## ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Appro	vals							
Department / Program Chair Date Subr		nitted	Graduate Council Chair		Date			
College Dean	Date		Faculty Senate Chair	r	Date			
Honors College Dean	Date		Provost		Date			
Core Curriculum Committee Date			Board of Trustees Approval/Notification Date					
University Course and Progra	ams Committee Date		Arkansas Higher Educa	ation Coordinating Board Approval/Notific	ration Date			
SECTION II: Profile Data - Required Information and Name Change Information								
Academic Unit:	Major/Field of Study	Minor	Other Unit	Policy				
Level:	□ Undergraduate     □	Graduate	Law	Effective Catalog Year 2012				
Program changes are effective with the next available catalog. See Academic Policy Series 1622.20								
Current Name Change the Alpha Code for Supply Chain Management Department and courses from (SPCM) to Supply Chain Management (SCMT)								
College, School, Division WCOB		Department Code SPCM						
Current Code (6 digit Alpha)		Proposed Code (6 digit Alpha) Prior approval from the Office of the Registrar is required.						
☐Interdisciplinary Program		CIP Code Prior assignment from Office of Institutional Research is required.						
Proposed Name When a program name is changed, enrollment of current students reflects the new name.								
SECTION III: Add a	New Program/Unit							
For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE <a href="http://www.adhe.edu/divisions/academicaffairs/Pages/aa">http://www.adhe.edu/divisions/academicaffairs/Pages/aa</a> academicproposals.aspx								
	osal uses courses offered by the dean of that academic co			at college dean's office has been no	otified. The			
SECTION IV: Elimin	ate an Existing Program	/Unit						
Code/Name Effective Catalog Year 2012								
No new students admitted to program after Term: Year: Allow students in program to complete under this program until Term: Year:								

Insert here a statement of the exact changes to be made: <u>Change the existing department and alpha code for the Supply Chain Management department and courses from (SPCM) to the new alpha code of Supply Chain Management (SCMT)</u>

Check if either of these boxes apply and provide the necessary signature:

SECTION V: Proposed Changes to an Existing Program or Program Policies

Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:  Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here:
Check all the boxes that apply and complete the required sections of the form:
<ul> <li>□ Change of Name and Code (Complete only sections I, II, V and VII.)</li> <li>□ Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)</li> <li>□ Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)</li> <li>□ Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)</li> <li>□ Change in Program Policies</li> </ul>
SECTION VI: Justification  Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)  When the Supply Chain Management Department became a department in July 2011, a prefix of SPCM was develoed for both the department and the alpha course code. In the past year, members of the faculty in Supply Chain have concerns over the confusion of the coding of SPCM because it implies Statitics and Probability in the business discipline and specificially in
research. Therefore, they prefer the new code, SCMT, that also replicates other Supply Chain Management departments and alpha codes at other business schools.
SECTION VII: Catalog Text and Format  In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.
Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:
<ul> <li>State complete major/program name</li> <li>Briefly define or describe the major/program or discipline.</li> <li>Identify typical career goals or paths for graduates. (Optional)</li> <li>State admission requirements (if any) for entry or entry into upper/advanced level of major/program.</li> <li>Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.</li> <li>State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.</li> <li>State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).</li> <li>Identify name and requirements for each concentration (if any).</li> <li>Specify whether a minor or other program component is allowed or required and provide details.</li> <li>State eight-semester plan requirements</li> </ul>
For minors, state requirements in terms of hours, required courses, electives, etc.
For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.
For Law School program/units, prepare text consistent with current catalog style.
For centers, prepare text consistent with current catalog style.
SECTION VIII: Action Recorded by Registrar's Office
PROGRAM INVENTORY/DARS

CIP \_\_\_\_

CRTS \_\_\_\_

SUBJ \_\_\_\_

PGRM \_\_\_\_

DGRE	PGCT	OFFC&CRTY VALID			
REPORTING CODES					
PROG. DEF		REQ. DEF.	Initials	Date	

## Distribution

Notification to: (1) College (7) Treasurer

(2) Department (3) Admissions (8) Undergraduate Program Committee

(4) Institutional Research

(5) Continuing Education

(6) Graduate School

5/12/08