LETTER OF NOTIFICATION – 1

NAME CHANGE OF EXISTING CERTIFICATE, DEGREE, MAJOR, OPTION

OR ORGANIZATIONAL UNIT

(No change in program curriculum, option/emphasis/concentration or organizational structure)

* 1. Institution submitting request: University of Arkansas Fayetteville
	2. Contact person/title: Dr. Terry Martin, Vice Provost for Academic Affairs
	3. Phone number/e-mail address: (479) 575-2151/tmartin@uark.edu
	4. Proposed effective date: Fall 2018
	5. Current title of degree/certificate program: Master of Science
	6. Current title of major or option/emphasis/concentration: Computer Science
	7. Current title of organizational unit: Computer Science and Computer Engineering
	8. Proposed name of certificate/degree: Master of Science in Computer Science
	9. Proposed name of major or option/emphasis/concentration:
	10. Proposed name of organizational unit:
	11. Program CIP Code: 11.0701 (Program has submitted a LON 1c.)
	12. Degree/Department Code: 6180
	13. Reason for proposed action: The CSCE Department is requesting the CIP Code change to 11.0701 Computer Science to accurately reflect the definition of the degree. The old CIP Code 11.0101 Computer and Information Sciences, General is too broad a definition of our degree programs (MS in Computer Science). Additionally, the diplomas our students receive only state that they received a Master of Science degree and does not mention that the degree was in computer science. With this requested change the degree would become “Master of Science in Computer Science”. Adding the appropriate titles to the diplomas students are awarded would be greatly appreciated by our graduates and future alumni.
	14. Semester credit hours for proposed major or option/emphasis/concentration: 30
	15. Provide the curriculum/credit hours for the certificate/degree/major/option/emphasis/concentration listed above.

The thesis option (30 hours) requires the successful completion of at least six credit hours of CSCE 610V Master's Thesis, plus 24 credit hours of course work approved by the candidate’s advisory committee. At least 15 of the 24 hours must be CSCE courses at the 5000 level. The remaining nine hours may include no more than six hours of transfer work, three hours of individual study, six hours from outside the department, and nine hours of courses at the 4000 level.

All master’s students completing the thesis option must pass an oral examination and defense of the thesis in, at most, two attempts. The first attempt may not occur before all of the following qualifying conditions have been satisfied:

* Candidate has completed at least 21 hours that are applicable toward the degree;
* Candidate is currently enrolled in CSCE 610V.
* Candidate’s cumulative grade-point average on all graduate-level courses is 3.0 or higher;
* Any deficiencies assigned upon admission to the program have been removed; Candidate must be continuously enrolled, except for summers, until the thesis is defended.

The final exam is comprehensive; a portion of the exam will be devoted to questions concerning courses completed by the student. Another portion of the exam will be directed toward a defense of the thesis. Reading copies of the thesis should be delivered to members of the Thesis Committee at least two weeks prior to undertaking the final examination. If a student is unsuccessful, the Program of Study committee may recommend that the examination be repeated. If so, the requirements to be satisfied prior to reexamination will be stipulated and a time limitation specified.

All other conditions that have been specified by the student’ advisory or thesis committee must be satisfied.

The *course work* option requires the successful completion of 33 credit hours of course work approved by the candidate’s graduate committee. At least 21 of the 33 hours must be CSCE courses at the 5000 level. The remaining twelve hours may include no more than six hours of transfer work, three hours of individual study, six hours from outside the department, and nine hours of courses at the 4000 level.

All master’s students completing the course work option must pass an oral examination of the course work in the final semester of enrollment of graduate-level courses and the following conditions have been satisfied:

1. The candidate’s cumulative grade-point average on all graduate-level courses is 3.0 or higher.
2. Any deficiencies assigned upon admission to the program have been removed.
	1. Provide additional program information if requested by ADHE staff.

President/Chancellor Approval Date:

Board of Trustees Notification Date:

Chief Academic Officer: James S. Coleman Date: