

ATTACHMENT 1A

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair Date Submitted Graduate Council Chair Date
College Dean Date Faculty Senate Chair Date
Honors College Dean Date Provost Date
Core Curriculum Committee Date Board of Trustees Approval/Notification Date
University Course and Programs Committee Date Arkansas Higher Education Coordinating Board Approval/Notification Date
Vice Provost for Distance Education Date (for on-line programs)

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: [X] Major/Field of Study [ ] Minor [ ] Other Unit [ ] Policy
Level: [X] Undergraduate [ ] Graduate [ ] Law Effective Catalog Year 2014

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name BID, Bachelor of Interior Design

College, School, Division ARCH Department Code IDES

Current Code (6 digit Alpha) IDESBD Proposed Code (6 digit Alpha)
Prior approval from the Office of the Registrar is required.

[ ] Interdisciplinary Program CIP Code 50.0408
Prior assignment from Office of Institutional Research is required.

Proposed Name
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

[ ] For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/academicaffairs.aspx

[ ] Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

SECTION IV: Eliminate an Existing Program/Unit

Code/Name Effective Catalog Year

No new students admitted to program after Term: Year:
Allow students in program to complete under this program until Term: Year:

## SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: The total number of hours for a Bachelor in Interior Design is being reduced from 124 credit hours to 120 credit hours in compliance with ACT 747. IDES 3841 in fall of 3<sup>rd</sup> year and one three-credit hour professional elective in spring of 3<sup>rd</sup> year are being eliminated.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

## SECTION VI: Justification

*Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)*

**The overall reduction in hours from 124 to 120 is needed to comply with state-wide mandate, Act 747.**

## SECTION VII: Catalog Text and Format

*In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.*

**Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:**

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

**For minors, state requirements in terms of hours, required courses, electives, etc.**

**For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.**

**For Law School program/units, prepare text consistent with current catalog style.**

**For centers, prepare text consistent with current catalog style.**

### BACHELOR OF INTERIOR DESIGN SAMPLE CURRICULUM

#### First Year

hours	Fall
4	IDES 1034 Studio I Design Exploration I
3	ENGL 1013 Composition I

3 Fine Arts or Humanities core requirement  
3 MATH 1203 College Algebra  
1 UNIV 1011 University Perspectives

14 semester hours

hours **Spring**

4 IDES 1044 Studio 2 Design Exploration II  
3 IDES 2853 Textiles for Interior Designers  
3 ENGL 1023 Composition II  
4 Science Core requirement

14 semester hours

### Second Year

hours **Fall**

5 IDES 2805 Studio 3 Basic Planning & Communication  
3 IDES 2723 Digital Design in Media  
3 IDES 2883 History of Interiors  
3 ART/ARCH Elective  
3 Social Science core requirement

17 semester hours

hours **Spring**

5 IDES 2815 Studio 4 Intermediate Space Planning & Design  
3 IDES 2823 Materials & Resources  
3 HIST 2003/2013 or PLSC 2003 U.S. History core requirement  
3 Social Science core requirement  
3 Fine Arts or Humanities core requirement

17 semester hours

### Third Year

hours **Fall (all courses are required to be taken during this semester)**

3 IDES 3805 Studio 5 Design & Construction  
3 IDES 4823 Professional Practice  
3 IDES 3833 Building Systems

3 ARCH 4433 Architectural History III

14 semester hours

hours **Spring**

5 IDES 3815 Studio 6 Large Scale Commercial Interiors  
3 IDES 3843 Lighting Systems  
3 IDES 4813 Human Factors in Interior Design

3 ECON 2013, 2023, or 2143 (ECON 2143 is recommended)

14 semester hours

### Summer Between Third and Fourth Year

Hours **Summer**

1 IDES 4811 Internship for Interior Design

### Fourth Year

hours **Fall**

5 IDES 4805 Studio 7 Comprehensive Design Process I  
6 Professional Elective  
3 Business Administration Elective

14 semester hours

hours **Spring**

5 IDES 4815 Studio 8 Comprehensive Design Process II

4 Professional Elective

3 Business Administration Elective

4 Science Core Requirement

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16 semester hours

Total Credit Hours: 120 (*UNIV 1011 does not apply towards degree requirements.*)

**SECTION VIII: Action Recorded by Registrar's Office**

PROGRAM INVENTORY/DARS

PGRM \_\_\_\_\_ SUBJ \_\_\_\_\_ CIP \_\_\_\_\_ CRTS \_\_\_\_\_  
DGRE \_\_\_\_\_ PGCT \_\_\_\_\_ OFFC&CRTY VALID \_\_\_\_\_

REPORTING CODES

PROG. DEF. \_\_\_\_\_ REQ. DEF. \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

**Distribution**

Notification to:

- (1) College
- (2) Department
- (3) Admissions
- (4) Institutional Research
- (5) Continuing Education
- (6) Graduate School
- (7) Treasurer
- (8) Undergraduate Program Committee

8/19/13