Date Submitted: 03/29/22 1:21 pm

Viewing: **SCWK Admission Reqs : Social Work Admission Requirements**

Last approved: 03/09/20 2:29 pm

Last edit: 02/16/23 10:47 am

Changes proposed by: balderma

Catalog Pages Using
this Program
Social Work (SCWK)

Submitter:	User ID:	balderma	Phone:
~~479-575-3796~~ ~~53796~~			

Program Status   Active

Academic Level   Undergraduate

Type of proposal   Policy ~~Major/Field of Study~~

Select a reason for this modification
Making Minor Changes to an Existing Certificate, Degree or Program (including 15 or fewer hours, admission/graduation requirements, Focused Studies or Tracks)

Effective Catalog Year   Fall 2023

College/School Code
    Fulbright College of Arts and Sciences (ARSC)

Department Code
    Department of Social Work (SCWK)

Program Code   SCWK Admission
                      Reqs

Program Title

In Workflow

1. **ARSC Dean Initial**
2. **Director of Curriculum Review and Program Assessment**
3. **Registrar Initial**
4. **Institutional Research**
5. **SCWK Chair**
6. **ARSC Curriculum Committee**
7. **ARSC Dean**
8. **Global Campus**
9. **Provost Review**
10. **Undergraduate Council**
11. Faculty Senate
12. Provost Final
13. Registrar Final
14. Catalog Editor Final

Approval Path

1. 03/29/22 7:37 pm Jeannie Hulen (jhulen): Approved for ARSC Dean Initial
2. 03/30/22 8:02 am Alice Griffin (agriffin): Approved for Director of Curriculum Review and Program Assessment
3. 03/31/22 11:39 am Gina Daugherty (gdaugher):

Approved for
Registrar Initial

4. 03/31/22 11:59 am
   Doug Miles
   (dmiles): Approved
   for Institutional
   Research

5. 03/31/22 12:30 pm
   Alishia Ferguson
   (ajfergus): Approved
   for SCWK Chair

6. 02/15/23 1:18 pm
   Ryan Cochran
   (rcc003): Approved
   for ARSC Curriculum
   Committee

7. 02/15/23 7:32 pm
   Jeannie Hulen
   (jhulen): Approved
   for ARSC Dean

8. 02/16/23 8:49 am
   Suzanne Kenner
   (skenner): Approved
   for Global Campus

9. 02/16/23 9:38 am
   Jim Gigantino
   (jgiganti): Approved
   for Provost Review

History

1. Mar 9, 2020 by
   Alishia Ferguson
   (ajfergus)

Social Work Admission Requirements

Program Delivery
Method

On Campus

Is this program interdisciplinary?

No

Does this proposal impact any courses from another College/School?

No

Program Requirements and Description

Requirements

Application Process

The application process must be completed by the announced application deadline prior to the semester in which the student will enroll in SCWK 4333 Social Work Practice I. The application packet includes the following materials:

Application Form. This form becomes the cover sheet for the application packet. Application forms are available from the online B.S.W. Student Handbook or from the social work webpage.

Volunteer/Work Experience Form. This form provides documentation of satisfactory completion of the volunteer experience assignment in SCWK 2133 Introduction to Social Work or equivalent and submission of a positive "Supervisor's Reference Form" from the supervisor of the experience. A minimum of 30 hours of work or volunteer experience are required for admission to the Social Work Professional Core. (See appendices of B.S.W. Student Handbook for forms).

Personal Statement. This narrative statement should include: motivation for becoming a social worker; relevant work, volunteer or life experiences; strengths and limitations for effective social work practice; personal commitment and agreement to abide by the values and ethics of the social work profession; career goals and indication of fields of practice preference or areas where one would not feel comfortable working.

Ethical Principles/Guidelines for University of Arkansas Social Work Students. By signing this statement you are acknowledging that you have read, understand and agree to abide by and behave in accordance with the "Ethical Principles/Guidelines for Social Work Students." This statement is contained in the admissions packet, and is available from the online B.S.W. Student Handbook (see appendices) or from the social work office. A copy of this signed statement will be included in the student's advising file.

Professional Habits Reference Form. This form must be completed by two Social Work professors. These references need to be from SCWK 4153 Social Welfare Policy and SCWK 4093 Human Behavior and the Social Environment I (HBSE I) unless both courses were taken online. If this is the case, the student will choose another Social Work professor they have had in a face-to-face class along with their choice of either their SCWK 4093 or SCWK 4153 professor. If the student has had all Social Work courses in person, they will use both their Policy and HBSE I professors as references. It is the student's responsibility to request the reference from the professors via email. The email should include the student's full name and student ID#. The instructor will submit the form directly to the B.S.W. Director. If one or both of these courses (SCWK 4093 or SCWK 4153) were successfully completed at another institution, please see the B.S.W. Director for further instructions. In addition, students should be aware that feedback from other faculty will be taken into account during the admission process. Students may view the professional habits reference form in the online B.S.W. Student Handbook (see appendices).

