

**ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES**

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

**SECTION I: Approvals**

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

**SECTION II: Profile Data - Required Information and Name Change Information**

Academic Unit:       Major/Field of Study     Minor       Other Unit \_\_\_\_\_  Policy  
 Level:                 Undergraduate       Graduate       Law      Effective Catalog Year 2014-2015

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name            MSW, Master of Social Work

College, School, Division ARSC

Department Code SCWK

Current Code (6 digit Alpha) SCWKMS

Proposed Code (6 digit Alpha) \_\_\_\_\_

Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code 44.0701

Prior assignment from Office of Institutional Research is required.

Proposed Name N/A

When a program name is changed, enrollment of current students reflects the new name.

**SECTION III: Add a New Program/Unit**

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE  
[http://www.adhe.edu/divisions/academicaffairs/Pages/aa\\_academicproposals.aspx](http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx)

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

**SECTION IV: Eliminate an Existing Program/Unit**

Code/Name \_\_\_\_\_ Effective Catalog Year \_\_\_\_\_

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_\_

Allow students in program to complete under this program until Term: \_\_\_\_ Year: \_\_\_\_\_

**SECTION V: Proposed Changes to an Existing Program or Program Policies**

Insert here a statement of the exact changes to be made: We plan to eliminate one course in the three course research sequence. SCWK 6073, Social Work Research and Technology III will be eliminated and replaced with one three-hour elective.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: \_\_\_\_\_

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

### SECTION VI: Justification

*Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)*

**Eliminating this course will allow students greater flexibility and a balance between practice and research courses (allowing for an additional elective). The goals of our research curriculum, culminating in the capstone project or thesis, can be met with the two remaining research courses.**

### SECTION VII: Catalog Text and Format

*In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.*

**Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:**

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

**For minors, state requirements in terms of hours, required courses, electives, etc.**

**For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.**

**For Law School program/units, prepare text consistent with current catalog style.**

**For centers, prepare text consistent with current catalog style.**

**Two-year Program Option:** This option is available for students without a baccalaureate degree from a program accredited by the Council on Social Work Education (CSWE). Students in the two-year option must successfully complete a total of 63 credit hours. The following are required Foundation courses:

<a href="#">SCWK 4073</a>	Social Work Research and Technology I (Sp, Fa)	3
<a href="#">SCWK 4093</a>	Human Behavior and the Social Environment I (Sp, Fa)	3
<a href="#">SCWK 4103</a>	Human Behavior and the Social Environment II (Sp, Fa)	3
<a href="#">SCWK 4153</a>	Social Welfare Policy (Sp, Fa)	3

<a href="#"><u>SCWK 4333</u></a>	Social Work Practice I (Sp, Fa)	3
<a href="#"><u>SCWK 4343</u></a>	Social Work Practice II (Sp, Fa)	3
<a href="#"><u>SCWK 4733</u></a>	Social Work Practice III (Sp, Fa)	3
<a href="#"><u>SCWK 5003</u></a>	Foundations of Culturally Competent Social Work Practice (Fa)	3
<a href="#"><u>SCWK 5013</u></a>	Bridge Course: Evidenced Based Social Work (Su)	3
<a href="#"><u>SCWK 5412</u></a>	Foundation Field Seminar (Sp)	2
<a href="#"><u>SCWK 5434</u></a>	Foundation Field Internship (Sp)	4

The following are required Advanced courses:

<a href="#"><u>SCWK 5073</u></a>	Social Work Research and Technology II (Fa)	3
<a href="#"><u>SCWK 6000L</u></a>	Thesis Laboratory (Sp, Su)	0
<a href="#"><u>SCWK 6003</u></a>	Advanced Practice I Using the Multi-System Life Course Perspective (Fa)	3
<a href="#"><u>SCWK 6013</u></a>	Advanced Practice II Using the Multi-System Life Course Perspective (Sp)	3
<a href="#"><u>SCWK 6073</u></a>	<del>Social Work Research and Technology III (Sp)</del>	<del>3</del>
<a href="#"><u>SCWK 6442</u></a>	Advanced Field Seminar I (Fa)	2
<a href="#"><u>SCWK 6444</u></a>	Advanced Field Internship I (Fa)	4
<a href="#"><u>SCWK 6452</u></a>	Advanced Field Seminar II (Sp)	2
<a href="#"><u>SCWK 6454</u></a>	Advanced Field Internship II (Sp)	4

**Three-year Extended Program Option:** This option is available for students without a baccalaureate degree from a program accredited by the Council on Social Work Education (CSWE). Students in the three-year extended program must successfully complete a total of 63 credit hours. The following are required foundation courses:

