

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____ Date Submitted _____

Graduate Council Chair _____ Date _____

College Dean _____ Date _____

Faculty Senate Chair _____ Date _____

Honors College Dean _____ Date _____

Provost _____ Date _____

Core Curriculum Committee _____ Date _____

Board of Trustees Approval/Notification Date _____

University Course and Programs Committee _____ Date _____

Arkansas Higher Education Coordinating Board Approval/Notification Date _____

SECTION II: Profile Data - Required Information and Name Change InformationAcademic Unit: Major/Field of Study Minor Other Unit Graduate Certificate PolicyLevel: Undergraduate Graduate Law Effective Catalog Year 2012

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name Post Masters Graduate Certificate in ABACollege, School, Division EDUCDepartment Code CIEDCurrent Code (6 digit Alpha) APBAMCProposed Code (6 digit Alpha) APBAGC
Prior approval from the Office of the Registrar is required. Interdisciplinary ProgramCIP Code 13.1013
Prior assignment from Office of Institutional Research is required.

Proposed Name _____

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: There are two proposed changes in the original program. First, a Practicum course will need to be added, Second, the admission requirements will be changed from post master degree to a graduate certificate program that could be taken during the master degree or as part of a graduate certificate graduate classes.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

(1) The proposed addition of a Practicum course in the Graduate Certificate in Applied Behavior Analysis is a result of changes in the requirements for additional filed experiences by the Board on the Accreditation of Programs leading to the examination for the BCBA credential. All programs will seeking program accreditation by the BCBA Borad will be increasing the number of courses from 5 to 6.

(2) The request that the certificate program be changed from a post master's program to a graduate certificate program that could be taken during the master degree or as part of a graduate certificate is a result of the numerous inquiries of persons seeking the master and the certificate in ABA. The need for BCBA professionals is great and continues to grow. There is no other program in the state for persons seeking training for the BCBA credential. A change in the admission requirement will allow students to complete the program in a shorter time (as with a MEd and not in addition to the MEd).

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Graduate Certificate in Applied Behavior Analysis

The Graduate Certificate in Applied Behavior Analysis is for those individuals ~~with a master's degree in teaching or related services~~ who wish to pursue board certification in Behavior Analysis or to utilize behavioral theory in the area of autism or behavioral disorders. The program builds on candidate's previous knowledge of effective teaching and behavioral strategies and extends knowledge and skills in the use of applied behavior analysis (ABA), positive behavior support (PBS), and functional behavioral assessments (FABs) in teaching persons with low incidence or severe disabilities. Classes emphasize the development and ethical use of behavioral change programs which are validated by systematic evaluation of the interventions used. Ethical, professional and legal standard are discussed and applied in the use of Applied Behavior Analysis.

Admission requirements for the Graduate Certificate program include:

- A minimum of a 3.0 cumulative grade point average (GPA) during the last 60 hours of undergraduate work.
- ~~A master's degree in a related field.~~
- ~~Previous graduate course work must include (a) 3 semester hours in research design/methods and (b) 3 semester hours in applied behavior psychology or learning theories.~~

Program of Study

- ~~CIEDSPED~~ 6843 Basic Principles of ABA
- ~~CIEDSPED~~ 6853 Assessment in ABA
- ~~CIEDSPED~~ 6863 Behavioral Change Procedures and Supports
- ~~CIEDSPED~~ 6873 Measurement and Experimental Design
- ~~CIEDSPED~~ 6883 Ethical, Professional, and Legal Standards
- ~~SPED~~ 6893 Practicum in ABA

Candidates for the Graduate Certificate must have a B or better in the Program of Study. Courses from other institution will not be substituted for the required courses. Candidates seeking Board Certification will need to pass the BACB™ examination and to arrange for a Board Supervised Practicum. Information on Board Certification is available online at www.babc.com.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____
 DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
 Initials _____ Date _____

Distribution

- Notification to:
- (1) College
 - (2) Department
 - (3) Admissions
 - (4) Institutional Research
 - (5) Continuing Education
 - (6) Graduate School
 - (7) Treasurer
 - (8) Undergraduate Program Committee