Documentation of Completion of Pre-Professional Courses. Students applying to the professional core must have completed the following courses:

BIOL 1543	Principles of Biology (ACTS Equivalency = BIOL 1014 Lecture)	3
or ANTH 1013	Introduction to Biological Anthropology	
COMM 1313	Public Speaking (ACTS Equivalency = SPCH 1003)	3
ENGL 1013	Composition I (ACTS Equivalency = ENGL 1013)	3
PLSC 2003	American National Government (ACTS Equivalency = PLSC 2003)	3
PSYC 2003	General Psychology (ACTS Equivalency = PSYC 1103)	3
SCWK 2133	Introduction to Social Work	3
SCWK 3193	Human Diversity and Social Work	3
SCWK 4093	Human Behavior and the Social Environment I	3
SCWK 4153	Social Welfare Policy	3
SOCI 2013	General Sociology (ACTS Equivalency = SOCI 1013)	3

All courses above must be successfully completed with a "C" or better, with the exception of BIOL 1543 or ANTH 1013. Note: Students must have at least a 2.5 GPA in the pre-professional courses listed above.

There are University and College requirements for general education and the Social Work degree in addition to those listed in Items 5 above. Consult your University Catalog, Social Work Student Handbook or your adviser if you have questions about these. The statistics requirement must be taken prior or during SCWK 4073 Social Work Research and Technology I.

Copy of current transcript documenting the minimum academic course requirements listed above.

The above materials are submitted to the B.S.W. Program Director and reviewed by the B.S.W. Admission Committee. If the Admissions Committee has any questions concerning the content of the materials, the student may be asked to interview with a faculty member to resolve any questions or to provide additional information. Upon completion of the materials review and interview (if necessary), the student will be informed in writing by the B.S.W. Program Director of his or her admission status.

There are three possible admission decisions:

Unconditional Admission: These students have demonstrated through their application materials (and interview, if required) that they have the motivation and potential for competent professional social work practice and that they agree to uphold and conduct themselves in accordance with the values and ethics of professional social work practice. In addition, these students have at least a 2.5 GPA in the pre-professional courses and have an overall GPA of 2.5.

Conditional Admission: Students with deficiencies related to the admission criteria may be granted conditional admission to the major. Students must resolve any pending issues within the time frame identified by the admission committee. Students will receive a letter that outlines the deficiencies and a plan to resolve the concerns. The letter will include specific deadlines and must be signed by both the student and the B.S.W. director. The student will be unconditionally admitted once they have met the conditions outlined by the plan. Conditional admission may be granted for low GPA or non-GPA concerns such as writing skills, assertiveness, stress management, or working with diverse populations.

Non-acceptance: A decision of non-acceptance will be made when the student is found to be unsuited for professional social work practice. There are two criteria for non-acceptance: 1) the lack of acceptable academic performance necessary to successfully complete the requirements of the social work program, and/or 2) the inability to demonstrate commitment to social work values and ethics as they are reflected in the "Ethical Principles and Guidelines for UA Social Work Students" document that is available on-line in the B.S.W. Student Handbook and included with the forms for applying to the professional social work core (see Appendices). A decision of non-acceptance will result in the student's inability to progress in the social work program. In the event of non-acceptance, assistance with a transfer to another major will be provided upon request.

Criteria for Retention and Continuation

In addition to the admission process, the B.S.W. Program also has requirements for retention and continuation in the major.

Retention

Maintenance of an overall GPA of 2.5.

Maintenance of a 2.5 GPA in social work courses.

Students must abide by and behave in accordance with the "Ethical Principles/Guidelines for UA Social Work Students".

Social work students should not engage in any activity or behavior which, according to university policy or regulations, would result in dismissal from the university community. Such activity or behavior includes, but is not limited to, sexual harassment, physical or sexual assault, and academic dishonesty. (See Undergraduate Studies Catalog for description of Academic Dishonesty, and Undergraduate Studies Catalog, Appendix C: Student Handbook for details).

Continuation and Grading Policies

A grade of C or better must be earned in all social work courses. If a student receives a grade of D or F in one of the professional social work core courses, the course must be retaken with a grade of C or better prior to taking the course for which that course serves as a prerequisite.

Once matriculated into the B.S.W. program, B.S.W. students who earn a D or F will be allowed to repeat this course one time. Students can repeat up to two different social work courses.

A student may repeat a course from which they earned a W no more than one time.

Any professional social work core course in which the student receives a grade of I (Incomplete) must be satisfactorily completed (with a grade of C or better) prior to entering the course for which the course receiving the Incomplete is a prerequisite.

Any core social work course in which the student receives a grade of 'I' (Incomplete) must be satisfactorily completed (with a grade of C or better) prior to entering the course for which the course receiving the Incomplete is a prerequisite. For example, a student receiving an 'I' in SCWK 4093 may not take SCWK 4103 or SCWK 4333 until SCWK 4093 is completed with a final grade.

