

## DOCUMENT ONE

### Online Credit Hours for Students Pursuing an On-Campus (Face-to-Face) Undergraduate Degree

Any student pursuing an on-campus (face-to-face) undergraduate degree from the University of Arkansas may **take up to 35%** of the total credit hours required to complete the degree, of regular (semester/summer) online and self-paced online (correspondence) courses for degree credit.

- A freshman (first 30 hours) may take no more than 2 courses (8 hours) online.
- No student can enroll in more than 12 hours of online courses in any given semester\*#
- **For students that have transferred academic credits from other institutions, the percentage of total credit hours obtained at the University of Arkansas through regular (semester/summer) online and self-paced online (correspondence) courses for degree credit cannot exceed 35% of the total remaining hours needed to complete the degree after transfer credits are accounted for.**
- Exemption from this policy may apply for students in their last semester. All exemption requests must be signed by the department chair and Dean's office that oversee the degree program the student is pursuing.
- All online courses must include the course limits in the class notes presented to students when they register on ISIS. For instance, the class notes for each class section should include:

*"Students pursuing an on-campus (face-to-face) undergraduate degree at the University of Arkansas have the following credit hour restrictions for online and self-paced courses:*

- *Only 35% of the total credit hours required to complete the degree can be obtained through online and self-paced course*
- *A freshman (less than 30 credit hours earned) may take no more than 2 online and self-paced courses (8 credit hours)*
- *No student can enroll in more than 12 online and self-paced hours in any given semester*
- ***For students that have transferred academic credits from other institutions, the percentage of total credit hours obtained at the University of Arkansas through regular (semester/summer) online and self-paced online (correspondence) courses for degree credit cannot exceed 35% of the total remaining hours needed to complete the degree after transfer credits are accounted for.***
- *Other restrictions may apply due to federal financial aid policies*

*\* Students using financial aid cannot have more than 6 of these 12 credit hours come from self-paced online (correspondence) courses. Other financial aid regulations and policies may be applicable on a case by case basis.*

*# International students (enrolled full time) are limited to 3 credit hours of online courses per academic term (due to federal policies).*