## ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

**Complete this form consistent with the instructions in Academic Policy 1622.20.** Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

Department / Program Chair	Date Sul	omitted	Graduate Council Chair D			
College Dean	Date		Faculty Senate Chai	Date		
Honors College Dean	Date		Provost		Date	
Core Curriculum Committee		Board of Trustees Approval/		pproval/Notification Date	al/Notification Date	
University Course and Programs Committee Date			Arkansas Higher Education Coordinating Board Approval/Notification Date			
SECTION II: Profile	Data - Required Infor	mation and N	ame Change Info	ormation		
Academic Unit:	Major/Field of Study	Minor 🛛	Other Unit			
Level:	Undergraduate	Graduate	Law	Effective Catalog Year 2014	-	
Program changes are effec	tive with the next available	e catalog. See	Academic Policy Se	ries 1622.20		
Current Name	Minor in Interior Design					
College, School, Division ARCH		Department Code <u>ARCH</u>				
Current Code (6 digit Alpha) <b>IDES-M</b>		Proposed Code (6 digit Alpha) Prior approval from the Office of the Registrar is required.				
Interdisciplinary Program		CIP Code 50.0408 Prior assignment from Office of Institutional Research is required.				
Proposed Name	d, enrollment of current students	reflects the new na	me.			

# SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE http://www.adhe.edu/divisions/academicaffairs/Pages/aa\_academicproposals.aspx

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

## **SECTION IV:** Eliminate an Existing Program/Unit

Code/Name \_\_\_\_\_ Effective Catalog Year \_\_\_\_

No new students admitted to program after Term: \_\_\_\_ Year: \_\_\_\_\_ Allow students in program to complete under this program until Term: Year:

### SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: <u>The Interior Design Minor will only be available to students in the</u> <u>Fay Jones School of Architecture. Those still in the minor outside of the school will be continue to be advised towards</u> completion of the minor.

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:

Check all the boxes that apply and complete the required sections of the form:

Change of Name and Code (Complete only sections I, II, V and VII.)

Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

#### **SECTION VI: Justification**

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Initially the IDES faculty voted to eliminate this minor because of conflicts with professional standards established by their accreditation agency (CIDA); in short, they believed the minor enabled under-prepared students to represent themselves as interior design professionals upon graduation. After discussions with their peer units in the FJSOA (arch and larc), however, and as part of an initiative in cross-disciplinary collaboration across the school, the department proposes to retain the minor for FJSOA students only. These internal candidates for the minor, through requisite studio prep in their major discipline, present credentials that will uphold the pre-professional expectations of the IDES minor.

#### **SECTION VII:** Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

#### Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

#### For centers, prepare text consistent with current catalog style.

Minor in Interior Design

All students in the Fay Jones School of Architecture seeking an Interior Design minor are required to complete 28 hours in

the following courses or their equivalencies:

\_ IDES 1034 Studio 1 Design Exploration 1

\_\_\_ IDES 1044 Studio 2 Design Exploration 2

marine transformer to

IDES 2823 Interior Design Materials and Resources									
IDES 2853 Textiles for Interior Designers									
IDES 2883 History of Interiors									
IDES 3843 Building Systems for Interior Design									
IDES 4813 Human Factors in Interior Design									
IDES 4823 Professional Practice for Interior Design									
HESC 455V Special Topics									
Melinda Smith will work with Charlie Alison to edit the copy in the Undergraduates Field of Study chapter in the catalog to reflect that the minor will be available only to students in the Fay Jones School of Architecture.									
SECTION VIII. A stion Descuded by Desistantic Office									
SECTION VIII: Action Recorded by Registrar's Office									
PROGRAM INVENTORY/DARS									
PGRM	SUBJ	CIP	CRTS						
DGRE	PGCT	OFFC&CRTY VALID							
REPORTING CODES									
PROG. DEF		REQ. DEF.	- ··· 1						
			Initials	Date					

#### Distribution

Notification to: (1) College (7) Treasurer

(2) Department(3) Admissions(8) Undergraduate Program Committee

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

5/12/08