If the student's core and/or overall GPA falls below the 2.5 GPA required for retention, the student may remain in the B.S.W. program and take up to an additional 15 credit hours to raise their GPA to the required level. Failure to do so within these parameters will result in dismissal from the B.S.W. program. Students will be referred to the Fulbright Advising Center to change their major course of study.

Criteria for Termination

Students <u>may</u> ~~will~~ be terminated from the B.S.W. Program for the following <u>reasons:</u>

~~reasons:~~

Failure to maintain minimum GPA requirements (2.5 cumulative overall, 2.5 for all social work courses). See item 5 under Continuation and grading <u>policies.</u> ~~policies.~~

Failure to earn a C or better in a professional social work core course after the second <u>attempt.</u>

~~attempt.~~Engaging in any activity or behavior which, according to university policy or regulations, would result in dismissal from the university community. Such activity or behavior includes, but is not limited to, sexual harassment, physical or sexual assault, and academic <u>dishonesty.</u>

~~dishonesty.Students may be terminated from theB.S.W.Program for the followingreasons:~~Engaging in any activity or behavior incompatible with the <u>"Standards</u> ~~"Ethical Principles/Guidelines~~ for ~~UA~~ Social Work <u>Education" via the process outlined</u> ~~Students" (available online~~ in <u>the Three Levels of Review (Section 3.2 of "Standards for Social Work Education").</u> ~~the B.S.W.~~

<u>Students engaging in any activity or behavior incompatible with</u> ~~Such violations will initiate a review by~~ <u>the "Standards for</u> ~~School of~~ <u>Social Work Education" (available online</u> ~~Student, Standards~~ <u>and with</u> ~~Support Committee and may result in termination by~~ <u>the materials for application to</u> ~~School of Social Work Director or a decision that continuation is contingent upon completion of a corrective action specified by~~ <u>the professional social work core; see Appendices) will result in a review by the School of Social Work's Student Retention and Success Committee.</u> ~~School of Social Work Director.~~ <u>Details of the referral process for a review by the</u> Student <u>Retention</u> ~~Handbook~~ and <u>Success Committee can be found online in the B.S.W.</u> ~~with the materials for application to the professional social work core; see Appendices).~~ <u>Student Handbook and in the Standards for Social Work Education document. The School of Social Work utilizes a level system to address student activity and behaviors that constitute a violation of the "Standards for Social Work Education". A Level 1 referral includes an intervention provided by an individual instructor. A Level 2 referral is made if continued issues arise after a Level 1 referral or if a student's actions take place outside of the classroom setting. Level 2 referrals require a remediation plan to address concerns and a meeting with the appropriate Program Director (BSW or Field Directors). A Level 3 referral is made in cases in which a remediation plan has not been successful, or the action/behavior constitutes a serious violation. A Level 3 referral is reviewed by the Student Retention and Success Committee. If a referral is made to the Student Retention and Success Committee, this may result in termination by the School of Social Work or a decision that continuation is contingent upon completion of a corrective action plan specified by the School. Students who disagree with these decisions may appeal. Procedures for this entire process are found in the Standards for Social Work Education. Students in the field program are governed by the UA School of Social Work Field Manual and the UA student handbook. Note: Students that have been terminated from the BSW Program as a result of the having engaged in any activity or behavior incompatible with the "Standards for Social Work Education" are not eligible to re-apply for admission to the program.</u>

~~Such violations will initiate a review by the School of Social Work Student, Standards and Support Committee and may result in termination by the School of Social Work Director or a decision that continuation is contingent upon completion of a corrective action specified by the School of Social WorkDirector.~~

Description and justification of the request

Description of specific change	Justification for this change
Added further explanation of Criteria for Termination from the BSW Program to include that students can be terminated from the program due to engaging in any activity or behaviors that are incompatible with the "Ethical Principals/Guidelines for UA Social Work Students" which is documented, investigated and confirmed by a committee comprised of School of Social Work Faculty. Addition to Criteria for Termination the note that students that are terminated due to the violation listed above are not eligible to reapply to the BSW Program.	Criteria for Termination needed additional clarification to ensure students understanding of the importance of adhering to the "Ethical Principals/Guidelines of UA Social Work Students" and to avoid instances of confusion related to reapplication policies related to students terminated due to these sorts of violations. These changes ensure the BSW Program continues to assist students in the development of learning outcomes that are in line with professional social work ethical standards when completing the program.

Upload attachments

Reviewer Comments

Alice Griffin (agriffin) (03/30/22 7:58 am): Updated submitter information.

Alice Griffin (agriffin) (03/30/22 7:59 am): Changed effective date from spring 2023 to fall 2023. Minor changes can only become effective with the new calendar year.

Alice Griffin (agriffin) (03/30/22 8:01 am): ATTENTION: This minor change will require campus approval due to the impact on eligibility guidelines.

Ryan Cochran (rcc003) (02/15/23 1:17 pm): Added language to clarify the levels system and the steps taken prior to termination from the program.

Alice Griffin (agriffin) (02/16/23 10:47 am): Changed type of proposal from Major/Program of Study to Policy. This action cleared the eight semester plans and other unnecessary fields related to academic degree programs.

Key: 391