

ATTACHMENT 4H**ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES**

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

| | | | |
|---|----------------------|---|------------|
| Department / Program Chair _____ | Date Submitted _____ | Graduate Council Chair _____ | Date _____ |
| College Dean _____ | Date _____ | Faculty Senate Chair _____ | Date _____ |
| Honors College Dean _____ | Date _____ | Provost _____ | Date _____ |
| Core Curriculum Committee _____ | Date _____ | Board of Trustees Approval/Notification Date _____ | |
| University Course and Programs Committee _____ | Date _____ | Arkansas Higher Education Coordinating Board Approval/Notification Date _____ | |
| Vice Provost for Distance Education _____ (for on-line programs) | Date _____ | | |

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy
 Level: Undergraduate Graduate Law Effective Catalog Year _____

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name **MA, Spanish**

College, School, Division **ARSC**

Department Code **WLLC**

Current Code (6 digit Alpha) **SPANMA**

Proposed Code (6 digit Alpha) _____
 Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **16.0905**
 Prior assignment from Office of Institutional Research is required.

Proposed Name _____

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx>

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: In Spanish we will continue to offer our existing MA program requirements, but we seek to add another area of study as a second "track" with slightly different requirements. The existing MA thus will become the "literature track", and the new alternative track we are adding will be called the "pedagogy track." The literature track requires 36 hours of coursework in literature and culture, with comprehensive exams. The pedagogy track requires 24 hours of coursework in literature and culture, together with 12 hours of coursework in pedagogy, technology in the classroom, and second-language acquisition, with comprehensive exams corresponding to these emphases.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

These changes are designed to give students in our Spanish M.A. a greater variety of emphases and preparations, that should help to better and more specifically prepare them for their future professional lives. We retain our "traditional" MA option, with a strong emphasis on literary analysis, that will remain oriented towards students likely to continue on to a Ph.D. program with a literary emphasis. But we add an alternative track, with more emphasis on pedagogy and slightly different requirements (see catalogue copy), for students who might use the M.A. more as a terminal degree in preparation for language teaching at the undergraduate, community college, or secondary level (which is what a number of our graduates indeed do). We hope this modification will make our M.A. program more marketable; attract more students to our M.A. program and increase our graduation rate. It is not uncommon in our field for schools to offer a dual-track program such as this one at the M.A. level.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Requirements for the Master of Arts Degree in Spanish: Students pursuing the M.A. degree in Spanish will chose to follow one of two tracks. Track one is a traditional M.A. in Hispanic literature and culture with a strong emphasis on literary analysis. This track is recommended for students likely to pursue work towards a Ph.D. in literature and cultural studies after the completion of the M.A. Track two provides students an alternative that places more emphasis on coursework in pedagogy, technology in the classroom, and second-language acquisition. This track is recommended more for students interested in language teaching, for students who may likely use the M.A. as a terminal degree in preparation for community college or liberal arts teaching, or for secondary teachers seeking further professional development.

Requirements for the Spanish M.A. Literature Track: Aside from deficiencies, a minimum of 36 hours of graduate course work is required for the degree. All students during their first semester take WLLC 5063, Teaching Foreign Languages on the College Level. Students must also take, usually during the first year, a research seminar (SPAN 5703) and present a research paper meeting professional research methods and standards. Each candidate must pass a comprehensive examination covering course work and reading lists on five historical periods of the Hispanic world, including two periods from each tradition (Latin American and Spain) and at least two periods before 1900. The periods of concentration are Colonial, 19th century, 20th/21st century, and U.S. Latino/a for Latin America; and Medieval, Golden Age, 19th century, and 20th century for Spain. Upon admission to this program, the candidate will be assigned an adviser who, in consultation with the candidate, will design a suitable program for the candidate. The adviser, in consultation with other members of the department, will select an examination committee for the comprehensive oral and written examinations. Detailed program descriptions, including reading lists and examination procedures are available from the department. Upon admission to this program, the candidate will be assigned an adviser who, in consultation with the candidate, will design a suitable program for the candidate, following these guidelines. The adviser, in consultation with other members of the department, will select an examination committee for the comprehensive oral and written examinations. Detailed program descriptions, including reading lists and examination procedures, are available from the department.

Requirements for the Spanish M.A. Pedagogy Track: Aside from deficiencies, a minimum of 36 hours of graduate course work is required for the degree. All students during their first semester take WLLC 5063, Teaching Foreign Languages on the College Level. Students in the Pedagogy Track will then combine 24 total hours of coursework in literature and culture, with an additional 9 hours of coursework in pedagogy, technology in the classroom, and second-language acquisition (typically WLLC 4023, WLLC 4033, and WLLC 575v), chosen in consultation with an advisor. Students in the pedagogy track will also be required to pass a comprehensive examination covering course work and reading lists. Pedagogy-track students will complete one exam on pedagogy and technology, and four exams on literature and culture from four historical periods of the Hispanic world, including at least one period from each tradition (Latin American and Spain) and at least one period before 1900. The periods of concentration are Colonial, 19th century, 20th/21st century, and U.S. Latino/a for Latin America; and Medieval, Golden Age, 19th century, and 20th century for Spain. Upon admission to this program, the candidate will be assigned an adviser who, in consultation with the candidate, will design a suitable program for the candidate, following these guidelines. The adviser, in consultation with other members of the department, will select an examination committee for the comprehensive oral and written examinations. Detailed program descriptions, including reading lists and examination procedures, are available from the department.

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SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____
DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
Initials _____ Date _____

Distribution

Notification to:
(1) College (2) Department (3) Admissions (4) Institutional Research (5) Continuing Education (6) Graduate School
(7) Treasurer (8) Undergraduate Program Committee

8/19/13

