Program Change Request

Date Submitted: 06/13/16 3:43 pm

Viewing: **PSDLMC : District-Level Administration Post Master's Certificate**

Last approved: 06/09/16 10:03 am

Last edit: 06/15/16 4:36 pm

Changes proposed by: egbengts

Approval Path

1. 06/14/16 8:52 am jpenner: Approved for EDUC Dean Initial
2. 06/14/16 9:01 am pkoski: Approved for GRAD Dean Initial
3. 06/14/16 10:15 am tmartin: Approved for Provost Initial
4. 06/15/16 4:37 pm agriffin: Approved for Director of Program Assessment and Review
5. 06/15/16 4:52 pm lkulcza: Approved for Registrar Initial
6. 06/15/16 5:07 pm ggunderm: Approved for Institutional Research
7. 06/16/16 8:23 am mkd03: Approved for CIED Chair
8. 09/07/16 2:21 pm jpenner: Approved for EDUC Curriculum Committee
9. 09/07/16 3:26 pm jpenner: Approved for EDUC Faculty
10. 09/07/16 3:28 pm jpenner: Approved for EDUC Dean
11. 09/08/16 5:36 pm pritchey: Approved for Global Campus
12. 09/09/16 2:05 pm tmartin: Approved for Provost Review

Catalog Pages Using this Program	Educational Leadership (EDLE)

Submitter:	User ID:	lkulcza
	Phone:	7456

Academic Level	Graduate
Select a reason for the proposed change:	Requesting Approval to Offer an Existing Certificate or Degree via Distance Technology—(LON 13)
Program Status	Active
Academic Unit	Certificate
Effective Catalog Year	Fall **2017** ~~2015~~
College, School, Division	College of Education and Health Professions (EDUC)
Department Code	Department of Curriculum and Instruction (CIED)
Program Code	PSDLMC
Degree	Post Master's Certificate
CIP Code	13.0404 - Educational, Instructional, and Curriculum Supervision.
Program Title	District-Level Administration Post Master's Certificate
Method of Delivery	**On-line/Web-based** ~~On Campus~~

On-line/Web-based Information

Reason for offering Web-based Program:	**The PSDLMC program is embedded in the curriculum of the M.E. in Educational Leadership program (EDLEES) which has been approved for online delivery and is currently active as an online degree program. A vast majority of EDLEES students also become licensed as school administrators as the coursework required for the PSBLMC program are also required for the EDLEES. Since the EDLEES program has been approved for online delivery previously, the PSBLMC program should meet the requirements for approval for online delivery.**

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Maximum Class Size for Web-based Courses:	
Web-based Delivery Method:	**Online**
Web-based Interaction Method:	**Other**
Specify Other Interaction Methods:	**The main interaction method for the PSDLMC courses is Collaborate - a tool used for synchronous class sessions. In addition to Collaborate sessions, discussion boards, chat, e-mail, and telephone are also used by professors to interact with students and students with each other.**
Percentage Online:	**100%**
On Campus Component:	**No**
Provide a List of Services Supplied by Consortia Partners or Outsourced Organization:	**N/A**
Estimate Costs of the Program over the First 3 Years:	**$0.00**
List Courses Taught by Adjunct Faculty:	
Uploaded MoU Forms:	
Is this program interdisciplinary or use courses from another College?	No
Does this change the total hours needed to complete the program?	No

Program Requirements, Description and 8-Semester Plan

Requirements for the District-Level Administration Certificate

EDLE 6023	School Facilities Planning and Management (Odd years, Fa)	3
EDLE 6053	School-Community Relations (Even years, Sp)	3
EDLE 6093	School District Governance: The Superintendency (Even years, Fa)	3
EDLE 6103	School Finance (Odd years, Sp)	3
EDLE 6173	School Business Management (Odd years, Su)	3
EDLE 674V	Internship (Sp, Su, Fa)	3
Total Hours		18

Are Similar Programs available in the area?	No
Estimated Student Demand for Program:	**15** ~~NA~~
Scheduled Program Review Date:	**2019** ~~NA~~
Program Goals and Objectives:	**The Goals of the District-Level Administration Post Master's Certificate (PSDLMC) program is to produce effective and dynamic district-level leaders to work as superintendents. Through the delivery of courses that target critical areas aligned with the professional educational leadership standards and providing an intensive internship experience, the PSDLMC program provides in-depth classroom and practicum experiences that assist students in the development of the appropriate leadership knowledge, skills, and abilities.** ~~NA~~
Learning Outcomes:	**All EDLE students in the PSDLMC program are required to complete course significant activities with matching rubrics to meet required ELCC SPA standards for CAEP accreditation. These are identified in each course syllabus. An intensive 6 month internship under district-level administrator/mentor is required. To be licensed by the Arkansas Department of Education as a district-level administrator, the student must successfully complete a culminating portfolio defense demonstrating their readiness for district-level leadership before a portfolio committee comprised of three EDLE faculty and one licensed district-level practicing administrators prior to taking the National School Superintendent Assessment (SSA).** ~~NA~~
Description and justification of the request:	The Educational Leadership program is requesting approval for using distance technology for delivering the District-Level Administration Post Master's Certificate. The justification for offering the District-Level Administration Post Master's Certificate program by distance technology is

that each and every course required by the certificate is already being required as part of the Education Specialist Degree(EDLEES) which has already been approved for delivery using distance technology.

Program reviewer comments	**agriffin (06/15/16 4:36 pm):** Uploaded revised LON with permission from submitter.
Uploaded attachments:	**PSDLMC Syllabi- combined.pdf** **PSDLMC - Distance Tech - Ltr of Notification.docx**