

ATTACHMENT 6C

**ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES**

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

**SECTION I: Approvals**

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	
Vice Provost for Distance Education _____	Date _____		
(for on-line programs)			

**SECTION II: Profile Data - Required Information and Name Change Information**

Academic Unit:     Major/Field of Study     Minor     Other Unit \_\_\_\_\_  Policy

Level:             Undergraduate             Graduate             Law            Effective Catalog Year 2015

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name            MS Community Health Promotion

College, School, Division EDUC            Department Code HHPR

Current Code (6 digit Alpha) CHLPMS            Proposed Code (6 digit Alpha) \_\_\_\_\_  
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program            CIP Code 51.2207  
Prior assignment from Office of Institutional Research is required.

Proposed Name \_\_\_\_\_  
When a program name is changed, enrollment of current students reflects the new name.

**SECTION III: Add a New Program/Unit**

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE  
<http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx>

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

**SECTION IV: Eliminate an Existing Program/Unit**

Code/Name \_\_\_\_\_            Effective Catalog Year \_\_\_\_\_

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_\_  
Allow students in program to complete under this program until Term: \_\_\_\_ Year: \_\_\_\_\_

## SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **Adding another option besides the required project or thesis as part of the graduation requirement. The new option would be to complete 15 elective graduate credit hours and successfully passing the master's comprehensive examination.**

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- X  Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- X  Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

## SECTION VI: Justification

*Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)*

**A number of masters students are going to be practitioners; the CHLP faculty did not feel that the research component was as critical for these students and recommends additional electives in their area of interest to replace the research component.**

## SECTION VII: Catalog Text and Format

*In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.*

**Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:**

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

**For minors, state requirements in terms of hours, required courses, electives, etc.**

**For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.**

**For Law School program/units, prepare text consistent with current catalog style.**

**For centers, prepare text consistent with current catalog style.**

2014-2015 Catalog of Studies:

The Community Health Promotion program prepares students in the area of Community Health (M.S.). The Ph.D. program prepares students with the competencies necessary to perform teaching and research duties both

in private and public sectors including university settings. The minimum number of credit hours required to complete the master's degree is 33 and 60 hours are required to complete the Ph.D.

**Prerequisites to M.S. Degree Program:** For acceptance to the master's degree programs, the program area requires in addition to the general requirements for admission to the Graduate School, an undergraduate degree in health or in a related field and the following admission standards: an overall undergraduate GPA of 3.00 (or if the overall undergraduate GPA is between 2.70 and 2.99, the student must have a 3.00 GPA on the last 60 hours of undergraduate course work, excluding student teaching, or a GRE score of 297 on the combined verbal and quantitative parts of the general test). Further, a curriculum vitae and 500 word interest statement needs to be submitted for program admission consideration.

### **M.S. Community Health Promotion Degree Program (33 hours)**

#### Required Research Component

<a href="#">ESRM 5393</a>	Statistics in Education and Health Professions (Sp, Su, Fa)	3
or <a href="#">ESRM 6403</a>	Educational Statistics and Data Processing (Sp, Su, Fa)	
<a href="#">HHPR 5353</a>	Research in Health, Human Performance and Recreation (Sp, Su, Fa)	3

#### Required Courses

<a href="#">CHLP 4613</a>	Principles of Epidemiology (Fa)	3
<a href="#">CHLP 5533</a>	Models and Theories of Health Behavior (Fa)	3
<a href="#">CHLP 5563</a>	Public Health: Practices and Planning (Sp)	3
<a href="#">CHLP 5573</a>	Principles of Health Education (Fa)	3

#### Required Project or Master's Thesis

		3-6
(3 hours for Independent Research Project; 6 hours for Master's Thesis)		
<a href="#">CHLP 589V</a>	Independent Research (Sp, Su, Fa)	
or <a href="#">CHLP 600V</a>	Master's Thesis (Sp, Su, Fa)	

#### Approved Electives

		9-12
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Total Hours		33
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#### **Proposed 2015-2016 Catalog of Study:**

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<a href="#">CHLP 5573</a>	Principles of Health Education (Fa)	3
Required Project or Master's Thesis <u>or complete an additional 3 credit hours of electives</u>		3- <del>6</del> 9
(3 hours for Independent Research Project; 6 hours for Master's Thesis; <u>complete 15 credit hours of elective</u> )		
<a href="#">CHLP 589V</a>	Independent Research (Sp, Su, Fa)	
or <a href="#">CHLP 600V</a>	Master's Thesis (Sp, Su, Fa)	
Approved Electives		9- <del>12</del> 15
Total Hours		33

**SECTION VIII: Action Recorded by Registrar's Office**

PROGRAM INVENTORY/DARS

PGRM \_\_\_\_\_ SUBJ \_\_\_\_\_ CIP \_\_\_\_\_ CRTS \_\_\_\_\_  
DGRE \_\_\_\_\_ PGCT \_\_\_\_\_ OFFC&CRTY VALID \_\_\_\_\_

REPORTING CODES

PROG. DEF. \_\_\_\_\_ REQ. DEF. \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

**Distribution**

Notification to:

- (1) College
- (2) Department
- (3) Admissions
- (4) Institutional Research
- (5) Continuing Education
- (6) Graduate School
- (7) Treasurer
- (8) Undergraduate Program Committee

8/19/13