# ATTACHMENT <u>1C</u>

#### ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

**Complete this form consistent with the instructions in Academic Policy 1622.20.** Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

| SECTION I: Approv                                       | als                         |   |   |                                       |                     |
|---|-----------------------------|---|---|---------------------------------------|---------------------|
| Department / Program Chair D                            |                             | mitted  | Graduate Council Chair  |                                       | Date                |
| College Dean  | Date                        |   | Faculty Senate Ch   | air                                   | Date                |
| Honors College Dean Date                                |                             |   | Provost   |                                       | Date                |
| Core Curriculum Committee Date                          |                             |   | Board of Trustees Approval/Notification Date                            |                                       |                     |
| University Course and Programs Committee Date           |                             |   | Arkansas Higher Education Coordinating Board Approval/Notification Date |                                       |                     |
| Vice Provost for Distance Edu<br>(for on-line programs) | acation Date                |   |   |                                       |                     |
| SECTION II: Profile                                     | Data - Required Inform      | nation and N  | ame Change In   | formation                             |                     |
| Academic Unit:  | Major/Field of Study        | Minor   | ⊠Other Uni  | t <u>Birth through Kindergarten C</u> | <u>oncentration</u> |
| Level:  | Undergraduate               | Graduate  | Law   | Effective Catalog Year 2015           |                     |
| Program changes are effect                              | ive with the next available | e catalog. See A  | Academic Policy S   | Series 1622.20                        |                     |
| Current Name  | BSHE, Human Developn        | nent and Fami   | ly Sciences (Birtl  | h through Kindergarten Conc.)         |                     |
| College, School, Division AFLS                          |                             | Department Code <u>HESC</u>   |   |                                       |                     |
| Current Code (6 digit Alpha) HDFSBS                     |                             | Proposed Code (6 digit Alpha)<br>Prior approval from the Office of the Registrar is required.         |   |                                       |                     |
| Interdisciplinary Program                               |                             | CIP Code <u><b>19.0701</b></u><br>Prior assignment from Office of Institutional Research is required. |   |                                       |                     |
|   |                             |   |   |                                       |                     |

Proposed Name

When a program name is changed, enrollment of current students reflects the new name.

#### SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

#### **SECTION IV: Eliminate an Existing Program/Unit**

Code/Name

Effective Catalog Year

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_ Allow students in program to complete under this program until Term: \_\_\_\_ Year: \_\_\_\_

#### SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: <u>The Birth through Kindergarten concentration in the major of</u> <u>Human Development & Family Sciences will be revised to prepare students for application for the Integrated Birth through</u> <u>Kindergarten/Special Education teacher license in the state of Arkansas. These revisions will be implemented incrementally</u> <u>over several years. The first set of revisions are presented for 2014-2015.</u>

The following changes in course requirements will be made.

**<u>1. A new course, HESC 1413 Foundations for Teaching Young Children, will be created.</u>** 

2. A new lab course, HESC 2401L Infant & Toddler Development Lab will be created as a co-requisite to HESC 2403 Infant & Toddler Development.

3. HESC 3402/3401L Child Guidance will have a new number, HESC 2473/2471L. Changing the course from 2-credit hours to 3-credit hours better reflects the competencies required from the State of Arkansas for teacher licensure. Moving this course to the 2000-level better reflects the sequencing of the concentration and allows for the direct substitution of this course from the junior colleges.

<u>4. HESC 1411L Observation of Children will be removed from the requirements. Content from this course will be embedded in the proposed HESC 1413 Foundations of Teaching Young Children.</u>

5. HESC 4423 Adult Development will be removed from the requirments.

**<u>6. HESC 4753 Family Financial Management will be removed from the requirements.</u>** 

Check if either of these boxes apply and provide the necessary signature:

Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

Check all the boxes that apply and complete the required sections of the form:

Change of Name and Code (Complete only sections I, II, V and VII.)

Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

#### **SECTION VI: Justification**

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The state of Arkansas teacher licensing board has recently revised it's rules for all teacher licenses and created a new teacher license in Integrated Birth through Kindergarten/Special Education. This new license recognizes the unique education and training requirements for professionals working with children birth through kindergarten and allows higher education programs to adequately prepare them. The changes to the BRKD concentration in HDFS provide students with appropriate coursework for preparing students to apply for the Integrated Birth through Kindergarten/Special Education teacher license. SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

#### Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.

- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

## For minors, state requirements in terms of hours, required courses, electives, etc.

## For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

## For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

## Timothy Killian

Area Coordinator

212 Home Economics Building

479-575-7214

Students majoring in human development and family sciences prepare for one of the fastest growing employment opportunities in the country. The human services area includes jobs that serve people from conception through the last stages of life. Students develop skills for working with individuals and families in governmental, private, and nonprofit organizations. Three concentrations are offered:

## Birth through Kindergarten (BRKD)

The knowledge and skills developed in this program will prepare students to work with children from birth through five years of age in various settings.

The birth through kindergarten (BRKD) concentration prepares individuals to work with infants, toddlers, preschoolers, and kindergarteners (i.e., ALL young children) with and without disabilities, including those at risk, and their families. Upon successful completion of the BRKD program, graduates may apply for the Arkansas Integrated Birth through Kindergarten/Special Education teacher license, and work in public school classrooms. In addition, BRKD program graduates may find employment in early intervention programs, child care and education centers, residential placement centers, and other child and family settings. Students will also gain valuable hands-on experience while working in the Jean Tyson Child Development Study Center and in community placements.

