

ADD, CHANGE OR DELETE UNIT, PROGRAM REQUIREMENTS, OR ACADEMIC POLICIES

Complete this form consistent with the instructions in Academic Policy 1622.20. Use the form to add, change, or delete a program or unit or to change program policies. Proposed additions and changes must be consistent with Academic Policies 1100.40 and 1621.10 and any other policies which apply.

SECTION I: Approvals

Department / Program Chair _____	Date Submitted _____	Graduate Council Chair _____	Date _____
College Dean _____	Date _____	Faculty Senate Chair _____	Date _____
Honors College Dean _____	Date _____	Provost _____	Date _____
Core Curriculum Committee _____	Date _____	Board of Trustees Approval/Notification Date _____	
University Course and Programs Committee _____	Date _____	Arkansas Higher Education Coordinating Board Approval/Notification Date _____	

SECTION II: Profile Data - Required Information and Name Change Information

Academic Unit: Major/Field of Study Minor Other Unit _____ Policy

Level: Undergraduate Graduate Law

Program changes are effective with the next available catalog. See Academic Policy Series 1622.20

Current Name **BSHES, Food, Human Nutrition and Hospitality (Hospitality and Restaurant Management Conc)**

College, School, Division **AFLS**

Department Code **HESC**

Current Code (6 digit Alpha) **FHNHBS**

Proposed Code (6 digit Alpha) _____

Prior approval from the Office of the Registrar is required.

Interdisciplinary Program

CIP Code **19.0501**

Prior assignment from Office of Institutional Research is required.

Proposed Name _____

When a program name is changed, enrollment of current students reflects the new name.

SECTION III: Add a New Program/Unit

For new program proposals, complete Sections II and VII and use as a cover sheet for a full program proposal as described in 'Criteria and Procedures for Preparing Proposals for New Programs in Arkansas.' ADHE

<http://www.arkansashighered.com/pdfs/BookAppNewProgramCriteriaandProceduresRevised2005.pdf>.

Program proposal uses courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

SECTION IV: Eliminate an Existing Program/Unit

Code/Name _____ Effective Catalog Year _____

No new students admitted to program after Term: ____ Year: _____

Allow students in program to complete under this program until Term: ____ Year: _____

SECTION V: Proposed Changes to an Existing Program or Program Policies

Insert here a statement of the exact changes to be made: **1) Physical & Biological Sciences Section will state 8 hours selected from State Minimum Science Core. This will decrease the number of hours in the Physical & Biological Sciences section by 1 hour which will be included in the Electives section. 2) Removing lab from HESC 3604 to make lab separate class: HESC**

3603 and HESC 3601L. 3) In response to ACT 747, HESC2112/2111L has been eliminated from the curriculum (for hospitality students) as well as 1 credit hr of electives to reduce total credit hours required from 124 to 120.

Check if either of these boxes apply and provide the necessary signature:

- Program change proposal adds courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____
- Program change proposal deletes courses offered by another academic college, and that college dean's office has been notified. The signature of the dean of that academic college is required here: _____

Check all the boxes that apply and complete the required sections of the form:

- Change of Name and Code (Complete only sections I, II, V and VII.)
- Change Course Requirements: (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Delivery Site/Method (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change Total Hours (Complete all sections of the form except "Proposed Name" in II, section III, and section IV.)
- Change in Program Policies

SECTION VI: Justification

Justify this change and state its likely effect on any other degree program (including those outside the school or college). Identify any program or program components (other than courses) to be eliminated if this program is implemented. (Program and course change forms must also be submitted for such related changes.)

1) Students who have completed a Science course listed in the core have not been able to apply it to the Hospitality degree because BIOL 1543/1541L and CHEM 1073/1071L have been specified. This change will allow students who have completed courses in accordance with the State Minimum Science core for science to apply those courses to the Hospitality program. 2) HESC 3604: separate into HESC 3603 Lecture and HESC 3601L Lab because lab is no longer required for dietetics students due to new AND regulations, however, lecture is still required for those students. HRMN students are still required to complete both HESC 3603 and 3601L 3) In response to ACT 747, HESC2112/2111L has been eliminated from the curriculum as well as 1 credit hr of electives to reduce total credit hours required from 124 to 120.

SECTION VII: Catalog Text and Format

In the box below, insert the current catalog text which is to be changed, with changes highlighted with the color yellow. Include all proposed changes identified in Section V. Only changes explicitly stated in Section V will be considered for approval by the University Course and Programs Committee, the Graduate Council and the Faculty Senate. If you are proposing a new program, give proposed text with all of the elements listed below. If you are proposing modified text, include these elements as appropriate.

