

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy

Level: Undergraduate Graduate Law Effective Catalog Year 2012

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name _____

College, School, Division **EDUC, ARSC and AFLS** Department Code **CIED, PHED, BUED, TEED, FCSE, CNED, AGED, MUED, ARED**

Current Code (6 digit Alpha) _____ Proposed Code (6 digit Alpha) _____
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code _____
Prior assignment from Office of Institutional Research is required.

Proposed Name **Background Check Policy for Pre-Service Teachers and School Counselors**
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx>

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: The College of Education and Health Professions proposes creating a background check policy for students who will complete a teaching internship, counseling internship, or coaching practicum in a P-12 school. **The proposed policy is included below:**

Background Check Policy for Pre-Service Teachers and School Counselors

Beginning in Fall 2012, each University of Arkansas student who participates in a teaching internship, school counseling internship or coaching practicum in a P-12 school setting must have a current, valid background check on file with the College of Education and Health Professions' Office of Field Placement. Each student must be cleared through a background check before the first day of classes at the school where they are placed. Students enrolled in the following courses and completing the internship or practicum in a P-12 school must meet this requirement:

AGED 475V, ARED 476V, CATE 406V, CIED 4173, CIED 508V, CIED 514V, CIED 528V, CIED 5016, CNED 574V, CNED 674V, MUED 451V, PHED 4001, PHED 407V

Students are responsible for submitting the background check paperwork to the Arkansas State Police. This background check will be conducted by the Arkansas State Police and the FBI. Students must also submit to an Arkansas Child Maltreatment Registry background check. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester. The ASP will report the results to the Arkansas Department of Education through the on-line Arkansas Professional Licensure System.

The Arkansas Department of Education will determine if the student is eligible to be employed by a school in Arkansas. School districts will either accept or deny internship placement based on the results from the Arkansas Department of Education. If a student receives an unsatisfactory background check, they will be notified by the Office of Field Placement who will set up a meeting with the student to discuss the results, implications for the internship/practicum, and the opportunity to appeal. An unsatisfactory background check may prevent a student from participating in the teaching internship, school counseling internship, or coaching practicum.

These background checks are valid for only one year from when the Arkansas Department of Education receives them. Students may be required to have another background check as part of their application for teacher licensure in Arkansas or another state.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Local school districts are requiring all student teaching interns to complete a background check before being placed. In order to continue placing interns in local schools, we must comply with this requirement. This change will impact all teacher education programs in the College of Education and Health Professions, Fulbright College of Arts and Sciences, and Dale Bumpers College of Agricultural, Food, and Life Sciences. Specifically, all students completing a teaching internship (CIED 4173, CIED 508V, CIED 514V, CIED 528V, CIED 5016, CATE 406V, PHED 407V, AGED 475V, ARED 476V, MUED 451V), school counseling internship (CNED 574V, CNED 674V), and coaching practicum (PHED 4001) in a P-12 school setting will complete a background check to comply with local school district requirements.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Bumpers College of Food, Agricultural, and Life Sciences

Agricultural Education (AGED)

Additional Requirements for AGED Concentration

For Teacher Certification (44-45 hours):

Mechanical Technology Courses (Choose 8 hours)

- ___ AGME 2123 Metals and Welding with lab component
- ___ AGME 3042 Ag Construction Technology
- ___ AGME 3102/3101L Small Power Units/Turf Equipment and lab
- ___ AGME 3153 Surveying in Agriculture and Forestry
- ___ AGME 3173 Electricity in Agriculture with lab component
- ___ AGME 4203 Mechanized Systems Management with lab component
- ___ AGME 4973 Irrigation with lab component

Education Courses (24 hours)

- ___ AGED 1122 Agri Youth Organizations
- ___ AGED 3133 Methods in Agri Education with lab component
- ___ AGED 4233 Program Development
- ___ AGED 4632 Teaching Diverse Populations
- ___ AGED 4843 Methods in Ag Labs
- ___ CIED 1002 Intro to Education
- ___ AGED 1031 Early Field Experience
- ___ CIED 3023 Survey of Exceptionalities or CIED 4023 Teaching in Inclusive Secondary Settings
- ___ CIED 3033 Classroom Learning Theory
- ___ HLSC 3633 First Responder-First Aid or equivalent (If student has completed Red Cross Life Saver certification, choose 3 hours of general electives.)