<a href="#"><u>SCWK 4073</u></a>	Social Work Research and Technology I (Sp, Fa)	3
<a href="#"><u>SCWK 4093</u></a>	Human Behavior and the Social Environment I (Sp, Fa)	3
<a href="#"><u>SCWK 4103</u></a>	Human Behavior and the Social Environment II (Sp, Fa)	3
<a href="#"><u>SCWK 4153</u></a>	Social Welfare Policy (Sp, Fa)	3
<a href="#"><u>SCWK 4333</u></a>	Social Work Practice I (Sp, Fa)	3
<a href="#"><u>SCWK 4343</u></a>	Social Work Practice II (Sp, Fa)	3
<a href="#"><u>SCWK 4733</u></a>	Social Work Practice III (Sp, Fa)	3
<a href="#"><u>SCWK 5003</u></a>	Foundations of Culturally Competent Social Work Practice (Fa)	3
<a href="#"><u>SCWK 5013</u></a>	Bridge Course: Evidenced Based Social Work (Su)	3
<a href="#"><u>SCWK 5412</u></a>	Foundation Field Seminar (Sp)	2
<a href="#"><u>SCWK 5434</u></a>	Foundation Field Internship (Sp)	4

The following are required advanced courses:

<a href="#"><u>SCWK 5073</u></a>	Social Work Research and Technology II (Fa)	3
<a href="#"><u>SCWK 6000L</u></a>	Thesis Laboratory (Sp, Su)	0
<a href="#"><u>SCWK 6003</u></a>	Advanced Practice I Using the Multi-System Life Course Perspective (Fa)	3
<a href="#"><u>SCWK 6013</u></a>	Advanced Practice II Using the Multi-System Life Course Perspective (Sp)	3

<a href="#">SCWK 6073</a>	<del>Social Work Research and Technology III (Sp)</del>	<del>3</del>
<a href="#">SCWK 6442</a>	Advanced Field Seminar I (Fa)	2
<a href="#">SCWK 6444</a>	Advanced Field Internship I (Fa)	4
<a href="#">SCWK 6452</a>	Advanced Field Seminar II (Sp)	2
<a href="#">SCWK 6454</a>	Advanced Field Internship II (Sp)	4

Please note that the three-year extended program accepts students every other year (e.g. Fall 2009, 2011, 2013, 2015, etc.)

**Advanced Standing Option:** Students with a baccalaureate degree from a program accredited by CSWE are eligible to apply for Advanced Standing. This option requires a total of 39 credit hours including [SCWK 5013](#), [SCWK 5442](#), [SCWK 5444](#), and the advanced course work listed above for the two- and three-year options.

**Electives:**<sup>1</sup> Each student is required to successfully complete ~~two-three~~ two-three electives (~~6-9~~ 6-9 credit hours). Electives are chosen in consultation with and with approval from the student's major faculty adviser. Students may enroll in electives from outside the School of Social Work, with faculty adviser approval. Graduate social work electives include:

<a href="#">SCWK 5143</a>	Global Social and Economic Justice and Oppression (Fa)	3
<a href="#">SCWK 5153</a>	Children, Youth, and Family (Irregular)	3
<a href="#">SCWK 5163</a>	Social Work Management, Administration and Supervision (Sp, Su)	3
<a href="#">SCWK 5173</a>	Advanced Practice with Families and Couples (Fa)	3
<a href="#">SCWK 5183</a>	Advanced Practice with Individuals (Sp)	3
<a href="#">SCWK 5193</a>	Advanced Practice and Policy in Aging (Fa)	3
<a href="#">SCWK 5213</a>	Advanced Practice and Policy in Mental Health (Sp)	3
<a href="#">SCWK 5253</a>	Spirituality in Social Work (Sp, Fa)	3
<a href="#">SCWK 5343</a>	Advanced Practice with Groups (Sp, Su)	3

<sup>1</sup> Elective topics often change from semester to semester based on faculty expertise and student interest. Therefore, it is not possible to guarantee specific electives.

**Other Requirements:** M.S.W. students are required to complete a capstone paper and presentation. The capstone project is a research experience in the area of practice/program evaluation, guided and evaluated by a panel of faculty and senior social work practitioners from the community. Students may also choose, with faculty approval, to complete a thesis. The thesis option is guided by the student's thesis committee, resulting in a final paper and oral defense. Both options are completed in conjunction with the three-hour Research and Technology course.

## SECTION VIII: Action Recorded by Registrar's Office

### PROGRAM INVENTORY/DARS

PGRM \_\_\_\_\_ SUBJ \_\_\_\_\_ CIP \_\_\_\_\_ CRTS \_\_\_\_\_  
 DGRE \_\_\_\_\_ PGCT \_\_\_\_\_ OFFC&CRTY VALID \_\_\_\_\_

### REPORTING CODES

PROG. DEF. \_\_\_\_\_ REQ. DEF. \_\_\_\_\_  
 Initials \_\_\_\_\_ Date \_\_\_\_\_

Notification to:

(1) College  
(7) Treasurer

(2) Department  
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

5/12/08