

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy
 Level: Undergraduate Graduate Law Effective Catalog Year 2014-15

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name **MPA, Master of Public Administration**

College, School, Division **ARSC**

Department Code **PLSC**

Current Code (6 digit Alpha) **PADMMP**

Proposed Code (6 digit Alpha) _____

Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **44.0401**

Prior assignment from Office of Institutional Research is required.

Proposed Name _____

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **Change the MPA program to (1) increase the number of required credits from 9 hours to 18 hours, (2) mandate that students must take either PLSC 5103 or PLSC 5123 and (3) update list of electives to include new course offerings.**

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Changes would bring MPA program in-line with peer programs, as identified in recent ADHE program assessment as well as NASPAA guidelines.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Old Copy:

Requirements for the Master of Public Administration Degree: The M.P.A. requires a total of 42 semester hours of which 2733 hours are to be 5000-level courses or above.

I. Required Courses (918 semester hours)

PLSC 5193 Seminar in Public Administration

PLSC 5113 Seminar in Human Resource Management

PLSC 5163 Public Policy Formation and Analysis

PADM 5913 Policy Analysis: Theory & Practice

PADM 5803 Quantitative Methods Analysis

PADM 5813 Methods in Public Management Information

II. Select one course from the following two courses (3 semester hours):

PLSC 5103 Human Behavior in Complex Organizations

or

PLSC 5123 Public Budgeting and Finance

III. Select ~~five~~two courses from the following ~~14~~2 courses (6 semester hours):

PLSC 4283 Federalism and Intergovernmental Relations

PLSC 5103 Human Behavior in Complex Organizations (may be used for either this requirement or to satisfy the 21 hour core requirement)

~~PLSC 5113 Seminar in Human Resource Management~~

PLSC 5123 Public Budgeting and Finance (may be used for either this requirement or to satisfy the 21 hour core requirement)

~~PLSC 5133 Management of Service Sector Organizations~~ Nonprofit Management

PLSC 5143 Administrative Law

PLSC 5153 Environmental Politics and Policy

PLSC 5173 Community Development

~~PLSC 5163 Public Policy Formation and Analysis~~

PLSC 5243 Seminar in State Politics and Policy

PLSC 5983 Mixed Methods Research Design

PADM 5823 Grant Writing for the Social Sciences

PADM 584V Special Topics in Public Administration

PADM 5903 Risk and Public Policy

IV. Special Interest Areas: ~~Twelve to 18-15~~ graduate semester hours, depending on exercise of the internship, may be chosen in PLSC/PADM and other disciplines with approval of the M.P.A. Program Director. The M.P.A Program Director, in consultation with the student, will develop a set of relevant graduate courses that will help the student in meeting career objectives. Concentrations may be developed for students interested in fields such as community development, environmental policy and sustainability, health services administration, higher education administration, non-profit management, public policy analysis, and recreation and tourism. Other concentrations may be exercised with the consent, advice and approval of the M.P.A. Program Director. Students who elect to take only ~~twelve~~nine hours of coursework may satisfy the remainder of the required degree hours with optional thesis or professional development/internship credit (please see below).

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____

DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
Initials _____ Date _____

Distribution

Notification to:

(1) College
(7) Treasurer

(2) Department
(8) Undergraduate Program Committee

(3) Admissions

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

5/12/08