

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy

Level: Undergraduate Graduate Law Effective Catalog Year 2013-2014

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name _____

College, School, Division EDUC

Department Code CIED

Current Code (6 digit Alpha) _____

Proposed Code (6 digit Alpha) TESLME
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code 13.1401
Prior assignment from Office of Institutional Research is required.

Proposed Name Master of Education in Teaching English to Speakers of Other Languages

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: _____

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

ESL professionals in Northwest Arkansas teach, prepare and provide in-service training and on-going support to help teachers better serve language minority populations. In districts in Northwest Arkansas, it is not unusual for a school to have 40% or more language minority children. In these districts, every teacher acts as an ESL teacher. Teachers are impacted in two ways--first, the ESL teachers themselves offer pull-out programs, sheltered classes, and support to content teachers. Secondly, in the content/classroom teachers now, in addition to all else she does, must also find ways to accommodate language minority students in the content classroom. Many content and classroom teachers have had little or no coursework in teaching culturally and linguistically diverse populations. Their education may have offered/required one course in special needs populations or differentiated instruction. Those teachers may need extensive support and leadership to transition into their new roles.

The CIED/ESL faculty also receive inquiries regularly from international students looking for an Med in TESOL specifically, or who want an ESL concentration in a Ph.D. program.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

State Program Name: Master of Education in Teaching English to Speakers of Other Languages

Description: The program is designed to prepare teachers in the U.S. and abroad to teach English to students whose first language is not English; graduates are also prepared to create and implement curriculum and appropriate assessments for

English as a second language (ESL). It also prepares students for further graduate study (Education Specialist or Ph.D.s). Included in the course work for the M.Ed. are the four courses required by the Arkansas Department of Education for endorsement in ESL.

Admission requirements: Students must be officially accepted by the Graduate School AND students must be accepted into the **M.Ed. TESOL degree program**. Once information is reviewed, the Graduate School will submit applicant's completed packet to the degree program for review.

Completion of an appropriate undergraduate degree program. 3.0 grade-point average on all undergraduate courses on last 60 hours.

In addition to the program requirements listed above, all degree candidates must post a portfolio that exhibits samples of work from all major required courses (That is the eight courses listed below) to Chalk and Wire. They will also complete an action research project during their Internship/Action Research (CIED 5993).

No minor or other program component is required. Students may take electives, but they are not required and the M.ED has 33 required hours, so electives would be above and beyond that.

Requirements for the Master of Education can be found on Pages 47-48 of the 2012-2013 Graduate Catalog. Major course requirements for the M.Ed. are:

Professional Core (Endorsement courses) -- 12 hours Status: Active
CIED 5923 Second Language Acquisition
CIED 5933 Second Language Methodology
CIED 5943 Teaching People of Other Cultures
CIED 5953 Second Language Assessment
Additional Required Courses -- 12 hours Active (but not offered yet)
CIED 5393 Introduction to Linguistics (3 hours)
CIED 5513 Sound system of American English (3 hours)
CIED 5543 Structures of American English (3 hours)
CIED 599v Internship (3 hours)
Research Requirements: Students are not required to complete a formal master's thesis, but will take a class (CIED 5013 or CIED 5273) that provides an introduction to education research and then design and carry out an action research project in CIED 5983 Practicum in Curriculum and Instruction. Following this two course sequence students will defend their project as the comprehensive exam for the degree. This project will be assessed by a faculty panel which will include the advisor for the student's program and two other M.Ed. faculty members.
For students who have the experience and desire to complete a formal thesis, this option exists. In such cases, students will form an advisory committee and then propose, write and defend a thesis committee. The successful defense of the thesis will represent the comprehensive exam for the M.Ed. degree. Students who choose the thesis option will not be required to complete CIED 5013/5273 or CIED 5983 but must take six credits of master's thesis credit (CIED 600v) in the place of these two courses.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____

DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
 Initials _____ Date _____

Distribution

- Notification to:
- (1) College
 - (2) Department
 - (3) Admissions
 - (4) Institutional Research
 - (5) Continuing Education
 - (6) Graduate School
 - (7) Treasurer
 - (8) Undergraduate Program Committee

5/12/08