LETTER OF INTENT – 1

(New Certificate or Degree Program)

1. Institution submitting request: University of Arkansas Fayetteville
2. Education Program Contact person/title: Dr. Terry Martin, Senor Vice Provost for Academic Affairs
3. Telephone number/e-mail address: (479) 575-2151/tmartin@uark.edu
4. Proposed Name of Certificate or Degree Program: Master of Education in Community College Leadership
5. Proposed Effective Date: Fall 2019
6. Requested CIP Code: Community College Education (13.0407)
7. Program Description: The Master of Education in Community College Leadership will be an online 33-hour graduate program targeting individuals who work in community colleges and seek to build their content expertise and improve their career mobility. The overall goal of this program is to improve the preparation of community college employees that will correspondingly improve these institutions. The program is designed for individuals with a bachelor’s degree and at least some experience working at a community college. Additionally, most students will bring a deep belief in the potential of community colleges to educate individuals and improve their local communities.
8. Mode of Delivery (mark all that apply):

 **\_\_\_\_\_On-Campus**

 **\_\_\_X\_\_Off-Campus Location**

 Provide address of off-campus location\_online\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Provide a copy of the e-mail notification to other institutions in the state notifying them of the proposed program. Please inform institutions not to send the response to **“Reply All”**. If you receive an objection/concern(s) from an institution, reply to the institution and copy ADHE on the email. That institution should respond and copy ADHE. If the objection/concern(s) cannot be resolved, ADHE may intervene.

 Submit copy of written notification to Higher Learning Commission (HLC) if notification required by HLC for a program offered at an off-campus location.

 \_\_\_\_\_\_Indicate distance of proposed site from main campus.

 **\_\_\_x\_\_\_Distance Technology** (50% of program offered by distance technology)

 Submit copy of written notification to HLC if notification is required by HLC for a program offered by distance technology.

1. List existing certificate or degree programs that support the proposed program: Adult and Lifelong Learning, Master of Education and the Higher Education, Master of Educaation.
2. President/Chancellor Approval Date: January 21, 2019
3. Academic Affairs Officer: James S. Coleman Date: January 10, 2019