Include the following elements, in order, in the catalog text for proposed undergraduate program(s) or program changes:

- State complete major/program name
- Briefly define or describe the major/program or discipline.
- Identify typical career goals or paths for graduates. (Optional)
- State admission requirements (if any) for entry or entry into upper/advanced level of major/program.
- Identify location in catalog of university, college/school, and department/program requirements which the student must meet in addition to hours in the major, but do not restate these requirements.
- State course requirements in the major and any allied areas, giving number of hours and specific courses; specify electives or elective areas and give numbers of hours and courses in elective pools or categories; identify any other course requirements.
- State any other requirements (required GPA, internship, exit exam, project, thesis, etc.).
- Identify name and requirements for each concentration (if any).
- Specify whether a minor or other program component is allowed or required and provide details.
- State eight-semester plan requirements

For minors, state requirements in terms of hours, required courses, electives, etc.

For graduate program/units, include elements (as needed) parallel to those listed for undergraduate programs above.

For Law School program/units, prepare text consistent with current catalog style.

For centers, prepare text consistent with current catalog style.

Hospitality and Restaurant Management (HRMN)

Students in the hospitality and restaurant management concentration

prepare themselves for managerial positions in the restaurant and hospitality industry. This dynamic curriculum provides students with skills in foods and business, as well as hospitality and restaurant management. Students have the opportunity to manage and operate a restaurant on campus. Students obtain hands-on experience by completing 500 hours of satisfactory, verifiable work experience in the hospitality and restaurant industry, usually completed during the summer and on part-time jobs during the school year. This work experience must be completed prior to graduation. A management internship, which allows students to acquire practical management experience and specialized knowledge from supervised work in a hotel, restaurant, or other hospitality-related business, is also part of this degree. Students in this program can complete a minor in business.

Hospitality and Restaurant Management Concentration Requirements:

State minimum core and discipline specific general education requirements:
(Course work that meets state minimum core requirements is in **bold**.)

Communications (6-12 hours)

- __ Choose from **English Core** courses (6 hours)
- __ AGED 3142/3141L Agri Communications and lab
- __ COMM 1313 Fundamentals of Communication

U.S. History and Government (3 hours)

- __ Choose from **U.S. History and Government Core** courses

Mathematics and Computers (3 hours)

- __ Choose **MATH Core** course
- __ WCOB 1120 (Computer or Equivalent)

Sciences (8 hours)

Choose from Science Core Courses

Fine Arts and Humanities (6 hours)

- __ Choose from **Fine Arts, Humanities Core** courses

Social Sciences (9 hours)

- __ **ECON 2143** Basic Economics - Theory and Practice
- __ **HESC 2413** Family Relations
- __ **PSYC 2003** General Psychology or SOCI 2013 General Sociology

HRMN Requirements (14 hours)

Human Environmental Sciences Core

- __ HESC 1501 Orientation to HESC
- __ HESC 1213 Nutrition in Health
- __ **HESC 2112/2111L Foods I and lab**
- __ **HESC 3603 Menu Layout and Food Prep**
- __ **HESC 3601L Lab Menu Layout and Food Prep**

__ HESC 3653 Food Systems Management

Additional Requirements (38 hours):

- __ HESC 1603 Introduction to Hospitality Management
- __ HESC 2603 Food Service Purchasing and Cost Control
- __ HESC 2633 Hotel and Resort Operations Management
- __ WCOB 1012 Legal Environment
- __ HESC 3633 Front Office Revenue Management
- __ HESC 4633 Hospitality Operations and Financial Analysis
- __ HESC 4643 Meetings, Events and Convention Management
- __ HESC 4653 Global Travel and Tourism Management
- __ HESC 4693 Hospitality Management Internship (3-6 hours)
- __ AGECE 2142/2141L Ag Financial Records or WCOB 1023 Business Foundation
- AGECE 3303 Food and Agricultural Marketing or MKTG 3433 Principles of Marketing
- __ FDSC 2503 Food Safety and Sanitation

Additional professional coursework, 3 hrs

____(REMS 3873, FINN 3623, HESC 4663, HESC 4673, HESC 4683, HESC 4693².)

Additional business coursework, 6 hrs

(from the departmental codes: ACCT, AGECE, ECON, FINN, ISYS, MGMT, MKTG, TLOG, or WCOB)

General Electives (21-27 hours)

120 Total Hours

SECTION VIII: Action Recorded by Registrar's Office

PROGRAM INVENTORY/DARS

PGRM _____ SUBJ _____ CIP _____ CRTS _____
DGRE _____ PGCT _____ OFFC&CRTY VALID _____

REPORTING CODES

PROG. DEF. _____ REQ. DEF. _____
Initials _____ Date _____

Distribution

Notification to:

- (1) College
- (2) Department
- (3) Admissions
- (4) Institutional Research
- (5) Continuing Education
- (6) Graduate School
- (7) Treasurer
- (8) Undergraduate Program Committee

5/12/08