Other requirements for AGED Concentration (12-13 hours)

___ AGED 475V Internship (6 hours) ****Successful completion of criminal background check required before student can enroll in this course. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester.**

- ___ HORT Elective (3 hours)
- ___ Science Elective (3-4 hours) – CHEM 2613/2611L required for Science Teacher Licensure

Electives (4-11 hours)

124 Total Hours

Fulbright College of Arts and Sciences

Art Education (ARED)

Requirements for the Bachelor of Fine Arts Degree with a Concentration in Art Education: A minimum of 76 hours to include: 3-6 – 2003 Intermediate I of a world language (This is usually accomplished through completion of a sequence of two language courses: 1013 and 2003. Please note: 1003 usually will not count towards the 124 hours required for degree credit; see Fulbright College Admission Requirements for further details.)

3 – COMM 1313 Public Speaking

3 – PHIL 2003 Intro to Philosophy

3 – PHIL 4403 Philosophy of Art

3 – PSYC 2003 General Psychology

and ARTS 1013, ARTS 1313, ARTS 1323, ARTS 2003, ARTS 2013, ARTS 2313, ARTS 3333, ARTS 3023 or ARTS 4343, and ARTS 4921, a minimum of 12 hours in a selected studio major and 6 hours in a selected studio minor, at least 12 hours in art history including ARHS 2913, ARHS 2923, and ARHS 4943, at least 6 hours of 3000- or 4000-level studio art electives exclusive of the studio major and minor.

Students who wish to apply for admission to the internship program in art education must complete the following Stages.

Stage I: Complete an evaluation for internship. Students must also meet the following criteria to be cleared for the internship:

1. Declare the major in art education in the Fulbright Advising Center, 518 Old Main.
2. Successful completion of the PRAXIS I test by meeting or exceeding the Arkansas Department of Education cut-off scores. This test should be taken after the student has completed 30 credit hours and upon completion of ENGL 1013, ENGL 1023, and MATH 1203.
3. Obtain a “C” or better in the following pre-education core courses: CIED 1002, CIED 1011, CIED 3023, and CIED 3033.
4. Obtain a “C” or better in ARED 3613, ARED 3643, ARED 3653.
5. Satisfactory completion of the Evaluation for Internship form. The Evaluation form must be completed by October 1 prior to doing a fall internship or March 1 prior to doing a spring internship. This form is available online at [http://coehp.uark.edu/Evaluation for Art Internship.doc](http://coehp.uark.edu/Evaluation%20for%20Art%20Internship.doc).
The completed form must be returned to the Coordinator of Teacher Education, 8 Peabody Hall, no later than the stated deadline.
6. Successful completion of a required criminal background check. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester.
7. Complete the B.F.A. degree with a cumulative GPA of 2.50 or higher. The degree must be posted to your University of Arkansas transcript at the Registrar’s Office prior to internship.
8. Obtain departmental clearance for internship based on successful completion of portfolios, evaluation for internship, GPA requirements, course work requirements, selected written recommendations, an interview, and/or other requirements specified by your program.
9. Complete licensure packet available from the Coordinator of Teacher Education, Peabody Hall Room 8.

All requirements in Stage I must be met to be cleared for the internship. Please contact the Coordinator of Teacher Education, 8 Peabody Hall, College of Education and Health Professions for more information.

Stage II: Internship

1. Complete the one-semester internship at an approved site in Washington or Benton counties.
2. Complete Praxis II requirements. See your adviser for completion dates.

NOTE: Students should always consult the Coordinator of Teacher Education for any licensure requirement changes. Students will not be licensed to teach in Arkansas until they have met all requirements for licensure as set forth by the Arkansas Department of Education.

Music Education (MUED)

Music Education: (all emphases; in addition to requirements for the Bachelor of Music degree listed above) MUTH 4612; 14 MUAP/MUAC (applied, including recital – see below); MUAC 1221, MUAC 1231, MUAC 2221, MUAC 2231 (except for piano majors – see below); 8 MUEN (see below); MUED 2012, MUED 3021, MUED 3833 and MUED 4112; plus the following specific requirements by emphasis.

Students who wish to apply for admission to the internship program in music education must complete the following stages.