### Requirements for a Major in Human Development and Family Sciences (HDFS)

State minimum core and discipline specific general education requirements: (Course work that meets state minimum core requirements is in bold.)

| Communications                                     | 5   | 3-9   |  |
|--|---|-------|--|
| ENGL 1013  | Composition I (ACTS Equivalency = ENGL 1013) (Sp, Su, Fa) (unless exempt)     | 3     |  |
| ENGL 1023  | Composition II (ACTS Equivalency = ENGL 1023) (Sp, Su, Fa) (unless exempt)    | 3     |  |
| <u>COMM 1313</u>                                   | Public Speaking (ACTS Equivalency = SPCH 1003) (Sp, Su, Fa) OR COMM Intensive | 3     |  |
| History and Government                             |   |       |  |
| Choose from US History and Government Core Courses |   |       |  |
| Mathematics  |   | 3     |  |
| Choose from Mathematics Core Courses               |   |       |  |
| Sciences   |   | 8     |  |
| Choose from Science Core courses                   |   |       |  |
| Fine Arts and Humanities                           |   |       |  |
| Choose from Fine Arts, Humanities Core courses     |   | 6     |  |
| Social Sciences                                    |   | 9     |  |
| PSYC 2003  | General Psychology (ACTS Equivalency = PSYC 1103) (Sp, Su, Fa)                | 3     |  |
| SOCI 2013  | General Sociology (ACTS Equivalency = SOCI 1013) (Sp, Su, Fa)                 | 3     |  |
| or <u>RSOC 2603</u>                                | Rural Sociology (Sp)  |       |  |
| HESC 2413  | Family Relations (Sp, Fa)   | 3     |  |
| Total Core Requirements                            |   | 32-38 |  |
|  |   |       |  |

| BKRD Courses              |   | <u>58 <del>61</del></u> |
|---------------------------|---|-------------------------|
| HESC 1213                 | Fundamentals of Nutrition (Sp, Fa)  | 3                       |
| HESC 1411L                | Observation of Children in Early Childhood Programs (Sp)                          | 1                       |
| HESC 1413                 | Foundations of Teaching Young Children (Fa)                                       | 3                       |
| HESC 1501                 | Orientation to Human Environmental Sciences (Sp, Fa)                              | 1                       |
| HESC 2403                 | Infant and Toddler Development (Sp, Fa)   | 3                       |
| & HESC 2401L              | and Infant & Toddler Laboratory (Sp, Fa)  | 1                       |
| <u>HESC 2433</u>          | Child Development (Sp, Fa)  | 3                       |
| HESC 2453                 | Analytical Approaches to Research in Human Development and Family Sciences I (Fa) | 3                       |
| HESC 2463                 | Analytical Approaches to Research in Human Development & Family Sciences II (Sp)  | 3                       |
| HESC 3402 2473            | Child Guidance (Sp, Fa)   | 3                       |
| & <u>HESC 3401L</u> 2471L | and Child Guidance Laboratory (Sp, Fa)  | 1                       |
| <u>HESC 4313</u>          | Building Family and Community Relationships (Sp)                                  | 3                       |
| HESC 4332                 | Curriculum and Assessment: Birth to Three Years (Sp)                              | 4                       |
| & <u>4332L</u>            | and Curriculum and Assessment: Birth to Three Years Laboratory (Sp)               | 4                       |
| HESC 4342                 | Curriculum and Assessment: Three Years through Kindergarten (Fa)                  | 4                       |
| & <u>4342L</u>            | and Curriculum and Assessment: Three Years through Kindergarten (Fa)              | 4                       |
| <u>HESC 4373</u>          | Field Experience 2 in Birth through Kindergarten Programs (Sp)                    | 3                       |
| <u>HESC 4423</u>          | Adult Development (Fa)  | 3                       |
| <u>HESC 4453</u>          | Parenting and Family Dynamics (Sp, Fa)  | 3                       |
| <u>HESC 4463</u>          | Administration and Leadership in the Helping Professions (Fa)                     | 3                       |
| HESC 4753                 | Family Financial Management (Sp, Fa)  | 3                       |
| <u>CIED 3023</u>          | Survey of Exceptionalities (Sp, Su, Fa)   | 3                       |
| <u>CIED 3103</u>          | Children's Literature (Fa)  | 3                       |
| <u>CIED 3113</u>          | Emergent and Developmental Literacy (Fa)  | 3                       |
| <u>HIST 3383</u>          | Arkansas and the Southwest (Sp, Fa)   | 3                       |
| <u>SCWK 3633</u>          | Child Welfare: 21st Century Perspectives (Sp, Su, Fa)                             | 3                       |
| General Electives         |   | 24-30-21-27             |
| Total Hours               |   | 120                     |

# SECTION VIII: Action Recorded by Registrar's Office

| PROGRAM INVENTORY/DARS                           |   |                            |                          |                     |  |  |  |
|--|---|----------------------------|--------------------------|---------------------|--|--|--|
| PGRM   | SUBJ  | CIP                        | CRTS                     |                     |  |  |  |
| DGRE   | PGCT  | OFFC&CRTY VAL              | OFFC&CRTY VALID          |                     |  |  |  |
| REPORTING COE                                    | DES   |                            |                          |                     |  |  |  |
| PROG. DEF  | -   | REQ. DEF.                  | Initials                 | Date                |  |  |  |
|  |   |                            |                          |                     |  |  |  |
| Distribution                                     |   |                            |                          |                     |  |  |  |
| Notification to:<br>(1) College<br>(7) Treasurer | <ul><li>(2) Department</li><li>(3) Admissions</li><li>(8) Undergraduate Program Committee</li></ul> | (4) Institutional Research | (5) Continuing Education | (6) Graduate School |  |  |  |

8/19/13