

ATTACHMENT 2N

## ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

## SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	
Vice Provost for Distance Education _____ (for on-line programs)	Date _____		

## SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit:  Major/Field of Study  Minor  Other Unit \_\_\_\_\_  Policy  
 Level:  Undergraduate  Graduate  Law Effective Catalog Year 2014-2015

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name **BA, Criminal Justice**

College, School, Division **ARSC**

Department Code **SOCI**

Current Code (6 digit Alpha) **CMJSBA**

Proposed Code (6 digit Alpha) \_\_\_\_\_  
 Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **43.0104**  
 Prior assignment from Office of Institutional Research is required.

Proposed Name \_\_\_\_\_

When a program name is changed, enrollment of current students reflects the new name.

## SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE  
<http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx>

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

## SECTION IV: Eliminate an Existing Program/Unit

Code/Name \_\_\_\_\_ Effective Catalog Year \_\_\_\_\_

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_

Allow students in program to complete under this program until Term: \_\_\_\_ Year: \_\_\_\_

**SECTION V: Proposed Changes to an Existing Program or Program Policies**

Insert here a statement of the exact changes to be made: CMJS 3043 Police and Society and SOCI 3043 Contemporary Carribean are NOT crosslisted courses. The phrase "or SOCI 3043, Contemporary Carribean" is being removed from the CMJS required courses list.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

**SECTION VI: Justification**

*Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)*

**At one time, SOCI 3043 was erroneously listed as a cross-listed course with CMJS 3043, likely due to both CMJS 3023 and CMJS 3203, the numbers on either side of 3043, being accurately listed as crosslisted classes. SOCI 3043 is Contemporary Carribean, and has absolutely nothing to do with the course that should actually be required for Criminal Justice majors: CMJS 3043 The Police and Society.**

**SECTION VII: Catalog Text and Format**

*In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.*

**Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:**

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

**For minors, state requirements in terms of hours, required courses, electives, etc.**

**For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.**

**For Law School program/units, prepare text consistent with current catalog style.**

**For centers, prepare text consistent with current catalog style.**

Select one of the following:

[MATH 2033](#) Mathematical Thought (Sp, Su, Fa)

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<a href="#">MATH 2043</a>	Survey of Calculus (ACTS Equivalency = MATH 2203) (Sp, Su, Fa)	
<a href="#">MATH 2053</a>	Finite Mathematics (Sp, Su, Fa)	
<a href="#">MATH 2183</a>	Mathematical Reasoning in a Quantitative World (ACTS Equivalency = MATH 1003) (Sp, Fa)	
<a href="#">MATH 2554</a>	Calculus I (ACTS Equivalency = MATH 2405) (Sp, Su, Fa)	
<a href="#">ENGL 2003</a>	Advanced Composition (Sp, Su, Fa) (see course description for exemption requirements)	3
	Three hours of a world language at the 1013 Elementary II level or higher <sup>1</sup>	3
	A minimum of 37 additional semester hours to include:	37
<a href="#">CMJS 2003</a>	Introduction to Criminal Justice (ACTS Equivalency = CRJU 1023) (Sp, Fa)	
<a href="#">CMJS 2023</a>	Introduction to Criminology (Sp, Fa)	
<a href="#">CMJS 2043</a>	Criminal Law and Society (Sp, Fa)	
<a href="#">CMJS/SOCI 3023</a>	Criminology (Sp, Su, Fa)	
<a href="#">CMJS 3043</a>	The Police and Society (Sp, Fa)	
<a href="#">or SOCI 3043</a>	<b>Contemporary Caribbean (Irregular)</b>	
<a href="#">CMJS/SOCI 3203</a>	Corrections (Fa)	
<a href="#">SOCI 3301L</a>	Social Data and Analysis Laboratory (Sp, Fa)	
<a href="#">SOCI 3303</a>	Social Data and Analysis (Sp, Fa)	
<a href="#">SOCI 3313</a>	Social Research (Sp, Fa)	
	12 hours of 3000- and 4000- level criminal justice or sociology courses not taken above	
Total Hours		46- 47

<sup>1</sup> World language courses taken are dependent on placement level in sequence. NOTE: 1003, if required, usually will not count towards the 120 hours required for degree credit; see [College Admission Requirements](#) for further details.

For transfer students, a minimum of 18 hours of coursework in the major at the University of Arkansas is required.

**Writing Requirement:** To fulfill the Fulbright College writing requirement, each criminal justice major will submit, prior to graduation, a substantial research or analytical paper, with a grade of “A” or “B” from an upper-division criminal justice course (3000-, 4000-, or 5000-level) to their departmental adviser. Satisfactory completion of an honors project or a senior thesis may fulfill this requirement.

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**SECTION VIII: Action Recorded by Registrar's Office**

PROGRAM INVENTORY/DARS

PGRM \_\_\_\_\_ SUBJ \_\_\_\_\_ CIP \_\_\_\_\_ CRTS \_\_\_\_\_

DGRE \_\_\_\_\_ PGCT \_\_\_\_\_ OFFC&CRTY VALID \_\_\_\_\_

REPORTING CODES

PROG. DEF. \_\_\_\_\_ REQ. DEF. \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

**Distribution**

Notification to:  
(1) College (2) Department (3) Admissions (4) Institutional Research (5) Continuing Education (6) Graduate School  
(7) Treasurer (8) Undergraduate Program Committee

8/19/13