LETTER OF NOTIFICATION – 13

EXISTING CERTIFICATE or DEGREE OFFERED via DISTANCE TECHNOLOGY

Institutions with at least one certificate or degree program approved for distance technology by the Arkansas Higher Education Coordinating Board must submit Letter of Notification-13 to request approval to offer additional existing (on-campus) certificates or degrees via distance technology. The institution must submit to ADHE a copy of the e-mail notification to the Higher Learning Commission (HLC) about the proposed distance technology program. If HLC requires a focused visit for the proposed distance technology program, please submit the scheduled review date.

**Definitions**

Distance technology (e-learning) – When technology is the primary mode of instruction for the course (50% of the course content is delivered electronically).

Distance instruction – When a course does not have any significant site attendance, but less than 50% of the course is delivered electronically, e.g., correspondence courses.

Distance program – When at least 50% of the major courses are delivered via distance technology.

1. Institution submitting request: University of Arkansas Fayetteville
2. Contact person/title: Dr. Terry Martin, Vice Provost for Academic Affairs
3. Phone number/e-mail address: (479) 575-2151/tmartin@uark.edu
4. Name of Existing Certificate or Degree: Master of Science in Nursing
5. Proposed Effective Date for distance technology delivery: Fall 2016
6. CIP Code: 51.1602
7. Degree Code: 7080

# PROGRAM INFORMATION

1. Program summary/justification for offering program by distance technology:

There is a dearth of master’s prepared registered nurses, especially outside of metropolitan areas. This program is designed for employed registered nurses. Distance technology enables them to pursue their education given the demands of their professional and personal commitments.

1. Provide the current certificate/degree plan. Mark\* courses that will be taught by adjunct faculty.

It is anticipated that adjunct faculty will not be needed at this time as we have two doctorally prepared faculty and one master’s prepared faculty who will utilize their expertise to support this program.

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| **Full-Time Sample Program Plan**  |
|  **Semester One**  |
|   | NURS 5043 Concepts in Health Promotion within Diverse Populations |
|   | NURS 5053 Evidence-based Practice and Innovation in Nursing |
|   | NURS 5063 Health Care Policy |
|   | NURS 5401 Scholarly Writing |
|   |  |
|  **Semester Two**  |
|  | NURS 5523: Healthcare Informatics |
|  | HRWD 5233 Employment, Legal, and Ethical Issues |
|  | ESRM 6403: Educational Statistics and Data Processing |
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|  **Semester Three**  |
|  | MBAD 5241 Ethical Decision Making |
|  | NURS 6233: Health Care Economics & Finance |
|  |   |
|  **Semester Four**  |
|  | NURS 5423 Health Systems Operations |
|  | NURS 5553 Specialty Development I: Nurse Exec Leader (135 contact hours) |
|  | NURS579V/600V Thesis/Independent Study |
|  |   |
|  **Semester Five**  |
|  | NURS 5413 Executive Leadership in Nursing |
|  | NURS 5563 Specialty Development II: Nurse Exec Leader (135 contact hours) |
|  | NURS579V/600V Thesis/Independent Study**Total for MSN Degree is 38 credit hours** |

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1. Provide the list of courses, include course number/title, for the certificate/degree program currently offered by distance technology.

NURS 5523 Healthcare Informatics 3 hrs

NURS 5043 Concepts of Health Promotion within Diverse Populations 3 hrs

NURS 5053 Evidence-based Practice and Innovation 3 hrs

NURS 5063 Health Care Policy 3 hrs

MBAD 5241 Ethical Decision Making 1 hrs

HRWD 5233 Employment, Legal and Ethical Issues 3 hrs

NURS 6233 Healthcare Economics and Finance 3 hrs

ESRM 6403 Educational Statistics and Data Processing 3 hrs

N579V/600V Thesis or Independent Study 3 hrs

The following courses are in the approval process and will be offered by distance technology:

NURS 5401 Scholarly Writing 1 hrs

NURS 5413 Executive Leadership in Nursing 3 hrs

NURS 5423 Health Systems Operations 3 hrs

NURS 5553 Specialty Development I: Nurse Executive Leadership 3 hrs

NURS 5563 Specialty Development II: Nurse Executive Leadership 3 hrs

1. If 100% of the program will not be offered by distance technology, list courses that **will not** be offered by distance technology.

None

1. For existing courses that **will** be offered by distance technology (for the first time), provide the course syllabus for each of these courses for the certificate/degree program and indicate the maximum class size for each distance course.

See Appendix B for proposed course syllabi. Maximum class size 25.

1. If new courses will be added, provide the list of new courses (proposed course number/title) and the new course descriptions for the certificate/degree.

NURS 5413 – Executive Leadership in Nursing

Course description:

This course focuses on the health care structures and processes, human capital management, health and public policy, communication principles and styles, negotiations, leadership effectiveness, strategic visioning, ethics and advocacy, and innovation. Learning will enable the professional nurse executive to lead complex health care environments applying an advanced skill set in each of the focus areas.

