Date Submitted: 09/20/18 2:25 pm

Viewing: **PADMMP : Public Administration and Nonprofit Studies, Master of Public Administration**

Last approved: 04/05/17 11:38 am

Last edit: 10/09/18 2:46 pm

Changes proposed by: pconge

Catalog Pages Using
this Program

[Public Administration and Nonprofit Studies (PADM)](#)

| Submitter: | User ID: | **pconge** ~~pkford~~ | Phone: |
|---|---|---|---|
| **56443** ~~56434~~ | | | |

| | |
|---|---|
| Program Status | Active |
| Academic Level | Graduate |
| Type of proposal | Major/Field of Study |

Select a reason for this modification
Making Minor Changes to an Existing Degree (e.g. changing 15 or fewer hours, changing admission/graduation requirements, adding Focused Study)

Are you adding a concentration?
 No

Are you adding a track?
 No

Are you adding a focused study?
 **Yes** ~~No~~

Focused Stud(y/ies)

## In Workflow

1. **ARSC Dean Initial**
2. **GRAD Dean Initial**
3. **Director of Program Assessment and Review**
4. **Registrar Initial**
5. **Institutional Research**
6. **PLSC Chair**
7. **ARSC Curriculum Committee**
8. **ARSC Dean**
9. **Global Campus**
10. **Provost Review**
11. **University Course and Program Committee**
12. Graduate Committee
13. Faculty Senate
14. Provost Final
15. ADE Licensure Approval
16. Provost's Office-- Notification of Approval
17. Registrar Final
18. Catalog Editor Final

## Approval Path

1. 06/22/17 1:04 pm Jeannine Durdik (jdurdik): Approved for ARSC Dean Initial

2. 06/22/17 4:57 pm
   Pat Koski (pkoski):
   Approved for GRAD
   Dean Initial
3. 07/02/17 8:23 am
   Terry Martin
   (tmartin): Approved
   for Provost Initial
4. 07/03/17 1:50 pm
   Alice Griffin
   (agriffin): Approved
   for Director of
   Program
   Assessment and
   Review
5. 07/05/17 3:58 pm
   Lisa Kulczak
   (lkulcza): Approved
   for Registrar Initial
6. 07/10/17 8:54 am
   Gary Gunderman
   (ggunderm):
   Approved for
   Institutional
   Research
7. 07/11/17 12:00 pm
   Pearl Dowe
   (pkford): Approved
   for PLSC Chair
8. 09/26/17 11:11 am
   Ryan Cochran
   (rcc003): Rollback to
   Initiator
9. 08/08/18 10:21 pm
   Jeannine Durdik
   (jdurdik): Approved
   for ARSC Dean
   Initial
10. 08/09/18 8:11 am
    Pat Koski (pkoski):

Approved for GRAD Dean Initial

11. 08/10/18 8:51 am Alice Griffin (agriffin): Rollback to Initiator

12. 09/13/18 7:47 pm Jeannine Durdik (jdurdik): Approved for ARSC Dean Initial

13. 09/14/18 8:37 am Pat Koski (pkoski): Approved for GRAD Dean Initial

14. 09/20/18 12:37 pm Alice Griffin (agriffin): Rollback to Initiator

15. 09/20/18 9:35 pm Jeannine Durdik (jdurdik): Approved for ARSC Dean Initial

16. 09/21/18 8:08 am Pat Koski (pkoski): Approved for GRAD Dean Initial

17. 09/25/18 9:33 am Alice Griffin (agriffin): Approved for Director of Program Assessment and Review

18. 10/09/18 2:47 pm Lisa Kulczak (lkulcza): Approved for Registrar Initial

19. 10/09/18 2:57 pm Gary Gunderman (ggunderm): Approved for Institutional Research

20. 10/09/18 2:58 pm Pearl Dowe (pkford): Approved for PLSC Chair

21. 10/11/18 2:14 pm Pearl Dowe (pkford): Approved for ARSC Curriculum Committee

22. 10/11/18 2:26 pm Jeannine Durdik (jdurdik): Approved for ARSC Dean

23. 10/12/18 12:13 pm Miran Kang (kang): Approved for Global Campus

24. 10/16/18 10:17 am Terry Martin (tmartin): Approved for Provost Review

## History

1. Mar 2, 2017 by Pearl Dowe (pkford)

2. Apr 5, 2017 by Charlie Alison (calison)

| Action | Code | Title |
|---|---|---|
| Add new | PADM--CDEV | Community Development |
| Add new | PADM--EPSU | Environmental Policy and Sustainability |

| Action | Code | Title |
|---|---|---|
| **Add new** | **PADM--HSAD** | **Health Service Administration** |
| **Add new** | **PADM--HEAD** | **Higher Education Administration** |
| **Add new** | **PADM--NPMT** | **Non-Profit Management** |
| **Add new** | **PADM--PPYA** | **Public Policy Analysis** |
| **Add new** | **PADM--RECT** | **Recreation and Tourism** |

Effective Catalog Year      Fall 2019

College/School Code      Fulbright College of Arts and Sciences (ARSC)

Department Code      Department of Political Science(PLSC)

Program Code      PADMMP

Degree      Master of Public Administration

CIP Code

44.0401 - Public Administration.

Program Title

Public Administration and Nonprofit Studies, Master of Public Administration

Program Delivery
Method

On Campus

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

**No**

What are the total      **36-39**
hours needed to
complete the
program?

# Program Requirements and Description

Requirements

**Admission to the M.P.A. Degree Program:**

Admission to the Graduate School

Minimum scores of 155 on the verbal portion and 145 on the quantitative portions of the current Graduate Record Examinations (GRE). (GRE scores may be waived under certain circumstances at the discretion of the PLSC Admissions Committee. Examples of possible exceptions include the successful completion of a master's degree or the submission of GMAT or LSAT scores in lieu of GRE scores).

3.20 minimum grade-point average in the last 60 hours of undergraduate coursework.

A written essay, submitted in accordance with standards set by the PLSC Admissions Committee.

Three letters of recommendation from persons competent to judge the applicant's academic/work experience.

Academic prerequisites: the PLSC Admissions Committee may require appropriate coursework related to an understanding of governmental processes and activities to cover deficiencies in past education.

All requirements listed above must be completed and reported before the beginning of the student's second semester or the student will not be admitted to courses that semester.

**Requirements for the Master of Public Administration Degree:** The M.P.A. requires a total of **36-39** 42 semester hours of which 27 hours are to be 5000-level courses or above.

Required Courses (18 hours):

| **Required Courses:** | **18** |
|---|---|
| PLSC 5113   Seminar in Human Resource Management | |
| PLSC 5123   Public Budgeting and Finance | |
| PLSC 5163   Public Policy | |
| PLSC 5193   Seminar in Public Administration | |
| PADM 5803  Quantitative Methods Analysis | |
| PADM 5913  Policy Analysis: Theory and Practice | |

Select one of the following (3 hours):                                                    3

| **Select one course from the following:** | **3-6** |
|---|---|
| **PADM 589V   Independent Research (MPA Portfolio)** | |
| **PLSC 600V   Master's Thesis** | |

| Select two courses from the following: | 6 |
|---|---|
| PLSC 4283   Federalism and Intergovernmental Relations | |
| PLSC 5103   Human Behavior in Complex Organizations ((may be used for either this requirement or to satisfy the 21 hour core requirement)) | |
| PLSC 5123   Public Budgeting and Finance ((may be used for either this requirement or to satisfy the 21 hour core requirement)) | |
| PLSC 5103   Human Behavior in Complex Organizations | |
| PLSC 5133   Nonprofit Management | |
| PLSC 5143   Administrative Law | |
| PLSC 5153   Environmental Politics and Policy | |
| PLSC 5173   Community Development | |
| PLSC 5243   Seminar in State Politics and Policy | |

~~PLSC 5983    Mixed Methods Research Design~~

 PADM 5813 Methods in Public Management Information

PADM 5823 Grant Writing for the Social Sciences

PADM 584V Special Topics in Public Administration

PADM 5903 Risk and Public Policy

**Special Interest Areas: A minimum** ~~Fifteen graduate semester hours, depending on exercise~~ of **9 or 12 graduate semester hours, depending on** the **student's career status when admitted to the program,** ~~internship,~~ may be chosen in PLSC/PADM and other disciplines with approval of **the Graduate Coordinator.** ~~the M.P.A. Program Director.~~ The **Graduate Coordinator,** ~~M.P.A Program Director,~~ in consultation with the student, will develop a set of relevant graduate courses that will help the student in meeting career objectives. **Focused studies** ~~Concentrations~~ may be developed for students interested in fields such as community development, environmental policy and sustainability, health services administration, higher education administration, non-profit management, public policy analysis, and recreation and tourism. Other **focused studies** ~~concentrations~~ may be exercised with the consent, advice and approval of the **Graduate Coordinator.** ~~M.P.A.~~

~~Program Director.~~ **Professional Development/Internship:** (1-6 semester hours). The professional development/internship is recommended but not required. ~~It will be offered on a credit/non-credit basis only.~~ The number of semester **credit hours** ~~hour credits~~ depends on the length and full/part-time nature of the internship.  A maximum of six professional development/internship **credit hours** ~~hours~~ may be applied **toward** ~~to~~ the **credit hours** ~~fifteen hours of~~ required **for** special interest area coursework.

All students must either pass a portfolio exam (production and oral defense of a professional portfolio) or successfully complete six hours of thesis.