Stage I: Complete an Evaluation for Internship

Students must meet the following criteria to be cleared for the internship:

1. Declare the major in music education in the Fulbright Advising Center, 518 Old Main.
2. Successful completion of the PRAXIS I test by meeting or exceeding the Arkansas Department of Education cut-off scores. This test should be taken after the student has completed 30 credit hours and upon completion of ENGL 1013, ENGL 1023, and MATH 1203.
3. Obtain a "C" or better in the following pre-education core courses: CIED 3023, CIED 3033 (*PSYC 2003 is a prerequisite*).
4. Obtain a "C" or better in MUED 2012, MUED 3021, MUED 3833, MUED 4112, and one of MUED 4273, or 4283, or 4293.
5. Satisfactory completion of the Evaluation for Internship form. The evaluation form must be completed by October 1 prior to doing a fall internship or March 1 prior to doing a spring internship. The completed form must be returned to the Coordinator of Teacher Education, 8 Peabody Hall, no later than the stated deadline.
6. Successful completion of a required criminal background check. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester.
7. Complete the B.M. degree with a cumulative GPA of 2.50 or higher. The degree must be eligible to be posted to your University of Arkansas transcript at the Registrar's Office prior to internship.
8. Obtain departmental clearance for internship based on successful completion of portfolios, evaluation for internship, GPA requirements, course work requirements, selected written recommendations, an interview, and/or other requirements specified by your program.

All requirements in Stage I must be met to be cleared for the internship. Please contact the Coordinator of Teacher Education, 8 Peabody Hall, College of Education and Health Professions for more information.

Stage II: Internship

1. Complete the one-semester internship at an approved site in Washington or Benton counties.
2. Complete PRAXIS II requirements if planning to apply for Arkansas Licensure (recommended, but not required for degree completion). See your adviser for completion dates.

College of Education and Health Professions Admission Process for Initial Teacher Licensure

Stage II: Evaluation

Complete an Evaluation for Internship by October 1 prior to entering the undergraduate student teaching semester or the Masters of Arts in Teaching (M.A.T.). All non-M.A.T. licensure programs should complete the evaluation by October 1 prior to a fall student teaching and by March 1 prior to a spring student teaching experience. Satisfactory completion of this form does not guarantee admission to the student teaching semester or the Masters of Arts in Teaching (M.A.T.) degree program or other teacher education programs. All requirements must be cleared for the internship. This form is available from the college Web site at <http://coehp.uark.edu/4880.htm>. The form must be completed and returned to the Teacher Certification Officer, 350 Graduate Education Building.

Students must meet the following criteria to be cleared for internship:

1. Pass Praxis I test by meeting or exceeding the Arkansas Department of Education cut-off scores. This test should be taken after the student has completed 30 credit hours and upon completion of ENGL 1013, ENGL 1023, and MATH 1203. Please note that several departments have additional program requirements regarding the Praxis I and II. Please consult with adviser for additional requirements.
2. Successfully complete the required criminal background check. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester.
3. Obtain a "C" or better in the following pre-education core if these courses are required for the chosen program: CIED 1002, CIED 1011, CIED 3023 (PHED 3903 for KINS p-12 majors), and CIED 3033. In Addition, For Middle-Level Education and Childhood Education a minimum of "C" or higher must be earned in ENGL 1013, ENGL 1023, ENGL 2003, and MATH 1203 unless UA exemption is earned in one or more of the courses. This does not apply to career and technical education

students.

4. Career and technical students may take CATE 1001 Practicum in Career & Technical Education in lieu of CIED 1002 and CIED 1011.
5. Complete additional licensure requirements: Kinesiology majors take CHLP 1103, and PHED 3043. CHED and MLED majors take HIST 3383. SEED Social Studies students take either HIST 4583 or HIST 3383 and any ECON course.
6. Secondary Education majors except for art and music majors, must complete the following courses with a grade of “C” or higher: CIED 4023, CIED 4131, and demonstration of computer competencies in a portfolio.
7. Obtain a “C” or better in the six hours of program-specific courses (see adviser for information), except for Kinesiology P-12.
8. Schedule a visit with adviser for additional requirements including admission to upper-division courses.
9. Consult with adviser regarding Praxis II requirements.
10. Consult adviser for the GPA requirements for the program.

