Academic Policy Series	**1622.20A**

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

_____   _____
Department / Program Chair   Date Submitted   Graduate Council Chair   Date

_____   _____
College Dean   Date   Faculty Senate Chair   Date

_____   _____
Honors College Dean   Date   Provost   Date

_____   _____
Core Curriculum Committee   Date   Board of Trustees Approval/Notification Date

_____   _____
University Course and Programs Committee   Date   Arkansas Higher Education Coordinating Board Approval/Notification Date

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: X☐ Major/Field of Study   ☐ Minor   ☐Other Unit _____ ☐ Policy

Level: X☐ Undergraduate   ☐ Graduate   ☐ Law   Effective Catalog Year _____

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name   **BSE, Childhood Education**

College, School, Division **EDUC**   Department Code **CIED**

Current Code (6 digit Alpha) **CHEDBS**   Proposed Code (6 digit Alpha)   _____
                                                Prior approval from the Office of the Registrar is required.

☐Interdisciplinary Program   CIP Code **13.1202**
                                                Prior assignment from Office of Institutional Research is required.

Proposed Name _____
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

☐ For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx

☐ Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____   Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____
Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **The University of Arkansas Childhood Education licensure program currently offers two sub-specialty options from which candidates must choose in order to complete the program. They are**

special education and English as a second language. The change would add the third option of grades 5/6 endorsement for P-4 candidates.

Check if either of these boxes apply and provide the necessary signature:

☐ Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

☐ Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

☐ Change of Name and Code (Complete only sections I, II, V and VII.)
☐ Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
☐ Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
☐ Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
☒ Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

The University of Arkansas no longer has a Middle Level Program, leaving only a P-4 or 7-12 initial licensure option for teacher candidates. There is a great need in Arkansas for teachers who are highly qualified and certified to teach grades 5 and 6. The U of A does have an additional licensure program, or endorsement, in grades 5 and 6 only that can be added to a standard teaching area in grades P-4. The courses for this program currently exist and are approved by the Arkansas Department of Education as an Additional Licensure Program of Study. This modification does not require new courses, new faculty, or resources. The Childhood Education faculty unanimously approved this change at their September 21, 2011 meeting.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

UNDERGRADUATE CATALOG

CURRENT

Stage III: Requirements for Program Continuation:

1. <mark>Declaration of endorsement area of ESL or SPED.</mark>
2. Maintain a minimum cumulative GPA of 2.7.
3. All non-methods math, science, social studies and HESC courses as well as CIED 3003/3001, CIED 3023, CIED 3033, and CIED 3263 must be completed prior to senior year.

Fall Semester Year 4

3 †*CIED 3103 Children's Literature

3 †*CIED 3113 Emergent & Developmental Literacy

3 †*CIED 3123 Math Methods

3 †*CIED 4153 Classroom Management

<mark>3 ESL Elective or Special Education Elective</mark>

15 Semester Hours

Current…
Spring Semester Year 4

3 †*CIED 4113 Integrated Communication Skills

3 †*CIED 3133 Integrated Social Studies

1 †*CIED 4101 Practicum

3 †*CIED 3143 Teaching Science

<mark>3 ESL Elective or Special Education Elective</mark>

3 Electives

16 Semester Hours

124 Total Hours

CHANGE to…

1. <mark>Declaration of endorsement area of ESL , SPED, or Grades 5/6 Endorsement for P-4 Candidates.</mark>

<mark>3 ESL Elective, Special Education Elective, or Grades 5/6 Endorsement for P-4 Candidates</mark>

<mark>3 ESL Elective, Special Education Elective, or Grades 5/6 Endorsement for P-4 Candidates</mark>

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____   SUBJ _____   CIP _____   CRTS _____

DGRE _____   PGCT _____   OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____   REQ. DEF.

                                        Initials _____   Date _____

Distribution

Notification to:
(1) College   (2) Department   (3) Admissions   (4) Institutional Research   (5) Continuing Education   (6) Graduate School
(7) Treasurer   (8) Undergraduate Program Committee

5/12/08