

**ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES**

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

**SECTION I: Approvals**

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

**SECTION II: Profile Data - Required Information and Name Change Information**

Academic Unit:     Major/Field of Study     Minor     Other Unit \_\_\_\_\_  Policy

Level:             Undergraduate     Graduate     Law    Effective Catalog Year 2014

Current Name **MS, Human Environmental Sciences**

College, School, Division : **AFLS**

Department Code: **HESC**

Current Code (6 digit Alpha) **HESCMS**

Proposed Code (6 digit Alpha) \_\_\_\_\_  
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **19.0101**  
Prior assignment from Office of Institutional Research is required.

Proposed Name  
When a program name is changed, enrollment of current students reflects the new name.

**SECTION III: Add a New Program/Unit**

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE  
<http://www.arkansashighered.com/pdfs/BookAppNewProgramCriteriaandProceduresRevised2005.pdf>.

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

**SECTION IV: Eliminate an Existing Program/Unit**

Code/Name \_\_\_\_\_ Effective Catalog Year \_\_\_\_

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_\_

Allow students in program to complete under this program until Term: \_\_\_\_\_ Year: \_\_\_\_\_

**SECTION V: Proposed Changes to an Existing Program or Program Policies**

Insert here a statement of the exact changes to be made:

**The Master's Degree of Human Environmental Sciences currently provides a thesis and non-thesis option. This proposal is to offer the non-thesis option as an online program. The thesis program will continue to be offered in-person as it currently is. There are no other changes in course requirements.**

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

### **SECTION VI: Justification**

*Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)*

**There are currently many students taking courses that are provided by the school and are online. Also, the demand for online programs is growing, and is particularly strong in HESC programs. The changes have no short-term staffing implications. Long-term staffing implications will only be needed after the programs experience significant growth. The proposed change will allow the programs to recruit and compete for students who are seeking and needing to pursue their degrees online.**

### **SECTION VII: Catalog Text and Format**

*In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.*

**Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:**

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

**For minors, state requirements in terms of hours, required courses, electives, etc.**

**For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.**

**For Law School program/units, prepare text consistent with current catalog style.**

For centers, prepare text consistent with current catalog style.

## Human Environmental Sciences (HESC)

### Faculty

**Laurie Marie McAlister Apple**, Associate Professor  
**Mechelle Bailey**, Instructor  
**Vernoise Guinett Baldwin**, Instructor  
**Lance M. Cheramie**, Instructor  
**Eunjoo Cho**, Assistant Professor  
**Mardel Asbury Crandall**, Instructor  
**Frank L. Farmer**, Professor  
**Rhonda Hammond**, Assistant Professor  
**Robert James Harrington**, Professor, Twenty-First Century Endowed  
Chair in Hospitality and Restaurant Management  
**Jennifer Katherine Henk**, Assistant Professor  
**Jayoung Hwang**, Assistant Professor  
**Timothy Scott Killian**, Associate Professor  
**Cindy Moore**, Clinical Assistant Professor  
**Godwin-Charles A. Ogbeide**, Associate Professor  
**Allen Powell**, Instructor  
**Glenda L. Revelle**, Associate Professor  
**Lona Robertson**, Professor  
**Kathy Smith**, Assistant Professor  
**Cheryl Leigh Southward**, Associate Professor  
**Kelly Ann Way**, Associate Professor  
**Jacquelyn Dee Wiersma**, Assistant Professor  
George W. Wardlow  
Interim Director  
118 Home Economics Building  
479-575-4305  
E-mail: wardlow@uark.edu  
<http://hesc.uark.edu/2668.php>

### Degree Conferred:

M.S. (HESC)

**Areas of Study:** Apparel studies; food, human nutrition and hospitality; human development and family sciences; and general human environmental sciences.

**Prerequisites to Degree Program:** Applicants are expected to have sufficient undergraduate preparation to be admitted to the program. An admissions committee that is appointed by the Director at the time an application for admission is received determines eligibility for admission to any of the program areas. The admissions committee specifies any deficiencies in admission requirements that must be met by students who are admitted.

**Requirements for the Master of Science Degree:** The School of Human Environmental Sciences requires that at least 50 percent of the course requirements be earned from courses at the 5000 or 6000 level. This degree allows for a thesis and non-thesis option. Students who have research assistantships funded by the Arkansas Agricultural Experiment Station are required to participate in the thesis option. The thesis option is also recommended for students who plan to continue their education beyond the Master of Science degree.

**Thesis Option:** The thesis option requires a minimum of 30 semester hours. Of those 30 hours, six semester hours of thesis research are required and at least 12 hours of course work must originate within the area of concentration. Students must also take at least one course each in graduate statistics and research methods.

**Non-thesis Option:** The non-thesis option is provided for students, in any concentration, who are pursuing their degree through distance education. Students may take any or all of their courses online. The non-thesis option requires a minimum of 33 semester hours of graduate level course work. A minimum of 15 of the semester hours must originate in the student's area of concentration. Students must also take at least one course each in graduate statistics and research methods. Non-thesis track students are required to pass both written and oral comprehensive exams. Students are strongly encouraged to consult with their advisors and the program website for the sequencing and availability of distance education courses offered by the school.

**HESC Distance Education Master's Degree:** ~~The General Human Environmental Sciences concentration is the only HESC M.S. degree available through distance education. The sequence of courses for distance education students is dependent upon the time of the student's enrollment and the availability of distance education courses offered by the school.~~

**SECTION VIII: Action Recorded by Registrar's Office**

PROGRAM INVENTORY/DARS

PGRM \_\_\_\_\_ SUBJ \_\_\_\_\_ CIP \_\_\_\_\_ CRTS \_\_\_\_\_  
DGRE \_\_\_\_\_ PGCT \_\_\_\_\_ OFFC&CRTY VALID \_\_\_\_\_

REPORTING CODES

PROG. DEF. \_\_\_\_\_ REQ. DEF. \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

**Distribution**

Notification to:

- (1) College
- (2) Department
- (3) Admissions
- (4) Institutional Research
- (5) Continuing Education
- (6) Graduate School
- (7) Treasurer
- (8) Undergraduate Program Committee

7/2/07