NURS 5423 – Health System Operations

Course description:

This course focuses on the complex practice environment. Enables the professional nurse leader to demonstrate knowledge of care management and delivery, professional practice environment and models, and quality monitoring and improvement. Professional practice and health care delivery models and settings, role delineation, laws and regulations, accreditation, and professional practice standards will be emphasized.

NURS 5553 – Specialty Topics I: Nurse Executive Leader (135 contact hours)

Course description:

This course will focus on microsystem level operations within the healthcare environment and issues faced by nurse administrators. Learning will enable the professional nurse to participate in operations surrounding the delivery of care in various health care organizations. This course will facilitate the application of learned theories and organizational principles.

NURS 5563 – Specialty Topics II: Nurse Executive Leader (135 contact hours)

Course description:

Students will complete a scholarly project or thesis synthesizing knowledge and skills from previous courses in program of study. Applied learning will focus on the development of a systems approach to nurse executive leadership and inquiry. Focus is on public and private health care delivery systems, alliances with internal and external environments, and strategic decision making and implementation in the rapidly evolving global arena of nursing leadership and practice. This course prepares professional nurses to apply leadership and evidence-based practice principles in the evaluation of quality processes encountered across health care industries.

1. Provide the course syllabus for each distance technology course for the program listed above and indicate the maximum class size for each distance course. Indicate the course delivery mode(s) and class interaction mode(s) for each distance technology course.

The proposed concentration builds on an already approved concentration/degree program that utilizes the following course delivery modes: online, compressed-video, audio, video, and web conferencing, as well as the following class interaction modes: electronic bulletin boards, e-mail, telephone, chat, and blog. The proposed concentration will continue with these best practices in course delivery and class interaction. The maximum course size will be 25 students. Please see Appendix B for syllabi.

Course delivery mode (check all that apply):

 Online

 Compressed-video (CIV)

 Audio Conference

 Video Conference

 Web Conference

 Blended delivery (identify components)

 Class interaction mode (check all that apply):

 Electronic bulletin boards

 E-mail

 Telephone

 Fax

 Chat

 Blog

 Other (specify)

1. Provide the percentage of the program that is offered via distance (50%, 75%, etc.).

100%: for most students, this program will be delivered 100% via distance technology. However, in the event that a clinical partner seeks this program using a cohort model, it is possible there may be more face-to-face interaction between student and faculty.

1. Discuss the provisions for instructor-student and student-student interaction that are included in the program design and the course syllabus.

The proposed program will use all the features of Blackboard to support instructor-student and student-student interaction. This includes discussion boards, e-mails, group work, student lounge area, wikis, and synchronous sessions when appropriate.

1. Provide a semester-by-semester degree plan/course schedule for student access to all courses necessary to complete the program.

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| **Full-Time Sample Program Plan**  |
|  **Semester One**  |
|   | NURS 5043 Concepts in Health Promotion within Diverse Populations |
|   | NURS 5053 Evidence-based Practice and Innovation in Nursing |
|   | NURS 5063 Health Care Policy |
|   | NURS 5401 Scholarly Writing |
|   |  |
|  **Semester Two**  |
|  | NURS 5523: Healthcare Informatics |
|  | HRWD 5233 Employment, Legal, and Ethical Issues |
|  | ESRM 6403: Educational Statistics and Data Processing |
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|  **Semester Three**  |
|  | MBAD 5241 Ethical Decision Making |
|  | NURS 6233: Health Care Economics & Finance |
|  |   |
|  **Semester Four**  |
|  | NURS 5423 Health Systems Operations |
|  | NURS 5553 Specialty Development I: Nurse Exec Leader (135 contact hours) |
|  | NURS579V/600V Thesis/Independent Study (1 to 2 credit hours) |
|  |   |
|  **Semester Five**  |
|  | NURS 5413 Executive Leadership in Nursing |
|  | NURS 5563 Specialty Development II: Nurse Exec Leader (135 contact hours) |
|  | NURS579V/600V Thesis/Independent Study (remainder of required 3 credit hours)**Total for MSN Degree is 38 credit hours** |

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1. Provide a list of services that will be supplied by consortia partners or outsourced to another organization (faculty/instructional support, course materials, course management and delivery, library-related services, bookstore services, services providing information to students, technical services, administrative services, online payment arrangements, student privacy consideration, services related to orientation, advising, counseling or tutoring, etc.) Include the draft contract/Memorandum of Understanding (MOU) for each partner/organization offering faculty/instructional support for the program. Submit final contract/MOU signed by partner institutions or organizations upon completion of ADHE proposal review.

None

1. Estimate costs for the proposed distance technology program for the first 3 years. Include faculty release time costs for course/program planning and delivery.

Please see Appendix A for budget. Proposed concentration will be developed in collaboration with Global Campus.

1. Provide institutional curriculum committee review/approval date for proposed distance technology program. January 13, 2016.
2. Provide documentation that proposed program has been reviewed/approved for distance technology delivery by licensure/certification board/agency, if required. [HLC review must follow ADHE review and AHECB program approval.]
3. Provide additional program information if requested by ADHE staff.

President/Chancellor Approval Date:

Board of Trustees Notification Date:

Chief Academic Officer: Date: