduate retention GPA designed to facilitate higher GPA so that students will qualify for graduate school. Faculty may consider raising the GPA further at a later time to bring the requirement into alignment with our grad requirements. Additionally, this change is essentially a reconciliation between what is required to enter the program and remain in the program as expectations for remaining in the program should be the same or more rigorous than entering the program.\nUniversity standards require that the program goals, objectives and learning outcomes be added.\nOther changes were made to clarify instructions and requirements.\n</p>
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	Reviewer Comments		<p>agriffin - Fri, 15 Feb 2019 19:22:28 GMT - Replaced the degree of BSW with Not Applicable because this section of the catalog does not include the degree requirements, it only includes the application process. Thus, it is Not Applicable.</p> <p>agriffin - Fri, 15 Feb 2019 19:30:23 GMT - Hyper-linked courses to assure course titles and course numbers were correct. Changed BIOL 1534 to BIOL 1543 to match Principles of Biology course. Department is encouraged to review to make sure this listing is the intended course.</p>
SCWKBS	Scheduled Program Review Date	NA	2021-2022
	Description and justification of the request	Correcting reference to WLLC 1003	add MATH 1313 as an option for completing the math requirement\\n Either MATH 1313 or MATH 1203 will give students the background needed for this degree and this change gives students more choice.\\n\\n
	Description and Justification for this request	Correcting reference to WLLC 1003	
	Effective Catalog Year	Fall 2015	Fall 2020
	Track(s) - Action		Action
	Focused Stud(y/ies) - Action		Action
	What are the total hours needed to complete the program?		120
	Reviewer Comments		<p>ac087 - Mon, 11 Feb 2019 16:38:20 GMT - Rollback: department to make corrections.</p> <p>agriffin - Fri, 15 Feb 2019 19:12:59 GMT - Changed program code from PSCWK back to SCWK because this section of the catalog reflects the degree requirements, not the admission criteria.</p> <p>agriffin - Fri, 15 Feb 2019 19:15:04 GMT - Removed pre-SCWK paragraph from program requirements because that information is located in the general requirements section which will be under the same tab within the catalog copy.</p> <p>agriffin - Fri, 15 Feb 2019 20:01:12 GMT - Updated scheduled program review date.</p>