Business Education (BUED)

IV. Admission requirements for Spring, Senior Year:

1. Earn a cumulative GPA of 2.5 or higher
2. Passing scores on Praxis I
3. Successful completion of required criminal background check. Background check materials must be submitted by September 1st prior to the spring semester of senior year.
4. Take Praxis II subject matter
5. Successful interview with teacher education faculty in the Department of Curriculum and Instruction

Family and Consumer Sciences Education (FCSE)

Admission requirements for Spring, Senior Year:

1. Earn a cumulative GPA of 2.5 or higher
2. Passing scores on Praxis I
3. Successful completion of required criminal background check. Background check materials must be submitted by September 1st prior to the spring semester of senior year.
4. Take Praxis II
5. Successful interview with career and technical education faculty in the Department of Curriculum and Instruction.

Technical Education (TEED)

Internship Semester (Spring Semester/Senior Year) Admission Criteria:

1. Candidate must hold a cumulative GPA of 2.50 or higher
2. Candidate must have taken and passed the Praxis I examination during the previous semester or earlier
3. Candidate must have taken and passed the Praxis II content examination during the previous semester or earlier
4. Candidate must successfully complete the required criminal background check. Background check materials must be submitted by September 1st prior to the spring semester of senior year.
5. Candidate must complete a successful “internship admission interview” with Career & Technical Education faculty. Note these interviews are scheduled with all senior students during the fall semester.

Childhood Education (CHED)

Master of Arts in Teaching (M.A.T.)

The Masters of Arts in Teaching (M.A.T.) is the degree that leads to initial teacher licensure. This is a graduate program and applicants must meet the admission requirements of the Graduate School. Applicants must have completed all requirements for the B.S.E. by the end of spring semester to be considered for admission into the M.A.T., which is a year-long field-based degree that starts during the summer prior to the regular fall-spring academic year.

M.A.T. candidates will be advised by faculty advisers.

Admission requirements:

1. Admission to the University of Arkansas Graduate School.

2. Submission of M.A.T. Application.
3. Cumulative GPA of 3.0 on the last 60 hours of coursework. Including any transfer work or grade forgiveness.
4. Passing score on Praxis II, Early Childhood: Content Knowledge (10022).
5. Passing score on M.A.T. entrance portfolio.
6. Successful interview with M.A.T. admission committee.
7. Successful completion of required criminal background check. Background check materials must be submitted by May 1st prior to the internship year.

Elementary Education (ELEL)

Stage III: Requirements for Program Continuation and Student Teaching/Internship*

1. Maintain a minimum cumulative GPA of 2.7
2. Passing score on Praxis II, Early Childhood: Content Knowledge (10022)
3. Passing score on Student Teaching entrance portfolio
4. Successful completion of required criminal background check. Background check materials must be submitted by May 1st prior to the student teaching/internship school year.

Physical Education (PHED)

Kinesiology (KINS)

See the Department of [Health, Human Performance, and Recreation](#) for departmental contacts.

- University Professor Di Brezzo
- Professors Fort, Gorman
- Associate Professor Lirgg
- Clinical Associate Professor Kern
- Assistant Professor Gray, Oliver
- Clinical Assistant Professors Bonacci, Calleja, Smith-Nix, Sullivan
- Instructors Forbess, Mayes

The program in kinesiology is designed to prepare candidates for a variety of career options in the vast field of movement science. Career opportunities may include teaching physical education, coaching, analyzing and prescribing fitness programs, athletic training, or preparation for professional programs in allied health. Graduates of this program should be well prepared to enter graduate programs of study in such areas as pedagogy or adapted physical education, exercise physiology, biomechanics, athletic training, sport management, medical school, physical therapy school, and other allied health professional schools.

The candidate for the Bachelor of Science in Education degree with a major in kinesiology must select one of three concentrations:

- I. P-12 Teaching Physical Education/Wellness & Leisure
- II. Exercise Science – Pre-Professional Science
- III. Applied Exercise Science

