

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair	Date Submitted	Graduate Council Chair	Date
College Dean	Date	Faculty Senate Chair	Date
Honors College Dean	Date	Provost	Date
Core Curriculum Committee	Date	Board of Trustees Approval/Notification Date	
University Course and Programs Committee	Date	Arkansas Higher Education Coordinating Board Approval/Notification Date	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit (**Hospitality & Restaurant Management Conc**)
 Policy

Level: Undergraduate Graduate Law Effective Catalog Year **2011**

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name Human Environmental Sciences (concentration in Hospitality & Restaurant Management)

College, School, Division **AFLS** Department Code **HESC**

Current Code (6 digit Alpha) **FHNHBS** Proposed Code (6 digit Alpha) _____
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program **CIP Code 19.0501**
Prior assignment from Office of Institutional Research is required.

Proposed Name _____
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
<http://www.arkansashighered.com/pdfs/BookAppNewProgramCriteriaandProceduresRevised2005.pdf>.

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____ **WCOB see attached** _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____
 No new students admitted to program after Term: _____ Year: _____
 Allow students in program to complete under this program until Term: _____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made:

Changes include: HESC 3633 change of course name. Addition of courses: WCOB 1012 Legal Environment and AGME 2903 AG & HES Applications of Microcomputers. Addition of 3 hrs of professional coursework: HESC 3623, FINN 3623, HESC 4663, HESC 4673, HESC 4683, HESC 4693, ~~HESC 400V, HESC 455V~~. Additional business coursework, 6 hrs (from the departmental codes: ACCT, AGEC, ECON, FINN, ISYS, MGMT, MKTG, TLOG, or WCOB).

Restructuring of hours to include: 61 hrs of HRMN Requirements—a combination of the previous HESC sciences core and additional requirements (50 hrs) and addition required courses (3 hrs of professional coursework, 6 hrs of business coursework and WCOB 1012 = 11 hrs). This reduces electives from 29 to 39 hrs to 18 to 27 hrs.

- X Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: see attached email
Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
 Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
 Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
 Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
 Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Specific to the hospitality industry and accreditation, the current curriculum must be redesigned for several reasons. The changes specified on this program change form allows the hospitality faculty to teach courses more effectively, efficiently while keeping with the university's idea of teaching, research and service.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Hospitality and Restaurant Management (HRMN)

Students in the hospitality and restaurant management concentration prepare themselves for managerial positions in the restaurant and hospitality industry. This dynamic curriculum provides students with skills in foods and business, as well as hospitality and restaurant management. Students have the opportunity to manage and operate a restaurant on campus. Students obtain hands-on experience by completing ~~1,000~~500 hours of satisfactory, verifiable work experience in the hospitality and restaurant industry, usually completed during the summer and on part-time jobs during the school year. This work experience must be completed prior to graduation. A management internship, which allows students to acquire practical management experience and specialized knowledge from supervised work in a hotel, restaurant, or other hospitality-related business, is also part of this degree. Students in this program can complete a minor in business.

Hospitality and Restaurant Management Concentration Requirements:

State minimum core and discipline specific general education requirements:

(Course work that meets state minimum core requirements is in **bold**.)

Communications (6-12 hours)

__ Choose from **English Core** courses (6 hours)

__ AGED 3142/3141L Agri Communications and lab

__ COMM 1313 Fundamentals of Communication

U.S. History and Government (3 hours)

__ Choose from **U.S. History and Government Core** courses

Mathematics and Computers (3 hours)

__ Choose **MATH Core** course

__ WCOB 1120 (Computer or Equivalent)

Sciences (8-9 hours)

Select 5 or 8 hours:

__ **CHEM 1103/1101L** University Chemistry I and lab and

CHEM 1123/1121L University Chemistry II and lab or

__ **BIOL 1543/1541L** Principles of Biology and lab and

CHEM 1074/1071L Fundamentals of Chemistry and lab

Fine Arts and Humanities (6 hours)

__ Choose from **Fine Arts, Humanities Core** courses

Social Sciences (9 hours)

__ **ECON 2143** Basic Economics - Theory and Practice

__ **HESC 2413** Family Relations

__ **PSYC 2003** General Psychology or **SOCI 2013** General Sociology

HRMN Requirements (14 hours)

Human Environmental Sciences Core

__ HESC 1501 Orientation to HESC

__ HESC 1213 Nutrition in Health

__ HESC 2112/2111L Foods I and lab

__ HESC 3604 Food Preparation for the Hospitality Industry

__ HESC 3653 Food Systems Management

Additional Requirements (~~36-47~~ hours):

__ HESC 1603 Introduction to Hospitality Management

__ HESC 2603 Food Service Purchasing and Cost Control

__ HESC 2633 Hotel and Resort Operations Management

~~__ HESC 3613 Resort Management~~

~~__ HESC 3623 Legal Issues in Hospitality Industry with lab component~~ WCOB 1012 Legal Environment

__ HESC 3633 Front Office Revenue Management

__ HESC 4633 Advanced Hospitality Operations

__ HESC 4643 Meetings, Events and Convention Management

__ HESC 4653 Global Travel and Tourism Management

__ HESC 4693 Hospitality Management Internship (3-6 hours)

__ AGEC 2142/2141L Ag Financial Records or Equivalent WCOB 1023 Business Foundation

AGEC 3303 Food and Agricultural Marketing or Equivalent MKTG 3433 Principles of Marketing

__ FDSC 2503 Food Safety and Sanitation

Additional professional coursework, 3 hrs

(HESC 3623, FINN 3623, HESC 4663, HESC 4673, HESC 4683, HESC 4693².)

Additional business coursework, 6 hrs

(from the departmental codes: ACCT, AGEC, ECON, FINN, ISYS, MGMT, MKTG, TLOG, or WCOB)

General Electives (~~32-39-18-27~~hours)

124 Total Hours

Hospitality and Restaurant Management Concentration

3 English Core ENGL 1013 Composition I unless exempt
3 Math Core MATH 1203 College Algebra or higher level math
3 HESC 1213 Nutrition in Health
5 Science Core *CHEM 1074/1071L Fundamentals of Chemistry and lab
3 HESC 1603 Intro Hospitality Management
0 WCOB 1120 Computer Competency Requirement
17 Semester hours

3 English Core ENGL 1023 Composition II unless exempt
4 Science Core *BIOL 1543/1541L Principles of Biology and lab
3 Fine Arts/Humanities Core Elective
3 COMM 1313 Fundamentals of Communication
1 HESC 1501 Orientation to HESC
3 General or Hospitality Electives
17 Semester hours

3 HESC 2112/2111L Foods I and lab
3 Social Sciences Core PSYC 2003 General Psychology or SOCI 2013 General Sociology
3 FDSC 2503 Food Safety and Sanitation
3 HESC 2633 Hotel [and Resort](#) Operations -Management
3 General and Hospitality Electives
15 Semester hours

3 History or Government Core Course Elective
6 General or Hospitality Elective
3 HESC 2603 Food Service Purchasing [and Cost Control](#)
3 ECON 2143 Basic Economics - Theory and Practice
15 Semester hours

3 HESC 2413 Family Relations
3 AGECE 2142/2141L Ag Financial Records or ~~equivalent~~ [WCOB 1023 Business Foundations](#)
3 AGED 3142/3141L Agriculture Communications and lab
6 General or Hospitality Electives
15 Semester hours

4 HESC 3604 Food Preparation for the Hospitality Industry with lab component
3 HESC 3633 Front Office [Revenue](#) Management
8 General or Hospitality Electives
15 Semester hours

3 HESC 4643 Meeting, Events and Convention Management
3 AGECE 3303 Food & Ag Marketing [or MKTG Principles of Marketing](#)
3 HESC 4653 Global Travel & Tourism Management
3 HESC 3653 Food Systems Management
3 General or Hospitality Electives
15 Semester hours

3 HESC 4633 Advanced Hospitality Operations
3 General or Hospitality Electives
~~3-2~~ [HESC 3623 Legal Issues in the Hospitality Industry](#) [WCOB 1012 Legal Environment](#)
3 Fine Arts, Humanities Core Electives
~~12-11~~ **Semester hours**

3 HESC 4693 Hospitality Management Internship
3 Semester hours
124 Total Hours

* May take CHEM 1103/1101L AND CHEM 1123/1121L

SCHOOL OF HUMAN ENVIRONMENTAL SCIENCES
Check Sheet for Food, Human Nutrition and Hospitality (FHNH) Curriculum
Hospitality and Restaurant Management (HRMN) Concentration
2010-2011/2011-2012
DRAFT

Name _____ ID# _____ Advisor _____

Communications **6 - 15 hrs.**

- ___ ENGL 1013 unless exempt
- ___ ENGL 1023 unless exempt
- ~~___ ENGL 2003¹ (unless exempt)~~
- ___ AGED 3142 and AGED 3141L
- ___ COMM 1313

US History or Government **3 hrs.**

- ___ PLSC 2003 *or* HIST 2003 *or* HIST 2013

Mathematics and Computers **3 hrs.**

- ___ MATH 1203 or higher level math
- ___ WCOB 1120 (Computer or Equivalent)

Physical and Biological Sciences **8-9 hrs.**

- ___ CHEM 1103, ___ CHEM 1101L
- and*
- ___ CHEM 1123, ___ CHEM 1121L
- OR*
- ___ BIOL 1543, ___ BIOL 1541L
- and*
- ___ CHEM 1074, ___ CHEM 1071L

Fine Arts & Humanities **6 hrs.**

Select 3 hrs. from each category (a and b):

- ___ a) Fine Arts, 3 hrs.
(ARCH 1003, ARHS 1003, COMM 1003, DANC 1003, DRAM 1003, LARC 1003, MLIT 1003)
- ___ b) Humanities, 3 hrs.
(ARCH1013, CLST 1003, CLST 1013,
HUMN 1124H, HUMN 2124H, HUMN 2003,
PHIL 2003, PHIL 2103, PHIL 2203,
PHIL 3103, WLIT 1113, WLIT 1123,
Any Intermediate I Foreign Language)

Social Sciences **9 hrs.**

- ___ ECON 2143
- ___ HESC 2413
- ___ PSYC 2003 or SOCI 2013

HRMN Requirements: **61 hrs.**

¹ Exemption may be earned; see University catalog. If not exempt, ENGL 2003 must be taken before the last semester of your senior year. If students choose to take the examination, it must be taken within 30-96 credit hours.

² Additional 3 hrs. credit may be earned if second experience is distinctly different from first internship.

³ Recommend foreign language 6 hrs., HLSC 3633.

HRMN Requirements:

Human Environmental Sciences Core 14 hrs.

Lower Division:

- ___ HESC 1501 (Orientation to HESC)
- ___ HESC 1213 (Nutr. in Health)
- ___ HESC 1603 (Intro Hospitality & Rest. Mgmt.)
- ___ HESC 2112 (Foods I) and
- ___ HESC 2111L (Foods I Lab)
- ___ HESC 2603 (Fd Serv Purch & Cost Control)
- ___ HESC 2633 (Hotel & Resort Operations Mgmt)
- ___ WCOB 1012 (Legal Environment of Business)
- ___ AGEC 2142/2141L (Ag Fin Records or WCOB 1023)
- ___ FDSC 2503 (Fd. Safety/Sanitation)
- ___ AGME 2903 (Ag & HES Applications of Microcomputers)

Upper Division:

- ___ HESC 3604 (Fd. Prep. Hosp. Ind.)
- ___ HESC 3653 (Fd. Systems Mgmt & Organizational Behavior)

Additional Requirements 36 hrs.

- ___ HESC 1603 (Intro Hospitality & Rest. Mgmt.)
- ___ HESC 2603 (Fd Serv Purch & Cost Control)
- ___ HESC 2633 (Hotel & Resort Operations Management)
- ___ HESC 3623 (Legal Issues in Hosp. Ind. with lab)
- ___ HESC 3604 (Fd. Prep. Hosp. Ind.)
- ___ HESC 3633 (Revenue Center of Front Office Mgmt)
- ___ HESC 3653 (Fd. Systems Mgmt & Organizational Behavior)
- ___ AGEC 3303 (Food & Ag Marketing or MKTG 3433)
- ___ HESC 4633 (Advanced Hospitality Operations)
- ___ HESC 4643 (Meeting, Events & Convention Mgmt)
- ___ HESC 4653 (Global Travel & Tourism Mgmt)
- ___ HESC 4693 (Hospitality Mgmt Intern) (3-6 hrs.)²
- ___ AGEC 2142/2141L (Ag Fin Records or WCOB 1023)
- ___ AGEC 3303 (Food & Ag Marketing or MKTG 3433)
- ___ FDSC 2503 (Fd. Safety/Sanitation)

Additional professional coursework, 3 hrs

(HESC 3623, FINN 3623, HESC 4663, HESC 4673, HESC 4683, HESC 4693²)

Additional business coursework, 6 hrs

(from the departmental codes: ACCT, AGECE, ECON, FINN, ISYS, MGMT, MKTG, TLOG, or WCOB)

Suggested Hospitality Electives

- ___ HESC 4663 (Issues & Trends in Hosp & Tourism)
- ___ HESC 4673 (Destination Mktg & Operations)
- ___ HESC 4683 (Fd & Wine Mgmt, Serv & Eval)

Electives³ (29-39 hrs.) - Electives³ (18-27 hrs.) - (Minors are highly encouraged)

¹ Exemption may be earned; see University catalog. If not exempt, ENGL 2003 must be taken before the last semester of your senior year. If students choose to take the examination, it must be taken within 30-96 credit hours.

² Additional 3 hrs. credit may be earned if second experience is distinctly different from first internship.

³ Recommend foreign language 6 hrs., HLSC 3633.

Total Hours Required

124 Hrs.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____

SUBJ _____

CIP _____

CRTS _____

DGRE _____

PGCT _____

OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____

REQ. DEF. _____

Initials _____

Date _____

Distribution

Notification to:

(1) College
(7) Treasurer

(2) Department
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

5/12/08

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³ Recommend foreign language 6 hrs., HLSC 3633.