ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

_____
Department / Program Chair   Date Submitted

_____
College Dean   Date

_____
Honors College Dean   Date

_____
Core Curriculum Committee   Date

_____
University Course and Programs Committee   Date

_____
Graduate Council Chair   Date

_____
Faculty Senate Chair   Date

_____
Provost   Date

_____
Board of Trustees Approval/Notification Date

_____
Arkansas Higher Education Coordinating Board Approval/Notification Date

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: ☒ Major/Field of Study   ☐ Minor   ☐ Other Unit _____   ☐ Policy

Level: ☒ Undergraduate   ☐ Graduate   ☐ Law   Effective Catalog Year <u>2013</u>

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name   **Walton College Pre-Business and Business Core Requirements**

College, School, Division **WCOB**   Department Code **WCOB**

Current Code (6 digit Alpha) _____   Proposed Code (6 digit Alpha)   _____
                                                                        Prior approval from the Office of the Registrar is required.

☐ Interdisciplinary Program   CIP Code _____
                                                                        Prior assignment from Office of Institutional Research is required.

Proposed Name _____
When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

☐ For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE
http://www.adhe.edu/divisions/academicaffairs/Pages/aa_academicproposals.aspx

☐ Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____   Effective Catalog Year _____

No new students admitted to program after Term: ___ Year: _____
Allow students in program to complete under this program until Term: ___ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **<u>Change the current pre-business and business core requirements for Walton College students.</u>**

Check if either of these boxes apply and provide the necessary signature:

☐ Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

☐ Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

☒ Change of Name and Code (Complete only sections I, II, V and VII.)

☐ Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)

☐ Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

Based on a two year review of the Walton College undergraudate core and curriculum and in order to adhere to the new ACT 747 legislation, the Walton College faculty approved changes to the pre-business and business core requirements.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Current Catalog Text:

COLLEGE ACADEMIC REGULATIONS

Pre-Business Requirements

Students pursuing a degree in Walton College are classified as pre-business with an intended major until all pre-business requirements are fulfilled. The following policies apply to the pre-business program:

To be eligible to enroll in upper-division business courses in Walton College, a student must complete the Walton College computer competency requirement (WCOB 1120) and maintain at least a 2.50 (on a 4.00 scale) overall grade-point average (GPA) in addition to completing the 36 credit hours listed below of pre-business core courses (or their equivalents), also with at least a 2.50 GPA. Further, a student must complete all courses offered that do not meet this requirement with a grade of "C" or better or there quirement for graduation. The pre-

business core courses are as follows:

COMM 1313 Public Speaking

ECON 2013 Principles of Macroeconomics

ECON 2023 Principles of Microeconomics

MATH 2043 Survey of Calculus

MATH 2053 Finite Mathematics

WCOB 1111 Freshman Business Connections

WCOB 1012 Legal Environment of Business

WCOB 1023 Business Foundations

WCOB 1033 Data Analysis and Interpretation

WCOB 2013 Markets and Consumers

WCOB 2023 Production and Delivery of Goods and Services

WCOB 2033 Acquiring and Managing Human Capital

WCOB 2043 Acquiring and Managing Financial Resources

Students' records will be evaluated each semester to determine whether a student should be moved to a major and have pre-business classification removed. After receiving notification that a student has been admitted into his or her major, the student is expected to arrange for a degree check by the Undergraduate Programs Office to ascertain remaining degree requirements.

Registration in Junior/Senior-Level Walton College Courses

Walton College students must complete the pre-business requirements prior to enrollment in junior- or senior-level courses in Walton College.

Non-degree seeking students and students enrolled in other colleges are subject to the same course prerequisites as students within Walton College.

Proposed Catalog Text:
Pre-Business Requirements

Students pursuing a degree in Walton College are classified as pre-business with an intended major until all pre-business requirements are fulfilled. The following policies apply to the pre-business program:

To be eligible to enroll in upper-division business courses in Walton College, a student must complete the Walton College computer competency requirement (WCOB 1120) and maintain at least a 2.50 (on a 4.00 scale) overall grade-point average (GPA) in addition to completing the 25 credit hours listed below of pre-business core courses (or their equivalents), also with at least a 2.50 GPA. Further, a student must complete all courses offered to meet this requirement with a grade of "C" or better or the requirement for graduation. The pre-business core courses are as follows:

COMM 1313 Public Speaking

ECON 2013 Principles of Macroeconomics

ECON 2023 Principles of Microeconomics

MATH 2043 Survey of Calculus

MATH 2053 Finite Mathematics

WCOB 1111 Freshman Business Connections

WCOB 1012 The Legal Environment of Business - DELETE

ACCT 2013 Accounting Principles I

ACCT 2023 Accounting Principles II or WCOB 2023 Business Foundations

WCOB 1033 Data Analysis and Interpretation

WCOB 2013 Markets and Consumers - DELETE

WCOB 2023 Production and Delivery of Goods and Services - DELETE

WCOB 2033 Acquiring and Managing Human Capital - DELETE

WCOB 2043 Acquiring and Managing Financial Resources - DELETE

Students' records will be evaluated each semester to determine whether a student should be moved to a major and have pre-business classification removed. After receiving notification that a student has been admitted into his or her major, the student is expected to arrange for a degree check by the Undergraduate Programs Office to ascertain remaining degree requirements.

Students must also complete the following business core courses with a grade of "C" or better in the appropriate sequence as outlined in the departmental eight semester plans:

BLAW 2013 The Legal Environment of Business

ISYS 2103 Business Information Systems

SCMT 2103 Introduction to Supply Chain Management

MGMT 2103 Managing People and Organizations

FINN 3043 Principles of Finance

<mark>MKTG 3433 Introduction to Marketing</mark>
<mark>MGMT 3103 Strategic Management</mark>

Registration in Junior/Senior-Level Walton College Courses

Walton College students must complete the pre-business requirements prior to enrollment in junior- or senior-level courses in Walton College.

Non-degree seeking students and students enrolled in other colleges are subject to the same course prerequisites as students within Walton College.

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____   SUBJ _____   CIP _____   CRTS _____

DGRE _____   PGCT _____   OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____   REQ. DEF.

Initials _____   Date _____

Distribution

Notification to:
(1) College   (2) Department   (3) Admissions   (4) Institutional Research   (5) Continuing Education   (6) Graduate School
(7) Treasurer   (8) Undergraduate Program Committee

5/12/08