**Portfolio Exam Option**: Students must produce a **complete** portfolio **comprised** ~~for examination near the end~~ of **at least 3 separate written artifacts for examination near the end of** the M.P.A. program covering relevant content and acquired skills and knowledge **unless they choose** ~~or complete~~ a **thesis option.** ~~six hour thesis.~~ ~~The portfolio exam will be graded by a faculty committee composed of no fewer than three members.~~ **Students will develop their portfolio artifacts through a total of 3 credit-hours of graduate independent research (i.e., PADM 589V) by taking a 1-hour independent research during their final 3 semesters of the program under the guidance of the appropriate faculty member(s). A comprehensive examination of the completed portfolio will be assessed by a faculty committee composed of no fewer than 3 members.**

**Thesis Option:** Students wishing to exercise the thesis option should consult with the graduate coordinator of the Department of Political Science. The thesis committee must be composed of at least three faculty members. The chair and another faculty **members** ~~member~~ must be Political Science faculty. Thesis credit is six hours and may be **counted toward** ~~used to satisfy six of~~ the **credit** ~~fifteen~~ hours ~~of~~ required **for** special interest area coursework.  Students may not apply both internship and thesis hours to the **credit** ~~fifteen~~ hours ~~of~~ required **for** special interest area coursework.

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Are Similar Programs available in the area?

No

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| Estimated Student Demand for Program | 15 students per year enrolled on average |
|---|---|

| Scheduled Program Review Date | 2019-2020 |
|---|---|

Program Goals and Objectives

| **Program Goals and Objectives** |
|---|
| Goals: |
| A. Graduate MPA students in a timely fashion. |
| B. Provide an examination process that adequately assesses MPA students in terms of their academic achievements from degree coursework. |
| C. Provide the opportunity for MPA students to apply what they learn in class to next-step professional goals. |
| Objectives: Effectively assess students in meeting the MPA degree requirements within the same semester they are scheduled to graduate. |

Learning Outcomes

| **Learning Outcomes** |
|---|
| Students develop skills and opportunities to advance as practicing administrators and managers. |
| Students will understand financial accountability and general management skills. |

Description and justification of the request

| Description of specific change | Justification for this change |
|---|---|

| Description of specific change | Justification for this change |
|---|---|
| The proposed changes are related to the total semester hours required for the MPA degree. In the existing MPA catalog, all MPA degree seekers are required to complete a minimum 42 semester hours of coursework. We decided to reduce such required credit hours from 42 hours to (a) 39 hours for those who are admitted as pre-career students and to (b) 36 hours for those who are admitted as in-career students. In-career students are those who hold a full time professional position at the time of their application, and pre-career students are those who are not classified as in-career at the time of application.

The proposed changes are also related to required and elective courses: moving PLSC 5123 Public Budgeting and Finance to the required list; establishing 3 independent research credit hours for the MPA portfolio option.

Stylistic changes include proper title for MPA degree program, proper course title and the semester it is offered, more explicit emphasis on the role of Graduate Coordinator in advising for students' special interest area development, etc. | Based on our research and internal review process, we propose these changes to educate our MPA students more effectively and efficiently. The change from 42 credit hours to 36-39 is based on researching peer institutions and programs along with considering the current status of our MPA program (e.g., lack of student enrollments, lack of faculty resources, etc.).

The changes in required and elective courses are to keep the program competitive. PLSC 5123, Public Budgeting and Finance is a regular offering in peer MPA programs and the department now has the faculty to teach the class on a regular basis. |
| We are adding seven focused studies in community development, environmental policy and sustainability, health services administration, higher education administration, non-profit management, public policy analysis, and recreation and tourism | Adding the focused studies to more clearly identify the special interest areas we recommend for students. |

Upload attachments

Reviewer Comments

**Alice Griffin (agriffin) (07/03/17 1:43 pm):** Changed effective catalog year to fall 2018. It is too late to complete the approval process for fall 2017. Changed program title to match the requested change provided in the description field.

**Alice Griffin (agriffin) (07/03/17 1:50 pm):** Changed the following on the LON: 1. Updated effective date to fall 2018. 2. Changed the current title of the degree and major to match our catalog naming convention. 3. Changed the codes for the degree/department to match ADHE's naming convention. 4. Retitled document to match the BOT naming convention.

**Gary Gunderman (ggunderm) (07/10/17 8:54 am):** CIP Code unchanged.

**Ryan Cochran (rcc003) (09/26/17 11:11 am):** Rollback: Submitter requests that the proposal be withdrawn.

**Alice Griffin (agriffin) (08/10/18 8:51 am):** Rollback: Please make your edits directly into

program management - the Program Requirements and Description field. You may contact Ryan Cochran for assistance at 5-3701.

**Alice Griffin (agriffin) (09/18/18 7:11 pm):** Indented required courses so that the credit hour requirements would be more clearly presented.

**Alice Griffin (agriffin) (09/20/18 12:37 pm):** Rollback: Review the email correspondence for suggested changes.

**Alice Griffin (agriffin) (09/25/18 9:32 am):** Inserted description and justification with input from submitter. Removed LON, as it is not necessary for a minor change.

Key: 341