Academic Policy Series	1622.20A

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

_____   _____
Department / Program Chair   Date Submitted   Graduate Council Chair   Date

_____   _____
College Dean   Date   Faculty Senate Chair   Date

_____   _____
Honors College Dean   Date   Provost   Date

_____   _____
Core Curriculum Committee   Date   Board of Trustees Approval/Notification Date

_____   _____
University Course and Programs Committee   Date   Arkansas Higher Education Coordinating Board Approval/Notification Date

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: ☐ Major/Field of Study ☐ Minor ☐Other Unit _____ ☐ Policy

Level: ☐ Undergraduate ☒ Graduate ☐ Law   Effective Catalog Year _____

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name   **MPA, Public Administration**

College, School, Division **ARSC**   Department Code **PADM**

Current Code (6 digit Alpha) **PADMMP**   Proposed Code (6 digit Alpha) _____
Prior approval from the Office of the Registrar is required.

☐Interdisciplinary Program   CIP Code **44.0401**
Prior assignment from Office of Institutional Research is required.

Proposed Name **Public Administration and Nonprofit Studies**
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

☐ For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

☐ Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____   Effective Catalog Year _____

No new students admitted to program after Term: ___ Year: _____
Allow students in program to complete under this program until Term: ___ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **Change in Program Name**

Check if either of these boxes apply and provide the necessary signature:

☐ Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

☐ Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

☒ Change of Name and Code (Complete only sections I, II, V and VII.)

☐ Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The name change is a reflection of change in composition of our students' focus which includes recent additions of nonprofit management classes. The 15 hrs graduate certificate Cross Sector Alliances was added to the program to enhance its value for our students. These changes reflect common trends across many public administration programs across the country (recent statistics show that number of graduate programs with nonprofit management focus grew by 26 percent between 1996 and 2006 alone.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V.   Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Public Administration and Nonprofit Studies (PADM)

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http://www.uark.edu/depts/plscinfo/

- Professors Gaber, Kelley, Kerr, Parry, Reid, Shields, Zeng
- Associate Professors Conge, Dowdle, Ghadbian, Ryan, Schreckhise
- Assistant Professors Dowe, Jimeno, Maxwell, Mitchell, Song, Stewart
- Research Assistant Professor Hunt
- Adjunct Professors Davis, Purvis, Smith, Wicks

Degrees Conferred:
M.P.A. in Public Administration and Nonprofit Studies (PADM)

Graduate Certificate Offered (non-degree):
Cross-Sector Alliances (See http://grad.uark.edu/crossSectorAlliance)

The Master of Public Administration and Nonprofit Studies program is administered by the Department of Political Science. The major objectives of the program are as follows:

1. to provide a broad flexible program to prepare students for careers in public service and nonprofit management;
2. to afford opportunities to practicing administrators for improving their careers and services through advanced education and training; and
3. to prepare scholars for further graduate study in the fieldfields of public administration and nonprofit management.

Prerequisites for Admission to the M.P.A. Degree Program:

1. Admission to the Graduate School
2. Minimum scores of 155 on the verbal portion and 145 on the quantitative portions of the current Graduate Record Examinations (GRE). (GRE scores may be waived under certain circumstances at the discretion of the PLSC Admissions Committee. Examples of possible exceptions include the successful completion of a master's degree or the submission of GMAT or LSAT scores in lieu of GRE scores).
3. 3.20 minimum grade-point average in the last 60 hours of undergraduate course work.
4. A written essay, submitted in accordance with standards set by the PLSC Admissions Committee.
5. Three letters of recommendation from persons competent to judge the applicant's academic/work experience.
6. Academic prerequisites: the PLSC Admissions Committee may require appropriate course work related to an understanding of governmental processes and activities to cover deficiencies in past education.
7. All requirements listed above must be completed and reported before the beginning of the student's second semester or the

Requirements for the Master of Public Administration and Nonprofit Studies Degree: The M.P.A. requires a total of 42 semester hours of which 27 hours are to be 5000-level courses or above.

Required Courses (9 semester hours)
PLSC 5193 Seminar in Public Administration
PADM 5803 Quantitative Methods Analysis
PADM 5813 Methods in Public Management Information

Select five courses from the following 10 courses:
PLSC 5103 Human Behavior in Complex Organizations
PLSC 5113 Seminar in Human Resource Management
PLSC 5123 Public Budgeting and Finance
PLSC 5133 Management of Service Sector Organizations
PLSC 5143 Administrative Law
PLSC 5153 Environmental Politics and Policy
PLSC 5163 Public Policy Formation and Analysis
PLSC 5243 Seminar in State Politics and Policy
PADM 5823 Grant Writing for the Social Sciences
PADM 584V Special Topics in Public Administration

Special Interest Areas: Twelve to 18 graduate semester hours, depending on exercise of the internship, may be chosen in PLSC/PADM and other disciplines with approval of the M.P.A. Program Director. The M.P.A Program Director, in consultation with the student, will develop a set of relevant graduate courses that will help the student in meeting career objectives. Concentrations may be developed for students interested in fields such as community development, environmental policy and sustainability, health services administration, higher education administration, non-profit management, public policy, and recreation and tourism. Other concentrations may be exercised with the consent, advice and approval of the M.P.A. Program Director. Students who elect to take only twelve hours may satisfy the remainder of the required degree hours with optional thesis or professional development/internship credit (please see below).

Mandatory Comprehensive Examination: All students will be required to take a written comprehensive examination covering their M.P.A. program or complete a six-hour thesis. The comprehensive exam will be graded by at least a three-person faculty committee selected by the M.P.A. Program Director. Students pursuing the thesis option are not required to take a written examination. Rather, successful defense of their thesis satisfies this requirement. In addition to the successful completion of all course requirements and a passing grade on the written comprehensive examination (if taken), each student must present a minimum cumulative grade-point average of 3.00.

Thesis Option: Students wishing to exercise the thesis option should consult with the graduate coordinator of the Department of Political Science. The thesis committee must be composed of at least three faculty members. The chair and another faculty member must be PLSC faculty. Thesis credit is six hours.

Professional Development/Internship: (1-6 semester hours). The professional development/internship is recommended but not required. It will be offered on a credit/non-credit basis only. The number of semester hour credits depends on the length and full/part-time nature of the internship.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____   SUBJ _____   CIP _____   CRTS _____

DGRE _____   PGCT _____   OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____   REQ. DEF.

                                                  Initials _____   Date _____

5/12/08