All students must complete the state minimum core requirements as listed in [the University Core](#). In addition, all students must take the required general studies for the kinesiology major and the kinesiology core requirements listed below. As part of the University Core requirements, specific math and science courses are required within the kinesiology major and concentrations. A student preparing to teach in the public schools must select the P-12 teaching concentration and is required to meet the following gate checks: have a 2.3 cumulative GPA and present passing scores for all three parts of Praxis I to their adviser prior to taking the following 3000-level PHED Teaching courses: PHED 3001, 3002, 3022, 3032, 3043, 3074, 3373, and 3903. Cut off dates for presenting passing Praxis scores are July 1st for the Fall semester, December 1st for the Spring semester, and May 1st for any Summer session. Students are required to (1) have a "C" or better in all KINS/PHED Teacher Education classes (does not include KINS 9 hour core) in order to be eligible to enroll in the Senior Block Internship semester, (2) must have a cumulative grade point average of 2.5 or greater or a minimum 2.75 grade point average in KINS/PHED Teacher Education classes (does not include KINS 9 hour core) in order to be eligible to enroll in the Senior Block Internship semester, (3) completed or registered to take the Praxis II content knowledge exam for Physical Education, Wellness and Leisure in order to be eligible to enroll in the Senior Block Internship semester, and (4) successfully complete the required criminal background check in order to be eligible to enroll in the Senior Block Internship semester. Background check materials must be submitted by May 1st for students completing internship/practicum in the fall semester and by September 1st for students completing internship/practicum in the spring semester. Students interested in obtaining an endorsement in coaching should contact the Coordinator of Teacher Education. Students applying for other post-baccalaureate programs should inquire as to prerequisite requirements. Students majoring in kinesiology with a concentration in exercise science (concentrations II,

III) must earn a grade of “C” or better in KINS 3153, KINS 3353, and KINS 3533, and meet the appropriate concentration requirements. A minimum of 124 semester hours is required for graduation in the major of kinesiology.

Concentration I: P-12 Teaching Physical Education/Wellness & Leisure

BIOL 1543/1541L Principles of Biology (hours counted in the state minimum core)

BIOL 2443/2441L Human Anatomy or Adviser Approved A&P 1 (hours could be counted in the state minimum core)

PHED 1003 The P.E. Profession: An Overview

PHED 2013 Teaching Progressions/Assessment of Basic Skills

PHED 2023 Teaching Progressions/Assessment of Advanced Skills

PHED 3001 Teaching Practicum

PHED 3002 Teaching and Leading Outdoor Recreation and Experiential Activities

PHED 3022 Teaching Stunts/Tumbling

PHED 3032 Teaching Rhythms

PHED 3043 Teaching Fitness

PHED 3074 Secondary Physical Education

PHED 3203 Principles and Problems of Coaching

PHED 3373 Elementary Physical Education

PHED 3702 Measurement Concepts in Kinesiology

PHED 3903 PE for Special Populations

KINS 3373 Phil/Soci Impact on Kinesiology

KINS 4413 Org/Man/Mkt Skills for Kinesiology Professional

CHLP 3633 First Responder & First Aid

CIED 3033 Classroom Learning Theory

CNED 4003 Classroom Human Relations Skills or CNED 3053 The Helping Relationship 49 SENIOR BLOCK OF CLASSES

(Internship Semester): Admission to Internship Semester - Must apply and be enrolled in PHED 3001 the semester prior to Senior Block; 2.5 overall College GPA or 2.75 KINS/PHED Teacher Education Classes; Praxis I (all parts) passed; Completed or registered to take the Praxis II content knowledge exam in Physical Education/Wellness and Leisure as required by the Arkansas State Department of Education for licensure; **successful completion of the required criminal background check.**

Secondary Education (SEED)

Prerequisites to the M.A.T. Degree Program: Admission requirements for the M.A.T. degree program for initial licensure are as follows:

1. Completion of an appropriate undergraduate degree program
2. Cumulative GPA of 3.00 in the last 60 hours of the baccalaureate degree
3. Admission to the Graduate School
4. Admission to the Teacher Education Program.
5. Completion of the pre-education requirements with a minimum of “C” in all courses
6. Completion of all prerequisite courses in teaching field.
7. **Successful completion of the required criminal background check. Background check materials must be submitted by May 1st prior to the student teaching/internship school year.**

Counselor Education (CNED)

Emphasis in School Counseling requires 48 graduate hours including the core and the following 21 hours:

CNED 5313 Program Organization and Information Management

CNED 5343 Counseling Practicum (100 clock hours in a school counseling setting)

CNED 5403 Case Management and Counseling

CNED 574V Counseling Internship (6 semester hours; 600 clock hours in an elementary or secondary school setting) ****Successful completion of criminal background check required before student can enroll in this course.**

CNED 6083 Consultation Theory and Methods

CNED 6093 Counseling Children and Adolescents

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____
DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
Initials _____ Date _____

Distribution

Notification to:

- (1) College
- (2) Department
- (3) Admissions
- (4) Institutional Research
- (5) Continuing Education
- (6) Graduate School
- (7) Treasurer
- (8) Undergraduate Program Committee

5/12/08