

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair	Date Submitted	Graduate Council Chair	Date
College Dean	Date	Faculty Senate Chair	Date
Honors College Dean	Date	Provost	Date
Core Curriculum Committee	Date	Board of Trustees Approval/Notification Date	
University Course and Programs Committee	Date	Arkansas Higher Education Coordinating Board Approval/Notification Date	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy

Level: Undergraduate Graduate Law Effective Catalog Year 2014-15

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name MA, Master of Arts in Political Science

College, School, Division ARSC Department Code PLSC

Current Code (6 digit Alpha) PLSCMA Proposed Code (6 digit Alpha) _____
Prior approval from the Office of the Registrar is required.

Interdisciplinary Program CIP Code 45.1001
Prior assignment from Office of Institutional Research is required.

Proposed Name _____
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **Change the MA program to (1) increase the common core from 3 hours to 12 hours, (2) require students to select from nine hours of restricted electives and (3) increase the number of required 5000-level classes from 21 hours to 27 hours.**

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Changes would bring MA program in Political Science in-line with peer programs, as identified in recent ADHE program assessment.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Requirements for the Master of Arts Degree: The M.A. degree is a 36-semester hour program. Completion of the program is contingent upon passing a comprehensive examination or writing and defending a thesis. ~~Courses at the 4000 level may be taken with the adviser's consent. Under special circumstances students may arrange to take graduate level directed readings or independent research courses. Such courses require an application that must be approved by the student's graduate adviser in concert with the professor from whom the course is to be taken. The student must apply for such a course before the semester in which the course is to be taken.~~

Core (21 hours)

All M.A. students are required to take the following four courses (12 hours):

PLSC 5703 Research Design

PLSC 5913 Research Methods

PLSC 5943 Advanced Research Methods (or course substitution approved by adviser)

PLSC 5163 Public Policy

All M.A. students are required to take three of the following four courses (9 hours): PLSC 5203 Seminar in American Political Institutions, PLSC 5213 Seminar in American Political Behavior, PLSC 5503 Comparative Political Analysis, or PLSC 5803 Seminar in International Politics.

Courses are offered in three areas of study: American politics ~~and political theory~~, comparative politics and international relations, and public administration ~~and policy~~. From these offerings, students must select a primary area of study. A minimum of 12 hours from the primary area of study must be completed, of which 6 hours will be accepted from the core.

A secondary field of no less than six hours will complement the choices in the primary field, of which three hours will be accepted from the core. Selection of the areas of concentration should be commensurate with the professional or career goals of the student. A minimum of 21-27 hours must be fulfilled by seminars (5000-level classes) in the student's chosen areas. ~~All M.A. students are required to take PLSC 5913 Research Methods. Ph.D. bound students are advised to take at least one additional methods or quantitative analysis course.~~ Students must take a minimum of 24-30 of their 36 course hours in the Department of Political Science. The remaining hours may be taken in other departments.

Courses at the 4000 level may be taken with the graduate adviser's consent. Under special circumstances students may arrange to take graduate-level directed readings or independent research courses. Such courses require an application that must be approved by the student's graduate adviser in concert with the professor for whom the course is to be taken. The student must apply for such a course before the semester in which the course is to be taken.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____

DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
Initials _____ Date _____

Distribution

Notification to:

- (1) College (2) Department (3) Admissions (4) Institutional Research (5) Continuing Education (6) Graduate School
(7) Treasurer (8) Undergraduate Program Committee

5/12/08